

**Minutes of the Village Board Meeting
June 27, 2022
Village Board Room**

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

President McIntyre called for a roll call. Present: Village President Burt R. McIntyre; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Scott Beyer, District 5; Trustee Ray Suennen, District 6; Trustee Adam Lemorande, District 7; Trustee Craig McAllister, District 8

Virtual: Trustee Maria Lasecki, District 1

Absent: Trustee Chris Nielsen, District 2

Staff: Paul Evert, Chris Haltom, Dave Wiese, Geoff Farr, Mike Kaster, Ed Janke, Leigh Ann Wagner Kroening

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. A. Lemorande seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES (None)

7. FUTURE AGENDA ITEMS (None)

8. COMMUNICATIONS (None)

9. APPROVE CONSENT AGENDA

A. Lemorande moved to approve the Consent Agenda. C. McAllister seconded. C. Nielsen confirmed with Chief Janke that there have been no issues with the Avenue Bar's annual event. **The motion carried unanimously** with the following items approved:

- a. Village Board meeting minutes from June 13, 2022
- b. Receipt of the Plan Commission meeting minutes from June 20, 2022
- c. Receipt of the Sex Offender Residency Appeals Board meeting minutes from June 22, 2022
- d. Municipal invoices totaling \$2,388,046.24, paid with check numbers 74710-74807
- e. Operator Licenses for the following individuals:
 - i. Mary L. Athey
 - ii. Catherine L. Claybaugh
 - iii. Makenzy M. Ellis
 - iv. Dawn M. Hruska
 - v. Matthew S. La May
 - vi. Amanda R. McIlhany
 - vii. Stephanie J. Murray
 - viii. Melissa M. Muska
 - ix. Natalie C. Parsons
 - x. Rhonda S. Salo
 - xi. Brittany A. Sanftleben

- f. The renewal 2022-2023 Class B beer license application for WRC Properties (AmericInn Lodge & Suites), 2032 Velp Ave., Shooter Loch – agent
- g. Approve the following renewal 2022-2023 Class B beer and liquor license applications:
 - River’s Bend of Green Bay Inc., 792 Riverview Dr. Courtney Kettner-Agent
 - Boehmer’s II LLC DBA B2’s, 4054 Shawano Ave. Eric Boehm-Agent
 - Boehmer’s II DBA Boehmer’s, 2318 Velp Ave. Eric Boehm-Agent
 - Village Lanes, 3798 Velp Ave. Tami J Polarek-Agent
 - Barley’s Deerfield Diner, 1780 E. Deerfield Ave. Bobbi Rudolph-Agent
 - Mexico Lindo Restaurant, 445 Cardinal Ln Ste 104 Amber Barajas- Agent
 - Pho Lodge, LLC d/b/a Pho Lodge, 445 Cardinal Ln. #101 Vah Thao-Agent
 - The Watering Hole, 2107 Velp Ave. Tim Brunette-Agent
- h. The following committee appointments and reappointments:

COMMITTEE	APPOINTEE	TERM	EXPIRES
Community Development Authority	Jay Faikel	3 years	April 2025
	Michael Juech	*	April 2023
Legislative Agenda Committee	Burt McIntyre	1 year	April 2023
	Maria Lasecki	1 year	April 2023
	Craig McAllister	1 year	April 2023
Plan Commission	Ellery Gulbrand	3 years	April 2025
Police and Fire Commission	Russ Stover	5 years	April 2027
Room Tax Commission	Bruce Wolf	1 year	April 2023
	Aaron Wolf (alternate)	1 year	April 2023
	Burt McIntyre (alternate)	1 year	April 2023
Sex Offender Residency Appeals Board	Marc Erickson	5 years	April 2027
	Michelle Swaer	5 years	April 2027
	Tod Kulow	5 years	April 2027
	Jamila Seaton (alternate)	*	April 2023

* Indicates appointees are finishing terms of former members.

- i. Construction change order #2 to McKeefry & Sons Inc. for the Evergreen Avenue Road Reconstruction Contract involving a \$5,265.00 increase
- j. Construction Change Order #2 to Dorner Inc. for the Evergreen Avenue Reconstruction Utility Contract involving a \$6,403.37 decrease Approve
- k. Construction Change Order #1 to American Pavement Solutions for the 2022 Cracksealing contract involving a \$434.14 increase
- l. Construction Change Order #2 to MCC, Inc. for the Village Center 2nd Addition Road Contract involving a \$13,076.70 increase
- m. Construction Change Order #2 to Feaker & Sons for the Village Center 2nd Addition Utility Contract involving an \$8,479.50 increase
- n. Construction Change Order #1 to KCG Excavating for the Cottages at Hidden Creek 1st Addition Road Contract involving a \$4,281.10 increase
- o. PLAN COMMISSION ITEMS *(The Plan Commission unanimously recommended approval of the following items.)*
 - i. The request from Mach IV Engineering for a Final Planned Development District to allow for the construction of two-story townhomes, three-story townhomes, and single-family homes on parcels VH-467, VH-474, VH-474-1, and VH-474-2
 - ii. The Final Plat of the Townhomes at Howard Commons

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (None)**11. NEW BUSINESS ITEMS**

- a. **PLAN COMMISSION ITEM: Review and take action on a request from Paula Brandini for Conditional Use approval to allow for vehicle sales, service, and storage at 1754 Memorial Drive, VH-747-M-13** *(The Plan Commission recommended approval with a 6-1 vote.)*
- D. Wiese reviewed the request for Conditional Use approval for vehicle sales, service, and storage at the existing Tool Pro on Memorial Drive. The applicant Paula Brandini came forward to explain her plans to repair and service vehicles, which is the only addition to the existing business that is there now. C. McAllister moved to approve the request from Paula Brandini for Conditional Use approval to allow for vehicle sales, service, and storage at 1754 Memorial Drive, VH-747-M-13 with the following conditions:
- A retail dealer's license is obtained if vehicles are sold on site.
 - Any business engaged in automotive sales or repair may retain such vehicles in the open, on private property, for a period not to exceed 30 days, after which such vehicles must be removed.
 - Parts vehicles are not allowed to be stored on site.
 - Vehicle outdoor storage shall be limited to 10 RV, campers, or trailers on the north side of the building and five units on the west side.
 - The property shall be brought up to code for automotive repair business use.
 - Proper plumbing drainage shall be installed in the garage floor to suit an automotive repair business.

A.Lemorande seconded. **The motion carried unanimously.**

- b. **Review and take action on the Original Alcohol Beverage Retail License Application for The Runaway Lounge, located at 2027 Velp Ave., Ronnese F. Williams – agent**
- P. Evert reviewed the beverage license application for The Runaway Lounge and discussed the questionable status of the business because the building was severely damaged in the recent storm, and the building owner may not rebuild. The applicant Ronnese Williams came forward to explain her hope for a rebuild and the opportunity to operate her own business. The board discussed. R. Suennen moved to deny the Original Alcohol Beverage Retail License Application for The Runaway Lounge, located at 2027 Velp Ave. C. McAllister seconded. **The motion to deny carried unanimously.**
- c. **Review and take action on the development agreement between the Village of Howard and Park Place LLC for VH-3339**
- P. Evert reviewed the development agreement with Park Place LLC for a four-story, mixed-use building on the village-owned parcel in the Village Center. A. Lemorande moved to approve the development agreement with Park Place LLC for a mixed-use building on VH-3339, contingent on confirmation and/or correction of the LLC's name listed in the document. R. Suennen seconded. **The motion carried 7-1 (No: C. Hughes).**
- d. **Review and take action on awarding the bid for the Village Center Lighting Project to Unlimited Enterprises LLC for \$246,354.54**
- M. Kaster reviewed the successful bid received for the Village Center lighting project. C. Hughes moved to award the Village Center 2nd Addition Lighting Project to Unlimited Enterprises LLC for \$246,354.54, contingent on attorney review of the contracts. C. McAllister seconded. **The motion carried unanimously.**

e. Review and take action on awarding the Rouse Point Roadway Construction Project to Dorner Inc. for \$545,009.80

M. Kaster discussed the Rouse Point Subdivision construction. He reviewed the successful bids received for the roadway and utility projects. J. Muraski moved to approve awarding the Rouse Point Roadway Construction Project to Dorner Inc. for \$545,009.80, contingent on attorney review of the contracts. C. McAllister seconded. **The motion carried unanimously.**

f. Review and take action on awarding the Rouse Point Utility Construction Project to Feaker & Sons for \$1,218,447.45

A.Lemorande moved to approve awarding the Rouse Point Utility Construction Project to Feaker & Sons for \$1,218,447.45, contingent on attorney review of the contracts. C. McAllister seconded. **The motion carried unanimously.**

12. REPORTS OF VILLAGE OFFICIALS (None)

13. CLOSED SESSION J. Muraski moved to convene to closed session. C. Hughes seconded. The motion carried unanimously, and the board convened to closed session at 7:02 p.m. pursuant to Sec. 19.85(1)(e), Wis. Stats, to deliberate or negotiate the purchase of public properties, the investing of public funds, or to conduct other specified public business to wit the possible purchase of 3705 Glendale Ave., VH-198-1.

14. OPEN SESSION C. Hughes moved to return to open session. S. Beyer seconded. The motion carried unanimously, and the board returned to open session at 7:15 p.m.

15. ADJOURN THE MEETING

C. McAllister moved to adjourn the meeting at 7:16 p.m. J. Muraski seconded. **The motion carried unanimously.**

Leigh Ann Wagner Kroening
Administrative Assistant