

**Minutes of the Village Board Meeting  
July 12, 2021  
Village Hall Board Room**

**1. CALL TO ORDER BY VILLAGE PRESIDENT**

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

**2. ROLL CALL**

President McIntyre called for a roll call. **In Person:** Village President Burt R. McIntyre; Trustee Maria Lasecki, Wards 1-2; Trustee Chris Nielsen, Wards 3-4; Trustee Cathy Hughes, Wards 5-6; Trustee John Muraski, Wards 7-8; Trustee Scott Beyer, Wards 9-10; Trustee Adam Lemorande, Wards 13-14 and 18; Trustee Craig McAllister, Wards 15-17.

Excused: Trustee Ray Suennen, Wards 11-12

Staff: Paul Evert, Leigh Ann Wagner Kroening

**3. RECITE THE PLEDGE OF ALLEGIANCE**

President McIntyre led the meeting in the pledge.

**4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS**

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

**5. APPROVE THE AGENDA FOR THE MEETING**

M. Lasecki moved to approve the agenda. A. Lemorande seconded. **The motion carried unanimously.**

**6. PUBLIC APPEARANCES**

Julie Arneith, 2682 Woodfield Court, asked the Village Board members to contact state legislators to request a non-partisan redistricting process.

**7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**

C. Hughes announced that President McIntyre is being inducted into the National Soccer Hall of Fame.

**8. COMMUNICATIONS (NONE)**

**9. APPROVE CONSENT AGENDA**

J. Muraski moved to approve the Consent Agenda. C. Nielsen seconded. C. Hughes noted an email received from Mary Kay Minnis regarding the Public Appearances portion of the June 28, 2021 Village Board meeting minutes and her objection to the dotted line shown on the draft of the Official Map that shows a walking trail going directly through the middle of their woods to connect onto Shawano Avenue. **The motion carried unanimously, and the following items were approved as part of the Consent Agenda:**

- a. Village Board meeting minutes from June 28, 2021
- b. The revised Village Board meeting minutes from Jan. 25, 2021
- c. Municipal Invoices with check numbers 71974 – 72080 totaling \$707,990.12 from the village's account at Denmark State Bank
- d. New Operator's Licenses for the following individuals:
  - i. Brennan M. Casselman
  - ii. Brooke E. Clement
  - iii. Jacob P. Martens
  - iv. Rachel D. Selig

- e. Operator's Licenses renewals for the following individuals:
  - i. Brandi D. Clapper
  - ii. Suzanne R. Jones
  - iii. Alyshia M. Rasmussen
  - iv. Cheryl L. Sarenich
  - v. Valerie Y. Swartz
  - vi. Paige P. Thompson
  - vii. Kara R. Western
- f. The Temporary Class B Retailer's License for the Ride for a Child Fundraiser July 24, 2021 at Improved Living Services, 999 N. Military Ave.
- g. Ordinance 2021-10, rezoning Parcel VH-228 from A-1 Exclusive Agriculture to B-1 Business

**10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (NONE)**

**11. NEW BUSINESS ITEMS**

- a. **Discussion of the 2021 Howard Community Survey draft, process, and timeline**  
P. Evert discussed the 2021 Community Survey process. J. Muraski explained some of the feedback he provided regarding the wording of the survey questions, as well as the response options. A. Lemorande said he would like to see specific questions relating to the development of the Village Center and the amenities residents would like to see. C. Nielsen moved to proceed with the 2021 Howard Community Survey with the condition that the board has a chance to review the questions at the next meeting in two weeks. J. Muraski seconded. **The motion carried unanimously.**

**12. REPORTS OF VILLAGE OFFICIALS**

- a. P. Evert provided the financial report for the General Fund, the three utilities, Village Green Golf Course, and the Howard Commons Apartments.

**13. CLOSED SESSION – C. Hughes moved to convene to closed session. M. Lasecki seconded. The motion carried unanimously, and the board convened to closed session at 6:52 p.m.**

**14. RETURN TO OPEN SESSION – J. Muraski moved to re-convene to open session. M. Lasecki seconded. The motion carried unanimously, and the board re-convened to open session at 7:31 p.m.**

**ACTION:** C. Hughes moved to approve increasing the Village Administrator's compensation to Step 13 on the Payroll Plan for an annual salary of \$136,001. S. Beyer seconded. **The motion carried unanimously.**

**15. ADJOURN THE MEETING – J. Muraski moved to adjourn the meeting. C. Nielsen seconded. The motion carried unanimously, and the meeting adjourned at 7:35 p.m.**

Leigh Ann Wagner Kroening  
Administrative Assistant