

Minutes of the Village Board Meeting
Nov. 14, 2022
Village Board Room

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

President McIntyre called for a roll call. Present: Village President Burt R. McIntyre; Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Scott Beyer, District 5; Trustee Ray Suennen, District 6; Trustee Adam Lemorande, District 7; Trustee Craig McAllister, District 8

Staff: Paul Evert, Chris Haltom, Geoff Farr, Mike Kaster, Dave Wiese, Leigh Ann Wagner Kroening

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. C. McAllister seconded. **The motion carried unanimously.**

6. RECOGNIZE PARTICIPANTS OF THE 2023 VILLAGE OF HOWARD CITIZENS ACADEMY

B. McIntyre and P. Evert recognized the 18 participants of the 2023 Howard Citizens Academy.

7. PUBLIC APPEARANCES

- Frank Ingram, 1460 Maple Hills Drive, said the Comprehensive Land Use Plan involved limited resident input and seems to more heavily weigh developer interests than resident interests.
- Monica Hoff, 3701 Evergreen Ave., thanked staff for professionally and efficiently managing the Evergreen road project. She also said she was happy to see that her request to include conservation buffers along waterways was included in the Comprehensive Land Use Plan and that she felt she had plenty of opportunity to provide feedback into the plan.
- Tom Smith, 1248 Clementine Road, thanked the board and staff for the opportunity to participate in the Citizens Academy. He said he learned a lot about how the village works and is grateful for the hard work of staff.

8. FUTURE AGENDA ITEMS/ANNOUNCEMENTS

- B. McIntyre said he and P. Evert attended the Howard-Suamico School Board linkage meeting that included representatives from both the villages.
- C. McAllister said he would like a future agenda item to review the 30-day requirement for mandatory sewer and utility hookups. He said residents struggle to find contractors to do that work within the allotted window, and the board should consider revising the policy.
- C. McAllister asked for the tabled item regarding accessory building sizes in the R-5 Zoning District to be brought back for review and action.
- C. Nielsen requested a future agenda item to review the allowable sign size and height for businesses along the U.S. 41 overpass.

9. COMMUNICATIONS (None)

10. APPROVE CONSENT AGENDA

J. Muraski moved to approve the Consent Agenda. A. Lemorande seconded. **The motion carried unanimously** with the following items approved:

- a. Receipt of the Plan Commission meeting minutes from Oct. 24, 2022
- b. Village Board meeting minutes from Oct. 24, 2022
- c. Municipal Invoices totaling \$1,554,930.44, paid with checks #75983-76097
- d. The Operator License for Jennifer A. Chamberlain
- e. PLAN COMMISSION ITEMS *(The Plan Commission unanimously recommended approval of the following items)*
 - i. The request from Tara Brunette for conditional use approval to allow for a pet friendly bar at 2514 Glendale Ave., Parcels VH-747-D-1, VH-747-D-2, and VH-747-D-4
 - ii. The request from Packer City Sales to rezone 2736 Hillsdale Court, VH-494, from I-5 Existing Industrial to I-3 Industrial Park Light Industry
- f. Ordinance 2022-14, rezoning 2736 Hillsdale Court, VH-494, from I-5 Existing Industrial to I-3 Industrial Park Light Industry

11. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS

a. Review and take action on the Original Alcohol Beverage Retail License Application for Bark & Brew, 2514 Glendale Ave., Francis Brunette (agent)

C. Haltom reviewed the item that was tabled on Sept. 12. He said the Plan Commission recommended and the Village Board approved tonight under consent the conditional use for the Bark & Brew at 2514 Glendale Ave. He suggested approval of the liquor license with the same conditions in the Plan Commission recommendation.

C. Hughes moved to approve the Original Alcohol Beverage Retail License Application for Bark & Brew, 2514 Glendale Ave., with the following conditions:

- All Brown County Health Department requirements are met.
- A change of use for the building is approved by the state.
- The outdoor area is fenced with a 5- or 6-foot-high fence.

M. Lasecki seconded. **The motion carried unanimously.**

12. NEW BUSINESS ITEMS

a. 6:30 Public Hearing – Regarding the 2023 Budget

C. Haltom reviewed a short overview of the budget. He said the tax levy is proposed to increase 9.9%, but due to the revaluation the actual tax rate will decrease from \$3.98 to \$3.50 per \$1,000 value. However, property taxes on the average \$289,000 home will increase \$100.

B. McIntyre opened the public hearing. Julie Caelwaerts, 3268 Evergreen Ave., asked for clarification on potential utility rate increases and why they aren't included in the budget. C. Haltom explained that the budget shows a \$400,000 deficit in the utilities, so it will be up to the board to decide during the year if rates should increase. That would be via an ordinance at a separate meeting. Nobody else spoke. B. McIntyre closed the public hearing.

b. Review, discuss, and take action on adoption of the 2023 Budget

R. Suennen moved to approve the 2023 Budget. C. Hughes seconded. **The motion carried unanimously.**

- c. **6:35 p.m. Public Hearing – Regarding the vacation of a portion of Rainbow Court**
B. McIntyre opened the public hearing. Nobody spoke. B. McIntyre closed the public hearing.
- d. **Review and take action on Resolution 2022-20, regarding the vacation of a portion of Rainbow Court**
M. Lasecki moved to approve Resolution 2022-20, regarding the vacation of a portion of Rainbow Court. C. Nielsen seconded. **The motion carried unanimously.**
- e. **Review and take action on Ordinance 2022-15, annexing territory from the Town of Pittsfield to the Village of Howard**
P. Evert reviewed the request from the owners of three Pittsfield parcels to annex their properties into the village. The state approved of the request, and the annexation is consistent with the village’s Comprehensive Plan. C. Nielsen moved to approve Ordinance 2022-15, annexing territory from the Town of Pittsfield to the Village of Howard. C. Hughes seconded. **The motion carried 8-1 (No: C. McAllister).**
- f. **Review and take action on Ordinance 2022-16, adopting the Comprehensive Land Use Plan for the Village of Howard**
Lauren Dietz, the MSA consultant who spearheaded the planning process, gave a short presentation. She recapped the opportunities residents had to provide feedback into the plan, discussed Howard’s population trends, and reviewed the village’s development opportunities and needs. The board discussed. R. Suennen moved to approve Ordinance 2022-16, adopting the Comprehensive Land Use Plan for the Village of Howard. S. Beyer seconded. **The motion carried 8-1 (No: C. Hughes).**
- g. **Review and take action on the Certified Survey Map for 4020 Nature Court, VH-3-9 and VH-3-7**
D. Wiese said Ted Sutrick, who owns VH-3-9, would like to purchase 0.25 acres from his father, who owns VH-3-7. He does not want to attach it to his current lot, and the proposed CSM would create a 0.25-acre outlot. C. Hughes moved to approve the CSM for 4020 Nature Court, VH-3-9 and VH-3-7. M. Lasecki seconded. **The motion carried unanimously.**
- h. **Review and take action on a proposed change to the Village Hunting Map, prohibiting gun hunting on Parcel VH-352-1, 923 Riverview Drive**
D. Wiese said the village received a request from the owners of VH-352-1 to add their property as a prohibited area for gun hunting in the village. M. Lasecki moved to suspend the rules to hear from the audience. C. Nielsen seconded, and *the motion to suspend the rules carried unanimously.*

Dan Hermes, 923 Riverview Drive, said a neighbor has been hunting ducks on the pond that is located entirely on his property, and he feels it is a safety hazard that is preventing him and his wife from using and enjoying their own backyard. Nobody else spoke. C. Hughes moved to return to regular order. M. Lasecki seconded, and *the motion to return to regular order carried unanimously.*

J. Muraski moved to approve amending the Village Hunting Map to prohibit gun hunting on Parcel VH-352-1, 923 Riverview Drive. R. Suennen seconded. **The motion carried 8-1 (No: C. Nielsen.)**

13. REPORTS OF VILLAGE OFFICIALS (NONE)

14. CLOSED SESSION (NONE)

15. ACTION (NONE)

16. ADJOURN THE MEETING

M. Lasecki moved to adjourn. J. Muraski seconded. **The motion carried unanimously, and the board adjourned at 8:09 p.m.**

Leigh Ann Wagner Kroening
Administrative Assistant