

**Minutes of the Village Board Meeting
June 28, 2021
Village Hall Board Room**

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

President McIntyre called for a roll call. **In Person:** Village President Burt R. McIntyre; Trustee Maria Lasecki, Wards 1-2; Trustee Chris Nielsen, Wards 3-4; Trustee Cathy Hughes, Wards 5-6; Trustee John Muraski, Wards 7-8; Trustee Scott Beyer, Wards 9-10; Trustee Ray Suennen, Wards 11-12; Trustee Adam Lemorande, Wards 13-14 and 18; Trustee Craig McAllister, Wards 15-17.

Staff: Paul Evert, Christopher Haltom, Dave Wiese, Geoff Farr, Ed Janke, Leigh Ann Wagner Kroening, Village Attorney Bob Gagan

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. J. Muraski seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES

Mary Kay and Paul Minnis, 3801 Shawano Ave., came forward to speak about one of the proposed trails that is shown on the draft Official Map. The trail is shown behind their house and would dead end at their woods, and they are concerned about people continuing onto their property. They also pointed out an error in the Jan. 25, 2021 meeting minutes.

7. FUTURE AGENDA ITEMS (NONE)

8. PROCLAMATIONS

- a. E. Janke and C. Hughes recognized Animal Control Officer Monica Hoff, and B. McIntyre read a Proclamation honoring her for 31 years of service.
- b. P. Evert explained the need to recognize Fair Housing Month as part of the Community Development Block Grant funding. C. Hughes moved to proclaim July 2021 as Fair Housing Month. M. Lasecki seconded. **The motion carried unanimously.**

9. APPROVE CONSENT AGENDA

C. McAllister moved to approve the Consent Agenda. R. Suennen seconded. C. McAllister asked for clarification regarding two Plan Commission items: 9l (i) the rezoning request for Parcel VH-228 since the request for conditional use for the same property was tabled by the Plan Commission, and 9l (iv) the proposed increase in maximum building height and if there are any proposed projects that warrant that change. D. Wiese explained the request for rezoning Parcel VH-228 is moving forward because the property is shown as neighborhood commercial on the future land use map, and the Plan Commission supported making the change now whether a project is slated for it or not. P. Evert said there is a potential

entertainment venue that would require a change in the building height that currently is allowed by ordinance; however, it is unlikely to be 80 feet high.

The motion carried unanimously, and the following items were approved as part of the Consent

Agenda:

- a. Village Board meeting minutes from June 14, 2021
- b. Plan Commission meeting minutes from June 21, 2021
- c. Municipal Invoices with check numbers 71879 – 71949 totaling \$1,634,320.03 from the village’s account at Denmark State Bank
- d. New Operator’s Licenses for the following individuals:

i. Eric N. Beirl	ii. Gabrielle E. Fritz	iii. Brandon Michael M. Glonek
iv. Melanie A. Kontny	v. Terrie L. Rosin	vi. Steven E. Schuster

- e. Operator’s Licenses renewals for the following individuals:

i. Penny L. DeHart	ii. Grace J. Halstead	iii. Christa M. Lallaman
iv. Sarah L. McCollum	v. Matt S. Plactz	vi. Susan M. Tilque
vii. Kimberly S. Walsh		

- f. The renewal 2021-2022 Class B beer and liquor license application for Barley’s Deerfield Diner, 1780 E. Deerfield Ave., Bobbi Rudolph – Agent
- g. The Original Alcohol Beverage Retail License Application for Razor Axe LLC, 2331 Velp Ave., Suite N, Justin Davis – Agent
- h. The Temporary Class B Retailer’s License for the Curative Connections Ball-a-Palooza event Aug. 10-11, 2021 at Duck Creek Golf Center, 345 Village Court
- i. The Temporary Class B Retailer’s License for the Packerland Sunrise Rotary to host the beer tent at the Rock the Commons event July 11, 2021 in the Village Center
- j. Construction change order #1 to Northeast Asphalt for the 2021 Resurfacing Project involving a \$19,614.52 decrease
- k. Construction change order #1 to KCG Excavating for the Pinecrest Road and Evergreen Avenue Road Reconstruction Project involving a \$9,181.25 increase
- l. **PLAN COMMISSION ITEMS** (*Items that were unanimously recommended for approval by the Plan Commission appear on the Village Board agenda as Consent Agenda items.*)
 - i. The request from Bayland Buildings to rezone Parcel VH-228 from A-1 Exclusive Agriculture to B-1 Business
 - ii. The request from Velp Avenue Storage LLC to rezone 1745 and 1751 Velp Ave., Parcels VH-576 and VH-578-1, from B-2 Highway Commercial to Preliminary Planned Development District to construct a new retail/office building and mini-warehouse/storage units
 - iii. Ordinance 2021-08, amending Sec. 50-952(3) regarding the height of fences in the front or corner side yard to allow for a height of 4 feet
 - iv. Ordinance 2021-09, amending Sec. 50-506 regarding building height regulations in the B-1 Zoning District to allow for a maximum building height of 80 feet.
 - v. Resolution 2021-18, renaming a portion of Shawano Avenue to Elmhurst Avenue

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS

- a. **Review and take action on the Salvage Yard License Application for Johnny Junk Recycling, 2201 Badgerland Drive**
 Village Attorney Bob Gagan updated that the applicant has scheduled the fencing installation and is making progress to address other issues and concerns. C. Hughes moved to suspend the rules to hear from the applicant. M. Lasecki seconded. *The motion to suspend the rules carried unanimously.*

Attorney Ryan Groff, representing Johnny Junk Recycling, and the applicant TJ Burrows came forward to answer questions from the board. Attorney Groff said the fence installation is scheduled for July 14-20; much of the road debris about which neighbors are complaining is actually coming from Alter Metals, which is many times bigger than Johnny Junk; and the applicant is willing to work with neighbors and the village to address any other issues that arise. Mr. Burrows explained the policies his staff follows to try to reduce debris in the roadway. J. Muraski moved to return to regular order. C. Hughes seconded. *The motion to return to regular order carried unanimously.*

C. McAllister moved to approve the Salvage Yard License Application for Johnny Junk Recycling, 2201 Badgerland Drive. R. Suennen second. **The motion carried unanimously.**

11. NEW BUSINESS ITEMS

- a. **Review and take action on Preliminary Resolution 2021-20, declaring the intent to exercise special assessment powers under Wisconsin Statute Section 66.0707 upon Marley Street**
G. Farr discussed the preliminary resolution, including a summary of the project and the number and type of properties that would be impacted. C. Nielsen moved to approve Preliminary Resolution 2021-20, declaring the intent to exercise special assessment powers under Wisconsin Statute Section 66.0707 upon Marley Street. A. Lemorande seconded. **The motion carried 8-1 (No: C. McAllister).**
- b. **Review and take action on Preliminary Resolution 2021-21, declaring the intent to amend the official map of the Village of Howard under Wisconsin Statute Section 62.23**
G. Farr explained the preliminary process to amend the official map and highlighted a few of the proposed changes in the new draft map. C. Hughes moved to approve Preliminary Resolution 2021-21, declaring the intent to amend the official map. A. Lemorande seconded. **The motion carried unanimously.**
- c. **Review and take action to continue or discontinue virtual meetings that were implemented in response to the COVID-19 pandemic**
P. Evert reviewed options to continue or discontinue virtual meetings now that the pandemic has mostly resolved. The board discussed.

R. Suennen moved to continue the option for virtual attendance for Village Board members. J. Muraski seconded. **The motion carried 8-1 (No: C. McAllister).**

R. Suennen moved to continue the option for virtual attendance for the public. J. Muraski seconded. **The motion carried 8-1 (No: B. McIntyre).**

12. CLOSED SESSION (NONE)

13. RETURN TO OPEN SESSION (N/A)

14. ADJOURN THE MEETING – C. Hughes moved to adjourn the meeting. A. Lemorande seconded. **The motion carried unanimously, and the meeting adjourned at 7:38 p.m.**

Leigh Ann Wagner Kroening
Administrative Assistant