

**Minutes of the Village Board Meeting**  
**Aug. 14, 2023**  
**Village Board Room**

**1. CALL TO ORDER**

Village Clerk Christopher Haltom called the meeting to order at 6:39 p.m.

**2. ROLL CALL**

C. Haltom called for a roll call. Present: Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Scott Beyer, District 5; Trustee Ray Suennen, District 6; Trustee Adam Lemorande, District 7; Trustee Craig McAllister, District 8

Excused: Village President Burt R. McIntyre

Staff: Paul Evert, Chris Haltom, Dave Wiese, Geoff Farr, Josh Gerrits, Chief Dennis Staeven, DEO Brandon Dhuey, Melissa Martinson, Leigh Ann Wagner Kroening

C. Haltom explained that President McIntyre is excused, and he asked the board for meeting chair nominations. C. Nielsen moved to nominate R. Suennen to chair the meeting. C. Hughes seconded. **The motion carried unanimously, and R. Suennen was appointed as the presiding chair for the meeting.**

**3. RECITE THE PLEDGE OF ALLEGIANCE**

R. Suennen led the meeting in the pledge.

**4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS**

R. Suennen read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

**5. APPROVE THE AGENDA FOR THE MEETING**

C. Hughes moved to approve the agenda. A. Lemorande seconded. **The motion carried unanimously.**

**6. PUBLIC APPEARANCES**

- John Bootz, 1524 Belle Plane Circle, said a watermain break several years ago led to a repair under his driveway. He now needs a new driveway slab, and he asked the village to pay for a portion of it.

**7. FUTURE AGENDA ITEMS/ANNOUNCEMENTS**

- J. Muraski said he is excited for the soft opening this week and the future of the Howard Commons Activity Complex.
- C. Hughes said she received a complaint of phragmites on N. Riverview Drive and asked staff to look at it.

**8. COMMUNICATIONS (NONE)**

**9. APPROVE CONSENT AGENDA**

A. Lemorande moved to approve the Consent Agenda. J. Muraski seconded. **The motion carried unanimously,** with the following items approved:

- a. Village Board meeting minutes from July 24, 2023
- b. Receipt of the Sex Offender Residency Appeals Board meeting minutes from July 26, 2023
- c. Municipal Invoices totaling \$2,233,406.55, paid with checks #78091-78232
- d. The Temporary Class B Retailer License for the Blessfest event Oct. 1, 2023 at St. John the Baptist Church, 2597 Glendale Ave.
- e. The following Operator Licenses:

- i. Molly J. De Cleene
- ii. Tracey L. Degenauer
- iii. Karra L. Daehnert
- iv. Callie L. Dickie
- v. Denise S. Ferdan
- vi. Paige E. Gustafson
- vii. Kelly A. Maynard
- viii. Adriana R. McNalty
- ix. Jennifer M. Menting
- x. Allison M. Misialek

- xi. Adam S. Neveau
- xii. Annie P. Neveau
- xiii. Stephanie A. Pinchard
- xiv. Roland J. Pirlott
- xv. Matt S. Plawtz
- xvi. Marley B. Raab
- xvii. Sara E. Schultz
- xviii. Matthew J. Ten Haken
- xix. Amy J. Zaidel

## **10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (NONE)**

### **11. NEW BUSINESS ITEMS**

- a. Review and take action on Ordinance 2023-10, amending sections 28-20 and 28-22 of the Municipal Code and creating section 28-35, regarding regulations at Howard Commons Activity Complex**

P. Evert reviewed the proposed user guidelines for the Howard Commons Activity Complex. M. Martinson explained her concerns with pets in the venue areas, as well as people riding bikes and skateboards. The board discussed in depth. C. Nielsen moved to approve Ordinance 2023-10, adopting supplemental park regulations for Howard Commons. He requested signage prohibiting pets on the great lawn. C. McAllister seconded. **The motion carried 8-1 (No: S. Beyer).**

- b. Review and take action on the 2024 Budget policies**

C. Haltom reviewed the 2024 Budget policies and calendar. R. Suennen suggested some clerical changes to the budget document. C. McAllister moved to approve the 2024 Budget policies. M. Lasecki seconded. **The motion carried unanimously.**

### **12. REPORTS OF VILLAGE OFFICIALS**

- a. C. Haltom will provide the financial report for the period ended July 31, 2023 for the General Fund and Village Green Golf Course**

C. Haltom reviewed the financial report for the General Fund and the golf course. The board discussed. **No action was taken.**

### **13. CLOSED SESSION**

J. Muraski moved to convene to closed session. C. Hughes seconded. **The motion carried unanimously**, and the board convened to closed session at 7:37 p.m. pursuant to Sec. 19.85(1)(e), Wis. Stats, to discuss the potential sale of portions of VH-32 and VH-31-4.

### **14. RETURN TO OPEN SESSION**

A. Lemorande moved to reconvene to open session. C. Hughes seconded. The motion carried, and the board reconvened to open session at 7:40 p.m.

### **15. ACTION ON CLOSED SESSION ITEMS (if any)**

A. Lemorande moved to accept the two Offers to Purchase portions of VH-32 and VH-31-4 that consist of 22.69 acres at \$32,000 per acre, subject to attorney review. S. Beyer seconded. **The motion carried unanimously.**

### **16. ADJOURNMENT**

C. Nielsen moved to adjourn. C. Hughes seconded. **The motion carried unanimously, and the board adjourned at 7:41 p.m.**

Leigh Ann Wagner Kroening  
Administrative Assistant