

**Minutes of the Village Board Meeting
June 12, 2023
Village Board Room**

1. CALL TO ORDER

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

President McIntyre called for a roll call. Present: Village President Burt R. McIntyre; Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee Scott Beyer, District 5; Trustee Ray Suennen, District 6; Trustee Adam Lemorande, District 7; Trustee Craig McAllister, District 8

Excused: Trustee John Muraski, District 4

Staff: Paul Evert, Dave Wiese, Chris Haltom, Geoff Farr, Josh Gerrits, Leigh Ann Wagner Kroening

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. A. Lemorande seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES (NONE)

7. FUTURE AGENDA ITEMS/ANNOUNCEMENTS

- C. McAllister wished President McIntyre a happy birthday.

8. COMMUNICATIONS (NONE)

9. APPROVE CONSENT AGENDA

A. Lemorande moved to approve the Consent Agenda. M. Lasecki seconded. **The motion carried unanimously** with the following items approved:

- a. Village Board meeting minutes from May 22, 2023
- b. Receipt of the Zoning Board of Appeal minutes from June 5, 2023
- c. Municipal Invoices totaling \$865,864.73, paid with checks #77542-77664
- d. The following Renewal Operator Licenses:
 - i. Carly A. Ahlborn
 - ii. David L. Conway
 - iii. Jill L. Coppersmith
 - iv. Kaila L. Edges
 - v. Marissa M. Elbe
 - vi. Mark A. Hartman
 - vii. James D. Jansen
 - viii. Lauren G. Klima
 - ix. Terri L. Ledden
 - x. Colleen J. Lorbeck
 - xi. Carol A. Nelson
 - xii. Evan G. Parker

- xiii. Michelle L. Rohe
 - xiv. Victoria A. Trofka
 - xv. Alexa L. Van Iten
- e. The following New Operator Licenses:
- i. Eric N. Beirl
 - ii. Kayla Blochowiak
 - iii. Camlyn A. Christensen
 - iv. Jacqueline M. Clark
 - v. Kendra M. Conrad-Kopp
 - vi. Ashley N. DeMay
 - vii. Hannah G. Jensen
 - viii. Natalie M. Komp
 - ix. Elianna M. Maas
 - x. Melissa M. Martinson
 - xi. Susan M. Tilque
 - xii. Katelin C. Wemer
- f. The new 2023-2024 Class B beer license application for Howard Commons Activity Complex, 2750 Howard Commons, Melissa Martinson – agent
- g. The 2023-2024 Class B beer license renewals for the following establishments:
- i. Brown County Sportsmen’s Club, 1711 W. Deerfield Ave. David Holub – Agent
 - ii. AmericInn by Wyndham Green Bay West, 2032 Velp Ave. Shooter Loch – Agent
- h. The 2023-2024 Class B beer and liquor license renewals for the following establishments:
- i. Bark & Brew LLC, 2514 Glendale Ave., Tara Brunette – Agent
 - ii. Duck Creek Pub, 754 Riverview Drive, Joel S. Graham – Agent
 - iii. Just One More Bar & Grill, 740 N. Memorial Drive, Sheila J. Derpinghaus – Agent
- i. The new 2023-2024 Class C wine license application for Howard Commons Activity Complex, 2750 Howard Commons, Melissa Martinson – agent

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (NONE)

11. NEW BUSINESS ITEMS

- a. **Review and take action on Resolution 2023-11, approving the 2022 Compliance Maintenance Annual Report for the Howard Sewer Utility**
G. Farr reviewed the Compliance Maintenance Annual Report and some of the highlights within it. C. Hughes moved to approve Resolution 2023-11, approving the 2022 Compliance Maintenance Annual Report for the Howard Sewer Utility. M. Lasecki seconded. **The motion carried unanimously.**
- b. **Review and take action on the Original Alcohol Beverage Retail License Application for the Howard Commons Activity Complex, 2750 Howard Commons, Melissa Martinson – Agent**
C. Haltom said the Howard Commons Activity Complex is undergoing the process to become licensed to serve beer and wine. C. McAllister moved to approve the Original Alcohol Beverage Retail License Application for the Howard Commons Activity Complex, 2750 Howard Commons, Melissa Martinson – Agent. S. Beyer seconded. **The motion carried unanimously.**

12. REPORTS OF VILLAGE OFFICIALS

- a. **C. Haltom will provide the financial reports for the General Fund for the period ending May 31, 2023, and the Howard Commons Apartments for the period ending April 30, 2023.**

C. Haltom reviewed the financial reports for the General Fund and the Howard Commons Apartments. The board discussed. **No action was taken.**

13. CLOSED SESSION

C. Hughes moved to convene to closed session at 6:41 p.m. R. Suennen seconded. **The motion carried unanimously**, and *The Village Board of the Village of Howard convened to closed session pursuant to Sec. 19.85(1)(e), Wis. Stats, to deliberate the potential sale of portions of VH-32, VH-31-4, VH-1706 and VH-2650, discuss terms of a development agreement for VH-727-103, and to discuss lease negotiations for a potential user of one of the Howard Commons commercial spaces.*

14. RETURN TO OPEN SESSION

M. Lasecki moved to return to open session. C. McAllister seconded. **The motion carried unanimously, and the board re-convened to open session at 7:58 p.m.**

15. ACTION ON CLOSED SESSION ITEMS (NONE)

16. ADJOURNMENT

M. Lasecki moved to adjourn. R. Suennen seconded. **The motion carried unanimously, and the board adjourned at 7:59 p.m.**

Leigh Ann Wagner Kroening
Administrative Assistant