

**Minutes of the Village Board Meeting**  
**Oct. 24, 2022**  
**Village Board Room**

**1. CALL TO ORDER BY VILLAGE PRESIDENT**

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

**2. ROLL CALL**

President McIntyre called for a roll call. Present: Village President Burt R. McIntyre; Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Scott Beyer, District 5; Trustee Ray Suennen, District 6; Trustee Adam Lemorande, District 7; Trustee Craig McAllister, District 8

Staff: Paul Evert, Chris Haltom, Geoff Farr, Mike Kaster, Dave Wiese, Leigh Ann Wagner Kroening, Ed Janke (virtually)

**3. RECITE THE PLEDGE OF ALLEGIANCE**

President McIntyre led the meeting in the pledge.

**4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS**

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

**5. APPROVE THE AGENDA FOR THE MEETING**

C. Hughes moved to approve the agenda. S. Beyer seconded. **The motion carried unanimously.**

**6. PUBLIC APPEARANCES**

- Mike Dewitt, 315 Rainbow Court, said he is being charged for special assessments plus 4% interest for improvements related to the Hidden Creek Subdivision. He said he has experienced several inconveniences due to the subdivision project, and it is unfair to have to pay any interest.

**7. FUTURE AGENDA ITEMS/ANNOUNCEMENTS (None)**

**8. COMMUNICATIONS (None)**

**9. APPROVE CONSENT AGENDA**

J. Muraski moved to approve the Consent Agenda. C. Hughes seconded. **The motion carried unanimously** with the following items approved:

- a. Village Board meeting minutes from Oct. 10, 2022
- b. Municipal invoices paid with checks #75731-75836, totaling \$3,272,979.45
- c. Operator Licenses for the following individuals:
  - i. Steven J. Mastey
  - ii. Danny D. Johnson
- d. Construction Change Order #3 to Jossart Brothers, Inc., for the Hazel Estates Subdivision utility contract involving a \$6,800 decrease
- e. Construction Change Order #5 to KCG Excavating for the Cottages at Hidden Creek 1st Addition road contract involving a \$68.00 increase
- f. Construction Change Order #3 to Northeast Asphalt, Inc., for the 2022 Resurfacing Project involving a \$11,048.55 increase
- g. Construction Change Order #6 to MCC, Inc., for the Village Center 2nd Addition road contract involving a \$4,597.65 decrease
- h. Construction Change Order #5 to McKeefry & Sons, Inc., for the Evergreen Avenue Reconstruction road contract involving a \$5,101.86 increase

**10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (None)**

**11. NEW BUSINESS ITEMS**

- a. **6:35 Public Hearing – Regarding “Proposed Special Assessments on Rainbow Court, Oliver Lane, and the Plat of Cottages at Hidden Creek 1<sup>st</sup> Addition and the Plat of Century Estates First Addition”**

M. Kaster reviewed the project and the special assessments, which include Mr. Dewitt in addition to the two developers who own the impacted parcels. He addressed Mr. Dewitt’s concerns and explained the improvements and changes to his property.

B. McIntyre opened the public hearing. Mike Dewitt came forward again to explain that he understands the special assessments that are being charged for the curb, gutter, and other improvements to his property, but he wants the interest waived due to the unusual circumstances and inconveniences he has experienced. Nobody else spoke. B. McIntyre closed the public hearing.
- b. **Review and take action on Final Resolution 2022-19, authorizing the levying of special assessments on Rainbow Court, Oliver Lane, and the Plat of Cottages at Hidden Creek 1<sup>st</sup> Addition, and the Plat of Century Estates First Addition**

A. Lemorande moved to approve Resolution 2022-19, authorizing the levying of special assessments against benefited property on Rainbow Court, Oliver Lane, the Plat of The Cottages at Hidden Creek 1<sup>st</sup> Addition, and the Plat of Century Estates First Addition, waiving the interest on the Type A payment plan. M. Lasecki seconded. **The motion carried unanimously.**
- c. **2023 Budget Workshop #2**

C. Haltom reviewed a PowerPoint presentation of the 2023 Budget with a focus on Capital Projects Funds, which include the TIF Districts; capital equipment for general government, police, and Public Works; the Park Impact Fee Fund; and the Capital Improvements Fund that accounts for road resurfacing and reconstruction, bridges, engineering, and other items. He summarized planned 2023 purchases in each of those funds. He reviewed the Enterprise Funds, which include the three utilities, the Village Green Golf Course, and the Howard Commons Apartments, which are all 100% supported by user fees. Lastly, he reviewed the Debt Service Fund and provided the timeline for future budget discussion and action. The board discussed. **No action was taken.**

**12. REPORTS OF VILLAGE OFFICIALS**

- a. C. Haltom provided the financial report for the General Fund, Village Green Golf Course, Howard Commons Apartments, and the three utilities for the nine months ended Sept. 30, 2022. **No action was taken.**

**13. CLOSED SESSION (NONE)**

**14. ACTION (NONE)**

**15. ADJOURN THE MEETING**

M. Lasecki moved to adjourn. J. Muraski seconded. **The motion carried unanimously, and the board adjourned at 7:18 p.m.**

Leigh Ann Wagner Kroening  
Administrative Assistant