

Minutes of the Village Board Meeting
Sept. 13, 2021
Village Hall Board Room

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

President McIntyre called for a roll call. **In Person:** Village President Burt R. McIntyre; Trustee Maria Lasecki, Wards 1-2; Trustee Chris Nielsen, Wards 3-4; Trustee Cathy Hughes, Wards 5-6; Trustee John Muraski, Wards 7-8; Trustee Scott Beyer, Wards 9-10; Trustee Ray Suennen, Wards 11-12; Trustee Adam Lemorande, Wards 13-14 and 18; Trustee Craig McAllister, Wards 15-17

Staff: Paul Evert, Chris Haltom, Dave Wiese, Geoff Farr, Mike Kaster, Leigh Ann Wagner Kroening

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. A. Lemorande seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES (NONE)

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- C. Hughes said she received a call from a constituent who asked that some of the holes be filled at the Howard Dog Park. He also requested a water source be added because the dog parks in other municipalities have water available.

8. COMMUNICATIONS (NONE)

9. APPROVE CONSENT AGENDA

C. Nielsen moved to approve the Consent Agenda. C. McAllister seconded. **The motion carried unanimously, and the following items were approved as part of the Consent Agenda:**

- a. Village Board meeting minutes from Aug. 23, 2021
- b. The revised Village Board meeting minutes from Feb. 22, 2021
- c. Municipal Invoices with check numbers 72481-72581 totaling \$1,209,105.04 from the village's account at Denmark State Bank
- d. Operator's Licenses for the following individuals:
 - i. Stefanie A. Bembenek
 - ii. Michelle L. Derenne
 - iii. Cameron C. Giampietro
 - iv. Bobbie J. Kazaluckas
 - v. Darin C. Lemerond
- e. The Temporary Class B Retailer's License for the Howard-Suamico Optimist Club to host the beer tent at the rescheduled Rock the Commons event 3-7 p.m. on Sept. 19, 2021 in the Village Center

- f. The appointment of Troy Chaltry to the Zoning Board of Appeals for a term to expire in April 2023

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (NONE)

11. NEW BUSINESS ITEMS

- a. **6:35 p.m. public hearing regarding proposed special assessments on Shawano Avenue and the plat of Crescent Hills**
M. Kaster reviewed the proposed special assessments for the Shawano Avenue and plat of Crescent Hills project. B. McIntyre opened the public hearing. Mary Kay and Paul Minnis, 3801 Shawano Ave., said their property was previously assessed in 2014 and already has water and sewer services so they are questioning the new improvements that are resulting in them being assessed again. M. Kaster explained how and why the storm sewer is being extended the rest of the way through their property. Nobody else spoke. B. McIntyre closed the public hearing.
- b. **Review and take action on Final Resolution 2021-22, authorizing the levying of special assessments on Shawano Avenue and the Plat of Crescent Hills**
C. Nielsen moved to approve Final Resolution 2021-22, authorizing the levying of special assessments on Shawano Avenue and the Plat of Crescent Hills with the Type A Payment Plan at 1.65% over 20 years. C. Hughes seconded. **The motion carried 8-1 (No: C. McAllister).**
- c. **Review and take action on a land lease agreement between the Village of Howard and Vertical Bridge for the location of a cell tower in Spring Green Park**
P. Evert reviewed the proposed land lease agreement, which provides for rent of \$800 per month (\$9,600 annually) with a 1.5% annual escalator and is similar to the land lease for the cell tower behind Village Hall. C. Hughes moved to approve the lease with Vertical Bridge for location of a cell tower in Spring Green Park as shown on the map. M. Lasecki seconded. **The motion carried 8-1 (No: C. McAllister).**
- d. **Review and take action on the 2022 budget policies**
C. Haltom reviewed the proposed 2022 budget policies. M. Lasecki moved to approve the 2022 budget policies as proposed. R. Suennen seconded. **The motion carried unanimously.**
- e. **Review, discuss, and take action on 2022 trustee salaries**
C. Haltom reviewed the recent salary survey, which included an analysis of the salaries for elected officials. R. Suennen moved to direct staff to prepare an ordinance amendment for the Sept. 27, 2021 board meeting to adjust the trustee annual salary to \$6,550 as a consent agenda item. C. Nielsen seconded. **The motion failed with a 4-4-1 vote (No: M. Lasecki, A. Lemorande, S. Beyer, and C. Hughes. B. McIntyre abstained.)**
- f. **Review and take action on Resolution 2021-23, approving Amendment No. 1 to the Second Amended and Restated Pledge and Security Agreement dated as of July 11, 2017 among the Municipalities, the County, the Room Tax Commission, and the Trustee**
P. Evert reviewed the proposed amendment to the Room Tax Agreement. C. Hughes moved to approve Resolution 2021-23, approving Amendment No. 1 to the Second Amended and Restated Pledge and Security Agreement dated as of July 11, 2017, among the Municipalities, the County, the Room Tax Commission, and the Trustee. S. Beyer seconded. **The motion carried unanimously**
- g. **Review and take action on ordering playground equipment and a kayak launch for installation in 2022**
P. Evert reviewed the proposal to order playground equipment and a kayak launch in order to avoid increasing costs and long delays in receiving materials. C. Nielsen moved to approve ordering

playground equipment for the Woodale and Mills Center parks and a kayak launch for the boat landing at the West Deerfield Avenue dock. A. Lemorande seconded. **The motion carried unanimously**

12. REPORTS OF VILLAGE OFFICIALS

- a. C. Haltom reviewed the financial report for the General Fund and Village Green Golf Course for the period ending Aug. 30, 2021. The board discussed. **No action was taken.**

13. CLOSED SESSION – J. Muraski moved to convene to closed session. C. McAllister seconded. **The motion carried unanimously, and the board convened to closed session at 7:04 p.m.**

14. RETURN TO OPEN SESSION – C. Hughes moved to re-convene to open session. C. Nielsen seconded. **The motion carried unanimously, and the board re-convened to open session at 7:38p.m.**

15. ADJOURN THE MEETING – M. Lasecki moved to adjourn the meeting. J. Muraski seconded. **The motion carried unanimously, and the meeting adjourned at 7:39 p.m.**

Leigh Ann Wagner Kroening
Administrative Assistant