

**Minutes of the Village Board Meeting**  
**Oct. 9, 2023**  
**Village Board Room**

**1. CALL TO ORDER**

Village President Burt R. McIntyre appeared virtually and called the meeting to order at 6:33 p.m.

**2. ROLL CALL**

B. McIntyre called for a roll call. Present: President Burt R. McIntyre (virtually); Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2 (virtually); Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4 (virtually); Trustee Scott Beyer, District 5; Trustee Ray Suennen, District 6; Trustee Adam Lemorande, District 7; Trustee Craig McAllister, District 8

Staff: Paul Evert, Chris Haltom, Dave Wiese, Geoff Farr, Josh Gerrits, Chief Dennis Staeven, DEO Brandon Dhuey, Melissa Martinson, Leigh Ann Wagner Kroening

**3. RECITE THE PLEDGE OF ALLEGIANCE**

B. McIntyre led the meeting in the pledge.

**4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS**

B. McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

Since he is appearing virtually, B. McIntyre asked for nominations for a meeting chair. M. Lasecki moved to nominate A. Lemorande to chair the meeting. S. Beyer seconded. **The motion carried unanimously, and A. Lemorande was appointed as the presiding chair for the meeting.**

**5. APPROVE THE AGENDA FOR THE MEETING**

C. Hughes moved to approve the agenda. C. McAllister seconded. **The motion carried unanimously.**

**6. PUBLIC APPEARANCES**

- Monica Hoff, 3701 Evergreen Ave., said she would like to see developers incorporate a percentage of their landscaping to native plantings or pollinator gardens to help meet the recommendations by the America In Bloom organization.

**7. FUTURE AGENDA ITEMS/ANNOUNCEMENTS (NONE)**

**8. COMMUNICATIONS (NONE)**

**9. APPROVE CONSENT AGENDA**

M. Lasecki moved to approve the Consent Agenda. C. McAllister seconded. **The motion carried unanimously,** with the following items approved:

- a. Village Board meeting minutes from Sept. 25, 2023
- b. Municipal Invoices totaling \$618,581.07, paid with checks #78642-78749
- c. The following Operator Licenses:
  - i. Amy L. Alexander
  - ii. Adam R. Biemeret
  - iii. Jamie Duvall
  - iv. Kimberly L. Jerabek
  - v. Jason R. Minix
  - vi. Keegan W. Porath
  - vii. Abby J. Rogge
  - viii. Teresa A. Ruffing

- ix. Michele T. Stascak
  - x. Josie M. Wasielewski
  - xi. John G. Whitehouse
  - xii. Jamie L. Wotruba
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- b. The Special Event Permit for the Serving from the Heart Inc. gathering and walk noon to 10 p.m. Sept. 21, 2024
  - c. Ordinance 2023-12, rezoning VH-582-4-1 to Planned Development District for an existing day care and maxi-storage units and rezoning VH-727-101 to Planned Development District for nine single-family homes

**10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (NONE)**

**11. NEW BUSINESS ITEMS**

- a. **Review and discuss the first draft of the 2024 budget**  
P. Evert reviewed a Power Point presentation of the first draft of the 2024 budget, including known changes to revenue, proposed service changes, and a look at the General Fund Budget. At this point, he said there will be no increase to the Village of Howard tax rate and potentially a \$.01 decrease for a tax rate of \$3.50. He also discussed the timeline for budget discussions, the public hearing, and final approval. The board discussed. **No action was taken.**

**12. REPORTS OF VILLAGE OFFICIALS**

- a. **P. Evert will review the America in Bloom recommendations and awards.**  
P. Evert discussed the America in Bloom grant, two awards presented to the village, and recommendations from the two community evaluators who visited Howard. Some of the recommendations included adding flower planters to light poles and corners, building a community volunteer program, and landscaping improvements to roundabouts and certain parks. **No action was taken.**
- b. **C. Haltom will provide the financial report for the General Fund and Village Green Golf Course for the period ended Sept. 30, 2023.**  
C. Haltom reviewed the financial report for the General Fund and the golf course. The board discussed. **No action was taken.**

**13. CLOSED SESSION**

C. McAllister moved to convene to closed session. B. McIntyre seconded. **The motion carried unanimously**, and the board convened to closed session at 7:10 p.m. pursuant to Sec. 19.85(1)(e), Wis. Stats, to discuss the potential naming rights for the splash pad at the Howard Commons Activity Complex.

**14. RETURN TO OPEN SESSION**

C. Hughes moved to reconvene to open session. M. Lasecki seconded. The motion carried, and the board reconvened to open session at 7:16 p.m.

**15. ADJOURNMENT**

M. Lasecki moved to adjourn. J. Muraski seconded. **The motion carried unanimously, and the board adjourned at 7:17 p.m.**