

Minutes of the Village Board Meeting
Aug. 9, 2021
Village Hall Board Room

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

President McIntyre called for a roll call. **In Person:** Village President Burt R. McIntyre; Trustee Maria Lasecki, Wards 1-2; Trustee Chris Nielsen, Wards 3-4; Trustee Cathy Hughes, Wards 5-6; Trustee John Muraski, Wards 7-8; Trustee Scott Beyer, Wards 9-10; Trustee Adam Lemorande, Wards 13-14 and 18; Trustee Craig McAllister, Wards 15-17

Trustee Ray Suennen, Wards 11-12, attended the meeting virtually.

Staff: Paul Evert, Chris Haltom, Dave Wiese, Geoff Farr, Leigh Ann Wagner Kroening

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. C. McAllister seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES

- Aaron Slezak, 2777 Delvoe Court, said he has concerns and complaints with a neighbor who has a new construction home that is causing drainage issues to his home and yard. He said the neighbor has brought in truckloads of fill due to the elevation of the home he's building differs from the plans that were originally submitted and approved.
- Kimberly Slezak, 2777 Delvoe Court, said she has sent emails asking for the homeowner to be held accountable for the building elevation changes and has asked the village for help addressing the drainage issues.
- Don Oremus, 2773 Delvoe Court, said he also is having runoff issues from the neighbor's new home and is frustrated with the response he's gotten from village officials and from the property owner at 2780 Belle Plane Road.
- Barb Kopperud, 3725 Delahaut St. in Allouez, said she is speaking on behalf of her father. She said she is a building inspector and knows the importance of making sure buildings are constructed according to approved plans. She said the village is negligent for not making sure the new home matches the plans and also meets all state and local codes.

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

R. Suennen asked for a staff report to discuss the drainage issues at 2780 Belle Plane Road, including what was approved versus what was built and how the problems can be rectified.

8. COMMUNICATIONS (NONE)

9. APPROVE CONSENT AGENDA

A. Lemorande moved to approve the Consent Agenda. C. Nielsen seconded. **The motion carried unanimously, and the following items were approved as part of the Consent Agenda:**

- a. Village Board meeting minutes from July 26, 2021
- b. Municipal Invoices with check numbers 72228 - 72310 totaling \$841,079.47 from the village's account at Denmark State Bank
- c. Operator's Licenses for the following individuals:
 - i. Jacqueline M. Clark
 - ii. Marissa M. Elbe
 - iii. Sierra R. Larsen
 - iv. Joan M. Sandoval
 - v. Kristin S. Vollmer
- d. The Temporary Class B Retailer's License for the Howard Fire Rescue Auxiliary to host the beer tent at the Rock the Commons event Sept. 5, 2021 in the Village Center

B. McIntyre moved Item 11a up so the Howard-Suamico School District representatives could give their presentation before other business items.

11a Update on the Howard-Suamico School District facilities referendum improvements

Mike Juech, the Assistant Superintendent of Operations, and Howard-Suamico School Board Member Greg Klimek provided a presentation of the projects related to the recently approved facilities referendum. They discussed the building improvements, project timeline, and traffic and parking impacts. **No action was taken.**

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS

- a. **Review and take action on the draft 2021 Howard Community Survey**

P. Evert discussed the draft 2021 Community Survey and the status of the revisions. He said he received a request to add a skateboard park in the village, and that may be another facility option to add to the survey to gauge community interest. J. Muraski requested a broader income range in Question #22. J. Muraski moved to approve the draft 2021 Howard Community Survey with any other small changes necessary to move the process forward. R. Suennen seconded. **The motion carried unanimously.**

11. NEW BUSINESS ITEMS

- b. **Review and take action on a development agreement with Green Viper LLC for the second phase of the Village Center**

P. Evert reviewed the terms of the proposed agreement for a mixed-use development in the Village Center that would create 12 single-family homes and 52-54 duplex condominiums. M. Lasecki moved to approve the Development Agreement with Green Viper LLC for Phase II of the Village Center. C. Nielsen seconded. **The motion carried unanimously.**
- c. **Review and take action on offers to purchase for Parcels VH-474, VH-474-1, VH474-2, and VH-467**

P. Evert explained that the first step in the development of Phase II of the Village Center is the purchase of four separate parcels of land. C. Nielsen moved to approve the purchase of VH-474, VH-474-1, VH-474-2, and VH-467 as outlined in the staff report. A. Lemorande seconded. The motion carried unanimously.
- d. **Review and take action on Amendment XII of the Municipal Recycling Agreement for the 2022 Wisconsin Recycling Consolidation Grant**

C. Haltom discussed the amendment necessary to qualify the Village of Howard for an additional \$5,000 in state recycling grant funding, for which the village has applied every year. C. Nielsen

moved to approve Amendment XII of the Brown County Municipal Recycling Grant Agreement for the 2022 grant cycle. C. Hughes seconded. **The motion carried unanimously.**

e. Review and take action on the 2022 Budget Calendar

C. Haltom reviewed the proposed 2022 Budget Calendar and reviewed the timeline for the budget process. C. McAllister moved to approve the 2022 Budget Calendar. S. Beyer seconded. **The motion carried unanimously.**

12. REPORTS OF VILLAGE OFFICIALS

- a. C. Haltom reviewed the financial report for the General Fund and the Village Green Golf Course for the period ending July 31, 2021. The board discussed. **No action was taken.**

13. CLOSED SESSION (NONE)

14. ADJOURN THE MEETING -S. Beyer moved to adjourn the meeting. J. Muraski seconded. **The motion carried unanimously, and the meeting adjourned at 7:21 p.m.**

Leigh Ann Wagner Kroening
Administrative Assistant