

**Minutes of the Village Board Meeting  
Oct. 10, 2022  
Village Board Room**

**1. CALL TO ORDER BY VILLAGE PRESIDENT**

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

**2. ROLL CALL**

President McIntyre called for a roll call. Present: Village President Burt R. McIntyre; Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Scott Beyer, District 5; Trustee Ray Suennen, District 6; Trustee Adam Lemorande, District 7; Trustee Craig McAllister, District 8

Staff: Paul Evert, Chris Haltom, Geoff Farr, Mike Kaster, Dave Wiese, Leigh Ann Wagner Kroening

**3. RECITE THE PLEDGE OF ALLEGIANCE**

President McIntyre led the meeting in the pledge.

**4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS**

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

**5. APPROVE THE AGENDA FOR THE MEETING**

C. Hughes moved to approve the agenda. A. Lemorande seconded. **The motion carried unanimously.**

**6. PUBLIC APPEARANCES (None)**

**7. FUTURE AGENDA ITEMS/ANNOUNCEMENTS (None)**

**8. COMMUNICATIONS (None)**

**9. APPROVE CONSENT AGENDA**

C. Nielsen moved to approve the Consent Agenda. J. Muraski seconded. **The motion carried unanimously** with the following items approved:

- a. Village Board meeting minutes from Sept. 26, 2022
- b. Municipal invoices paid with checks #75627-75710, totaling \$1,107,205.08
- c. Operator Licenses for the following individuals:
  - i. Tina R. Carlson
  - ii. Dylan M. Potthier
- d. Resolution 2022-17, authorizing amendment of budgeted funds for 2022

**10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (None)**

**11. NEW BUSINESS ITEMS**

- a. **Review and take action on the speed limit on Evergreen Avenue between Pinecrest Road and Hillcrest Heights**

G. Farr reviewed the existing speed limit on Evergreen Avenue and the standards for setting a reasonable speed on a roadway. He said he recommends maintaining the 30-mph speed limit on Evergreen Avenue due to the width of the street and ease of visibility. The board discussed at length.

C. McAllister moved to suspend the rules. C. Hughes seconded. *The motion to suspend the rules carried unanimously*, and the following people spoke:

- Julie Caelwaerts, 3268 Evergreen Ave., said she would like the speed limit on Evergreen Avenue reduced to 25 mph. She said there are no businesses on that section of roadway, and

it is purely residential with a lot of children. She also said she has seen cars blow the four-way stop sign and increase speeds on the downhill.

C. Hughes moved to return to regular order of business. C. McAllister seconded. *The motion to return to regular order carried unanimously*

C. Hughes moved to conduct a traffic study on Evergreen Avenue between Pinecrest Road and Hillcrest Heights to guide potential future board action. S. Beyer seconded. **The motion carried 8-1 (No: J. Muraski).**

- b. Review and take action on Ordinance 2022-12, amending Section 34-210 of the Village Parking Regulations, parking prohibited during certain hours, on portions of AMS Court**  
G. Farr reviewed the concerns from New Leaf Prep Academy regarding traffic congestion during school drop-off and pick-up times. The school is requesting the village to prohibit parking on one side of AMS Court so the cars can more easily queue in line on the school side and allow traffic in the opposing direction to safely navigate around them. C. Hughes moved to approve Ordinance 2022-12, amending Section 34-210 of the Village Parking Regulations, parking prohibited during certain hours, on portions of AMS Court. J. Muraski seconded. **The motion carried unanimously.**
- c. Review and take action on Ordinance 2022-13, amending Section 34-220 of the Village Parking Regulations, parking, stopping, or standing prohibited during certain hours, on a portion of Tulip Lane**  
G. Farr reviewed the request from Lamers Bus Lines to eliminate parking near the driveway to the daycare so the buses can more easily and safely enter and exit the center for student pick up and drop off. B. McIntyre moved to approve Ordinance 2022-13, amending Section 34-220 of the Village Parking Regulations, parking, stopping, or standing prohibited during certain hours, on a portion of Tulip Lane. R. Suennen seconded. **The motion carried unanimously.**
- d. Review and take action on Preliminary Resolution 2022-18, declaring the intent to exercise special assessment powers under Wisconsin Statute Section 66.0701 upon the Plat of Rouse Pointe, and a Sanitary Sewer Easement**  
M. Kaster reviewed the project and the special assessments, which will largely impact the developer and one other vacant property. M. Lasecki moved to approve Preliminary Resolution 2022-18, declaring the intent to exercise special assessment powers under Wisconsin Statute Section 66.0701 upon the Plat of Rouse Pointe, and a Sanitary Sewer Easement. C. Hughes seconded. **The motion carried unanimously.**
- e. 2023 Budget Workshop #1**  
C. Haltom reviewed a PowerPoint presentation of the 2023 General Fund Budget, including the proposed tax levy increase from the 2022 budget. He broke down the reasons behind that increase, which are debt payments, the addition of two new firefighters, employee salaries/wages and benefits, and contracted service price increases. He reviewed the Capital Projects Funds, including each of the TIF Districts and the capital equipment funds for the various municipal departments, as well as the Enterprise Funds that are the three utilities, Village Green Golf Course, and Howard Commons Apartments. He said the average Howard homeowner will see an increase of \$100 for the village's portion of their tax bill. The board discussed. **No action was taken.**

## 12. REPORTS OF VILLAGE OFFICIALS

- a. P. Evert provided a report on the 2023 Public Safety Referendum. He reviewed statistics regarding recent municipal referendums for levy limit increases and shared sample public safety referendum

promotional materials for the cities of Fond du Lac and Fort Atkinson. The board discussed. **No action was taken.**

**13. CLOSED SESSION**

M. Lasecki moved to convene to closed session pursuant to Sec. 19.85(1)(e), Wis. Stats, to deliberate or negotiate the purchase of public properties, the investing of public funds, or to conduct other specified public business to wit the potential purchase of Outagamie Parcel 290000100. J. Muraski seconded. **The motion carried unanimously, and the board convened to closed session at 7:51 p.m.**

**14. RETURN TO OPEN SESSION** and take action, if needed, on items discussed in closed session.

M. Lasecki moved to return to open session. C. Nielsen seconded. **The motion carried unanimously, and the board reconvened to open session at 8:00 p.m.**

C. Nielsen moved to approve the purchase of Outagamie County Parcel 290000100 for \$25,000. C. McAllister seconded. **The motion carried unanimously.**

**15. ADJOURN THE MEETING**

M. Lasecki moved to adjourn. J. Muraski seconded. **The motion carried unanimously, and the board adjourned at 8:01 p.m.**

Leigh Ann Wagner Kroening  
Administrative Assistant