

**Minutes of the Village Board Meeting  
July 11, 2022  
Village Board Room**

**1. CALL TO ORDER BY VILLAGE PRESIDENT**

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

**2. ROLL CALL**

President McIntyre called for a roll call. Present: Village President Burt R. McIntyre; Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee Scott Beyer, District 5; Trustee Craig McAllister, District 8

Excused: Trustee John Muraski, District 4; Trustee Ray Suennen, District 6; Trustee Adam Lemorande, District 7

Staff: Paul Evert, Chris Haltom, Dave Wiese, Geoff Farr, Mike Kaster, Ed Janke, Leigh Ann Wagner Kroening

**3. RECITE THE PLEDGE OF ALLEGIANCE**

President McIntyre led the meeting in the pledge.

**4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS**

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

**5. APPROVE THE AGENDA FOR THE MEETING**

C. Hughes moved to approve the agenda. C. Nielsen seconded. **The motion carried unanimously.**

**6. PUBLIC APPEARANCES (None)**

**7. FUTURE AGENDA ITEMS/ANNOUNCEMENTS**

- C. Hughes asked for a timeline for pavement hole repairs on Brookfield between Lineville and Lakeview.
- C. Hughes said she had a call from Shad Loch, who requested help with constructing an accessory building that is larger than the current ordinance allows.
- B. McIntyre referred the maximum size for accessory buildings in the R-5 zoning district to the Plan Commission for review for a potential ordinance change.
- C. Nielsen complimented the Public Works staff for their continued work to collect brush and branches from the June 16 storm.

**8. COMMUNICATIONS (None)**

**9. APPROVE CONSENT AGENDA**

C. Nielsen moved to approve the Consent Agenda. C. Hughes seconded. **The motion carried unanimously** with the following items approved:

- a. Village Board meeting minutes from June 27, 2022
- b. Municipal invoices totaling \$656,702.385, paid with check numbers 74836-74896
- c. Operator Licenses for the following individuals:
  - i. Elizabeth K. Anderson
  - ii. Carl J. Burkart
  - iii. Samuel R. Dawson
  - iv. Bret A. Gustafson
  - v. Tina M. Harvey
  - vi. Melissa R. Kontny

- vii. Jacob P. Martens
- viii. Jody K. Martin
- ix. Jerome L. Polarek
- x. Holly M. Shablak
- xi. Molly R. Steiner
- xii. Billie J. Van Ess
- xiii. Maykayla L. Verkuilen
- xiv. Ryan D. Vollmer
- d. The renewal 2022-2023 Class B beer license application for Bacon Burger Company LLC, 2450 Velp Ave., Nathan Wendricks – Agent
- e. The renewal 2022-2023 Class B beer and liquor license application for Julie’s Café West & Catering LLC, 2130 Velp Ave., Yaricza Vargas – Agent
- f. The new 2022-23 Class B Beer and Class B Liquor license application for It’s About Graham Time LLC (DBA Duck Creek Pub), 754 Riverview Drive, Joel Graham – Agent
- g. The Special Event Permit for the Pinecrest Flex Disc Golf Tournament Sept. 10, 2022 at the Disc Golf Course
- h. The Temporary Class B Retailer License Application for the St. John the Baptist Booster Club Bags Tournament Aug. 28, 2022 at 2597 Glendale Ave.
- i. Construction change order #3 to PTS Contractors, Inc. for the Marley Street Utilities involving a \$1,462.90 decrease

**10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (None)**

**11. NEW BUSINESS ITEMS**

- a. **Review and take action on the Offer to Purchase for 3705 Glendale Ave., VH-198-1**  
P. Evert reviewed the potential purchase of 3705 Glendale Ave. to construct a future stormwater pond. C. Hughes moved to approve the Offer to Purchase for 3705 Glendale Ave., VH-198-1, for \$225,000. M. Lasecki seconded. **The motion carried unanimously.**

**12. REPORTS OF VILLAGE OFFICIALS (None)**

**13. CLOSED SESSION** C. Nielsen moved to convene to closed session. M. Lasecki seconded. The motion carried unanimously, and the board convened to closed session at 6:40 p.m. pursuant to Sec. 19.85(1)(e), Wis. Stats, to deliberate or negotiate the purchase of public properties, the investing of public funds, or to conduct other specified public business to wit the potential lease of commercial space in Howard Commons.

**14. OPEN SESSION** C. Hughes moved to return to open session. M. Lasecki seconded. The motion carried unanimously, and the board returned to open session at 6:52 p.m.

**15. ADJOURN THE MEETING**

S. Beyer moved to adjourn the meeting at 6:53 p.m. M. Lasecki seconded. **The motion carried unanimously.**

Leigh Ann Wagner Kroening  
Administrative Assistant