

**Minutes of the Village Board Meeting
Sept. 12, 2022
Village Board Room**

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt McIntyre called the meeting to order at 6:35 p.m.

2. ROLL CALL

President McIntyre called for a roll call. Present: Village President Burt R. McIntyre; Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Scott Beyer, District 5; Trustee Ray Suennen, District 6; Trustee Adam Lemorande, District 7; Trustee Craig McAllister, District 8

Staff: Paul Evert, Chris Haltom, Dave Wiese, Geoff Farr, Ed Janke, Leigh Ann Wagner Kroening

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. M. Lasecki seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES (None)

7. FUTURE AGENDA ITEMS/ANNOUNCEMENTS

S. Beyer requested a future agenda item to re-evaluate the speed limit on Evergreen Avenue post construction.

8. COMMUNICATIONS (None)

9. APPROVE CONSENT AGENDA

A. Lemorande moved to approve the Consent Agenda. C. Nielsen seconded. **The motion carried unanimously** with the following items approved:

- a. Village Board meeting minutes from Aug. 22, 2022
- b. Municipal invoices as submitted
- c. Operator Licenses for the following individuals:
 - i. Jeanne M. Dums
 - ii. Traci A. Graham
 - iii. Hunter E. Grant
 - iv. Cassandra L. Hamill
 - v. Krystal D. Ritchie
- d. The Class B Retailer License for Happily Ever After Animal Sanctuary for the Steps for Pets event Sept. 17, 2022 at Meadowbrook Park
- e. The Class B Retailer License for St. John the Baptist Church for Blessfest Sept. 18, 2022 at 2597 Glendale Ave.
- f. The proclamation recognizing retiring League of Wisconsin Municipalities employees Curt Witynski and Gail Sumi.

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (None)

11. NEW BUSINESS ITEMS

- a. **Review and take action on the Intergovernmental Cooperative Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Year 2023**

- P. Evert reviewed the requirement for each municipality to become the designated responsible unit of government to qualify for the annual recycling grants. J. Muraski moved to approve the Intergovernmental Cooperation Agreement to Satisfy Eligibility for the Wisconsin Recycling Consolidation Grant for Year 2023. M. Lasecki seconded. **The motion carried unanimously.**
- b. **Review and take action on the 2023 Budget policies and calendar**
C. Haltom reviewed the 2023 Budget policies and the proposed timeline to review and approve the budget. R. Suennen said he would like the language on Page 24 of the policy document to be revised to read “awarding the purchase to the lowest responsible bidder.” C. Hughes moved to approve the 2023 Budget policies and calendar with the revised language. A. Lemorande seconded. **The motion carried unanimously.**
- c. **Review and take action on the new 2022-2023 Class B beer and liquor license application for Bark & Brew, 2514 Glendale Ave., Francis Brunette (agent)**
C. Haltom reviewed the Class B beer and liquor license application for Bark & Brew. He discussed concerns from the Community Development and Public Safety departments and outstanding issues with the Brown County Health Department. C. McAllister moved to table the 2022-2023 Class B beer and liquor license application for Bark & Brew, 2514 Glendale Ave. C. Nielsen seconded. **The motion to table carried unanimously.**
- d. **Review and take action on the new 2022-2023 Class B beer and liquor license application for The Clubhouse Indoor Golf, 2445 Lineville Road, Daniel Johnson (agent)**
C. Haltom reviewed the Class B beer and liquor license application for The Clubhouse Indoor Golf. C. Hughes moved to approve the 2022-2023 Class B beer and liquor license application for The Clubhouse Indoor Golf, 2445 Lineville Road. S. Beyer seconded. **The motion carried unanimously.**
- e. **Review and take action on the new 2022-2023 Class B beer and liquor license application for Jo Jo’s Jungle Bar, 1751 Velp Ave., Steven Van Straten (agent)**
C. Haltom reviewed the Class B beer and liquor license application for Jo Jo’s Jungle Bar. C. Nielsen moved to approve the 2022-2023 Class B beer and liquor license application for Jo Jo’s Jungle Bar, 1751 Velp Ave. C. Hughes seconded. **The motion carried unanimously.**

12. REPORTS OF VILLAGE OFFICIALS

- a. C. Haltom provided the financial report for the period ending Aug. 31, 2022 for the General Fund and Village Green Golf Course. **No action was taken.**

13. CLOSED SESSION

J. Muraski moved to convene to closed session pursuant to Sec. 19.85(1)(e), Wis. Stats, to deliberate or negotiate the purchase of public properties, the investing of public funds, or to conduct other specified public business to wit the potential purchase of 1513 W. Deerfield Ave., VH-130-3. C. Hughes seconded. **The motion carried unanimously, and the board convened to closed session at 6:58 p.m.**

14. RETURN TO OPEN SESSION and take action, if needed, on items discussed in closed session.

J. Muraski moved to return to open session. C. Nielsen seconded. **The motion carried unanimously, and the board reconvened in closed session at 7:23 p.m.**

C. Hughes moved to approve the purchase 1513 W. Deerfield Ave., VH-130-3, for \$185,000, contingent on the state approving the purchase using CDBG funds. M. Lasecki seconded. **The motion carried 7-2 (No: A. Lemorande, C. McAllister).**

15. ADJOURN THE MEETING

J. Muraski moved to adjourn. M. Lasecki seconded. **The motion carried unanimously, and the board adjourned at 7:25 p.m.**