

**Minutes of the Village Board Meeting
Sept. 26, 2022
Village Board Room**

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

President McIntyre called for a roll call. Present: Village President Burt R. McIntyre; Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Scott Beyer, District 5; Trustee Ray Suennen, District 6; Trustee Adam Lemorande, District 7; Trustee Craig McAllister, District 8

Staff: Paul Evert, Chris Haltom, Geoff Farr, Leigh Ann Wagner Kroening

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. C. McAllister seconded. S. Beyer asked to table Item 11b regarding the speed limit on Evergreen Avenue to allow more residents to attend the meeting and speak to the issue. **The motion carried unanimously, and the revised agenda was approved.**

6. PUBLIC APPEARANCES

- Monica Hoff, 3701 Evergreen Ave., spoke on Item 11c – the certified survey map for Duck Creek Landing. She said she would like to see a natural conservancy buffer between the development and Duck Creek to protect the river from landscaping chemicals.
- Julie Caelwaerts, 3268 Evergreen Ave., said the trees that were removed as part of the Evergreen/Pinecrest construction project still have not been replaced. She also said she would like the speed limit on Evergreen Avenue reduced to 25 mph.

7. FUTURE AGENDA ITEMS/ANNOUNCEMENTS (None)

8. COMMUNICATIONS (None)

9. APPROVE CONSENT AGENDA

M. Lasecki moved to approve the Consent Agenda. J. Muraski seconded. **The motion carried unanimously** with the following items approved:

- a. Village Board meeting minutes from Sept. 12, 2022
- b. Receipt of the Plan Commission meeting minutes from Sept. 19, 2022
- c. Municipal invoices paid with checks #75500-75603, totaling \$1,984,611.08
- d. Operator Licenses for the following individuals:
 - i. Deborah J. Holub
 - ii. April G. Keeping
- e. Construction change order #5 to Dorner, Inc. for the Evergreen Road Reconstruction – Utility Contract involving a \$10,571.40 increase
- f. Construction change order #4 to McKeefry & Sons, Inc. for the Evergreen Road Reconstruction – Road Contract involving a \$1,512.98 decrease
- g. Construction change order #2 to Northeast Asphalt, Inc. for the 2022 Resurfacing contract involving a \$36,351.24 decrease

- h. Construction change order #4 to KCG Excavating for the Cottages at Hidden Creek, 1st – Addition Road Contract, involving a \$12,208.91 increase
- i. Construction change order #5 to MCC, Inc. for the Village Center 2nd Addition – Road Contract involving a \$7,514.32 decrease
- j. PLAN COMMISSION ITEMS (The Plan Commission unanimously recommended approval of the following items.)
 - i. The request from Daybreak Development to rezone VH-3786 to R-4 Residential Multi-family
 - ii. The request from Daybreak Development to rezone a portion of VH-3785 to R-1 Residential Single Family
 - iii. The request from Daybreak Development for a PDD amendment for VH-3781
 - iv. The request from Birdseye Dairy to rezone 2321 Memorial Drive, VH-658-4, from R-2 Residential Single-Family Duplex by Subdivision to B-1 Business
- k. Ordinance 2022-16, rezoning VH-3786, a portion of VH-3785, a PDD amendment for VH-3781, and rezoning VH-658-4

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (None)

11. NEW BUSINESS ITEMS

- a. **PLAN COMMISSION ITEM: Review and take action on a Preliminary Development District (PDD) for a 33-unit single-family condominium development on Lot 13 of Rouse Pointe**
 P. Evert reviewed the request for a PDD to build a single-family condo development. The Plan Commission had recommended approval with a 6-1 vote. A. Lemorande moved to approve the Preliminary PDD for the Rouse Pointe Condominium Project with the following conditions:
 - Privately owned and maintained roadways/streets
 - Curb and gutter (no ditches), minimum 24’ back of curb to back of curb, minimum 100’ CL radii; otherwise widen roads or prohibit all parking within 50’ of horizontal curves areas having smaller radii.
 - Intersection curb radii minimum 50’
 - Restrict parking to one side of roadway and no parking in cul-de-sacs
 - 44’ back of curb cul-de-sac radii
 - Road section minimum 12” basecourse (15” recommended) placed 2’ behind curb and 3” asphalt pavement
 - Show trail connections
 - Storm water approval by the Village of Howard Engineering Department
 - Utilities (water, sanitary and storm) will be private
 - Private trash collection
 - No Village of Howard special pickup or brush collection
 - Specify development signage fronting public streets
 - Fire Department approval for emergency vehicle access and hydrant locations.
 C. Nielsen seconded. **The motion carried unanimously.**
- b. ~~Review and take action on the speed limit on Evergreen Avenue (TABLED)~~
- c. **Review and take action on the Certified Survey Map for Duck Creek Landing, LLC, VH-664, 2450 Duck Creek Parkway**
 Steve Bieda of Mau & Associates explained the project in detail and addressed the concerns expressed during the Public Appearances. He said the proposed trail will provide a buffer between the development and Duck Creek. A. Lemorande moved to approve the CSM for Duck Creek Landing, VH-664, with the condition ingress and egress easements are reviewed by the Village of Howard Public Works Department. J. Muraski seconded. **The motion carried unanimously.**

12. REPORTS OF VILLAGE OFFICIALS (None)

13. CLOSED SESSION

J. Muraski moved to convene to closed session pursuant to Sec. 19.85(1)(e), Wis. Stats, to deliberate or negotiate the purchase of public properties, the investing of public funds, or to conduct other specified public business to wit the naming rights for the Howard Commons Activity Center. M. Lasecki seconded. **The motion carried unanimously, and the board convened to closed session at 7:00 p.m.**

14. RETURN TO OPEN SESSION and take action, if needed, on items discussed in closed session.

M. Lasecki moved to return to open session. C. Nielsen seconded. **The motion carried unanimously, and the board reconvened to open session at 7:07 p.m.**

15. ADJOURN THE MEETING

M. Lasecki moved to adjourn. J. Muraski seconded. **The motion carried unanimously, and the board adjourned at 7:08 p.m.**

Leigh Ann Wagner Kroening
Administrative Assistant