

**Minutes of the Village Board Meeting
October 25, 2021
Village Hall Board Room**

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

President McIntyre called for a roll call. **In Person:** Village President Burt R. McIntyre; Trustee Chris Nielsen, Wards 3-4; Trustee Cathy Hughes, Wards 5-6; Trustee John Muraski, Wards 7-8; Trustee Scott Beyer, Wards 9-10; Trustee Ray Suennen, Wards 11-12; Trustee Adam Lemorande, Wards 13-14 and 18; Trustee Craig McAllister, Wards 15-17

Excused: Trustee Maria Lasecki, Wards 1-2

Staff: **In-Person**-Paul Evert, Chris Haltom, Mike Kaster, Geoff Farr, Leigh Ann Wagner Kroening, and **via GoToMeeting:** Dave Wiese

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. A. Lemorande seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES (NONE)

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS (NONE)

8. COMMUNICATIONS (NONE)

9. APPROVE CONSENT AGENDA

C. Nielsen moved to approve the Consent Agenda. J. Muraski seconded. **The motion carried unanimously, and the following items were approved as part of the Consent Agenda:**

- a. Village Board meeting minutes from Oct. 11, 2021
- b. Municipal Invoices totaling \$1,090,840.17, paid with checks 72812-72885, to be drawn from the account at Denmark State Bank
- c. Operator Licenses for the following individuals:
 - i. McKenzie M-L Coppo
 - ii. Lisa M. Dorner
 - iii. Noeli M. Moeller
 - iv. Shelly R. Solero
 - v. Tamara L. Wolf
 - vi. Roxann M. Wyman
- d. Ordinance 2021-13, the election ward map to be used for the next decade
- e. Change order #4 to KCG Excavating LLC for the Evergreen and Pinecrest Road Reconstruction Contract involving a \$6,549.80 increase

- f. Change order #1 to Stiegler Company for the Evergreen and Pinecrest Electric Underground Conversion Contract involving an \$11,236.74 decrease
- g. Change Order #3 to McKeefry Excavating for the Crescent Hills Subdivision Road Contract involving a \$20,160.26 decrease

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS

- a. **Review and take action on an agreement with the Howard-Suamico School District and Village of Suamico for a shared grant writer**
P. Evert reviewed the agreement for a shared grant writer position. He said a job description has been drafted and the goals for the position have been outlined, and the school board and Village of Suamico have already voted to approve the agreement for a two-year initial period. C. Nielsen moved to approve the agreement with the Howard-Suamico School District and the Village of Suamico for a shared grant writer position for an initial two-year period. C. Hughes seconded. **The motion carried unanimously.**

11. NEW BUSINESS ITEMS

- a. **Review and take action on Resolution 2021-24, naming the CTH VV interchange cul-de-sac**
G. Farr reviewed the proposed names for the cul-de-sac that has been created as part of the CTH VV interchange project. R. Suennen moved to approve Resolution 2021-24, naming the CTH VV interchange cul-de-sac Milltown Court. C. McAllister seconded. **The motion carried unanimously.**
- b. **Review and take action on Resolution 2021-23, a Relocation Order for the laying out, improvement, and construction of Evergreen Avenue from approximately 200' east of Linden Lane to the intersection of Glendale Avenue**
M. Kaster reviewed the relocation order for the reconstruction of Evergreen Avenue from Linden to Glendale. C. Hughes moved to approve Resolution 2021-23, a Relocation Order for the laying out, improvement, and construction of Evergreen Avenue. A. Lemorande seconded. **The motion carried unanimously.**
- c. **Review and take action on the new solid waste agreement with Brown County**
G. Farr reviewed the solid waste agreement with Brown County for the next 10 years. C. Nielsen moved to approve the solid waste agreement with Brown County. J. Muraski seconded. **The motion carried 7-0 (R. Suennen abstained).**
- d. **2021 Budget Workshop #2 - Review, discuss and amend as needed the first draft of the 2022 budget for the General Fund and begin discussions on Debt Service Funds and Capital Projects Funds**
C. Haltom gave a Power Point presentation on the village's Debt Service Funds and Capital Projects Funds. The presentation focused on TIF districts #3-9, the Park Impact Fee Fund, and the Capital Equipment Funds. He highlighted that all debt for 2022 will be paid for by transfers from other capital project funds, and there will be no effect on the tax levy for debt issues in 2022. Board discussion occurred. **No action was taken.**

12. REPORTS OF VILLAGE OFFICIALS

- a. C. Haltom reviewed the financial report for the period ended Sept. 30, 2021 for the General Fund, village-owned utilities, and the Howard Commons Apartments. **No action was taken.**

13. ADJOURN THE MEETING – C. McAllister moved to adjourn the meeting. J. Muraski seconded. The motion carried unanimously, and the meeting adjourned at 7:24 p.m.

Leigh Ann Wagner Kroening
Administrative Assistant