

**Minutes of the Village Board Meeting
May 24, 2021
Village Hall Board Room**

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

President McIntyre called for a roll call. **In Person:** Village President Burt R. McIntyre; Trustee Maria Lasecki, Wards 1-2; Trustee Chris Nielsen, Wards 3-4; Trustee Cathy Hughes, Wards 5-6; Trustee John Muraski, Wards 7-8; Trustee Scott Beyer, Wards 9-10; Trustee Ray Suennen, Wards 11-12; Trustee Adam Lemorande, Wards 13-14 and 18; Trustee Craig McAllister, Wards 15-17.

Staff: Paul Evert, Christopher Haltom, Dave Wiese, Geoff Farr, Mike Kaster, Ed Janke, Leigh Ann Wagner Kroening, Village Attorney Bob Gagan

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. J. Muraski seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES

- i. John Krinke, 1516 Belle Plane Circle, said he objects to the Sex Offender Residency Appeal Board's (SORAB) decision to locate a sex offender at 1535 Hillcrest Heights.
- ii. Ruth Dawidziak, 3024 Sunray Lane, spoke against the SORAB decision.
- iii. Shaun Dix, 3092 Sunray Lane, spoke against the SORAB decision.
- iv. Georgeanne Hazuka, 2847 Wheeping Willow Drive, spoke against the SORAB decision.
- v. Michael White, 1500 Rockwell Road, spoke against the SORAB decision.
- vi. Heather Halverson, 2975 Bristol Mountain Trail, spoke against the SORAB decision and volunteered to fill one of the vacant seats on the board.

Village Attorney Bob Gagan explained the function of the Sex Offender Residency Appeals Board. He said he does not think there are options for the Village Board to reverse the SORAB decision or that the residents who object to the offender's placement would be aggrieved enough to appeal. He said he will research the case law and update President McIntyre and Administrator Evert on what he finds.

7. FUTURE AGENDA ITEMS

- i. C. Nielsen requested staff review the number of U-Haul trucks that were approved at the Velp Mobil location and to follow up to ensure compliance.

8. COMMUNICATIONS (NONE)

9. APPROVE CONSENT AGENDA

J. Muraski moved to approve the Consent Agenda. A. Lemorande seconded. **The motion carried unanimously, and the following items were approved as part of the Consent Agenda:**

- a. Village Board meeting minutes from May 10, 2021

- b. Receipt of the Plan Commission meeting minutes from May 17, 2021
- c. Receipt of the Sex Offender Residency Appeals Board meeting minutes from May 18, 2021
- d. Municipal Invoices with check numbers 71564 - 71646 totaling \$1,538,834.98 from the village's account at Denmark State Bank
- e. Operator's Licenses for the following individuals:

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|---------------------------|-------------------------|---------------------------|
| i. Elijah J. Aulik | ii. Kristen L. Caritier | iii. Eric N. Deehring |
| iv. Josie A. Grauvogl | v. Bret A. Gustafson | vi. Madison L. Jacobs |
| vii. Haley L. Kirkpatrick | viii. Stormi R. Kopp | ix. Jody K. Martin |
| x. Ann M. McCarrell | xi. Trace J. Neely | xii. Jakub P. Polakowski |
| xiii. Ashley L. Skubal | xiv. Caleb J. Suda | xv. Colin D. Tomaschefsky |
| xvi. Andrew M. Valentine | | |

- a. The Nightclub Licenses for the following establishments:
 - i. Narrow Bridge Brewhouse, 2840 Shawano Ave.
 - ii. The Watering Hole, 2107 Velp Ave.
- b. The Original Alcohol Beverage Retail License Application for Boehmer's II, located at 4054 Shawano Ave.
- c. The following renewal 2021-2022 Class A beer and liquor license applications:

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| American Petroleum d/b/a Howard Central BP, 2002 Velp Ave. | Himanshu Goel-Agent |
| LTB Shell d/b/a Townline Shell 1773 Cardinal Lane | Timothy Bui-Agent |

- d. The following renewal 2021-2022 Class B beer and liquor license applications (*Approval of those with an * will be contingent on the payment of outstanding debts.*) :

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| Iron Duck LLC d/b/a Iron Duck, 2525 Velp Ave. | Caleb Suda-Agent |
| Josephine's Pizza & Pastaria, 2560 Glendale Ave. | Frank R. Marshall Agent |
| *Rusty Nail, 2027 Velp Ave. | Humberto B. Serrano-Agent |
| Timsan's Japanese Steakhouse, 1773 B Cardinal Lane | Timothy Scott Long-Agent |
| Village Green Golf Course, 302 Riverdale Dr. | James Boockmeier-Agent |

- e. The following committee appointments:

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| PLAN COMMISSION (ALTERNATE) | Jamila Seaton | 2021-2023 |
| NEW WATER MUNICIPAL COMMITTEE | Burt R. McIntyre | Elected Term |
| | Paul Evert (Alternate) | Term of Employment |

- f. Construction Change Order #6 to Superior Sewer and Water Inc. for the CTH VV Watermain Construction Project involving a \$6,479.96 decrease
- g. Construction Change Order #7 to PTS Contractors Inc. for the CTH VV Sanitary Sewer Construction project involving a \$161.83 increase
- h. Construction Change Order #2 to MCC Inc. for the Regional Pond Construction Project involving a \$3,153.25 decrease
- i. Construction Change Order #1 to McKeefry Excavating for the Crescent Hills Subdivision Road Contract involving a \$1,210.35 increase

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS

- a. **Review and take action on Velp Avenue Trail bids**
 M. Kaster reviewed the bids that came in for the Velp Avenue Trail project and explained that they were substantially over budget. Staff is recommending the board reject the bids, refuse the grant funds, and assign the trail work to Public Works staff to complete with 2022 budgeted funds. The board discussed. C. Hughes moved to reject the bids for the Velp Avenue Trail, directing staff to

complete the project in part utilizing village staff for construction, and to propose to budget for paving and concrete work in 2022. R. Suennen seconded. **The motion carried unanimously.**

11. NEW BUSINESS ITEMS

a. Review and take action on an agreement between the Village of Howard and Dan Schmidt for naming rights to the Howard Commons Pavilion

P. Evert reviewed the naming rights agreement with Dan Schmidt for the Howard Commons Pavilion. He discussed the vision for the pavilion, potential amenities, and the activities it could house. The board discussed. C. Nielsen moved to approve the naming rights agreement with Dan Schmidt for the pavilion. M. Lasecki seconded. **The motion carried unanimously.**

b. Review and take action on an agreement for architectural services with Shive-Hattery for the Howard Commons Public Space Pavilion, Activities Center Building, Amphitheater, Splash Pad, and other amenities

R. Suennen moved to approve the agreement for architectural services with Shive-Hattery for the Howard Commons Public Space Pavilion, Activities Center Building, Amphitheater, Splash Pad, and other amenities. M. Lasecki seconded. **The motion to table carried unanimously.**

c. Review and take action on an agreement for construction management services with Miron Construction for the Howard Commons Public Space Pavilion, Activities Center Building, Amphitheater, Splash Pad, and other amenities

M. Lasecki moved to approve the agreement for construction management services with Miron Construction for the Howard Commons Public Space Pavilion, Activities Center Building, Amphitheater, Splash Pad, and other amenities. C. Hughes seconded. **The motion carried unanimously.**

d. Review and take action on the application for grant funding for the reconstruction of Badgerland Drive

G. Farr discussed the opportunity for a grant through Brown County MPO for Transportation Improvement Projects through its next State Transportation Block Grant funding cycle. He said if the grant is received, Badgerland would be straightened to eliminate horizontal curves, and Ullmer Court would be extended to reconnect to Badgerland. C. Hughes moved to approve the application for grant funding for the reconstruction of Badgerland Court. R. Suennen seconded. **The motion carried unanimously.**

12. REPORTS OF VILLAGE OFFICIALS

- a. C. Haltom reviewed the financial report for the Village Green Golf Course and the Howard Commons Apartments for the period ended April 30, 2021. **No action was taken.**
- b. M. Kaster provided an update on current construction projects. The board discussed. **No action was taken.**

13. CLOSED SESSION (NONE)

14. RETURN TO OPEN SESSION

15. ADJOURN THE MEETING – C. Hughes moved to adjourn the meeting. M. Lasecki seconded. **The motion carried unanimously, and the meeting adjourned at 7:28 p.m.**