

Minutes of the Village Board Meeting
May 22, 2023
Village Board Room

1. CALL TO ORDER

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

President McIntyre called for a roll call. Present: Village President Burt R. McIntyre; Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Scott Beyer, District 5; Trustee Ray Suennen, District 6; Trustee Adam Lemorande, District 7; Trustee Craig McAllister, District 8

Staff: Paul Evert, Dave Wiese, Geoff Farr, Josh Gerrits, Melissa Martinson, Leigh Ann Wagner Kroening

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. A. Lemorande seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES

- Andy Caelwaerts, 3268 Evergreen Ave., said he's still waiting for replacement trees and other fixes from the road project that impacted his property. He requested to meet on site with the Public Works director and others from the village.

7. FUTURE AGENDA ITEMS/ANNOUNCEMENTS

- B. McIntyre shared that former Fire Chief John O'Connor passed away.

8. COMMUNICATIONS (NONE)

9. APPROVE CONSENT AGENDA

C. McAllister moved to approve the Consent Agenda. J. Muraski seconded. C. Nielsen asked for clarification for the listing of the operator licenses and renewals, as well as the change orders listed under consent. **The motion carried unanimously** with the following items approved:

- a. Village Board meeting minutes from May 8, 2023
- b. Plan Commission meeting minutes from May 15, 2023
- c. Municipal Invoices totaling \$2,360,985.08, paid with checks #77473-77499 and #80000-80053
- d. The following Renewal Operator Licenses:
 - i. Connor B. Allen
 - ii. Clinton I. Delmarcelle
 - iii. Jackie A. Garbrecht
 - iv. Julie A. Johnson
 - v. Heather A. Kesler
 - vi. Sandra L. Lardinois
 - vii. Andrea N. MacDonald
 - viii. Sarah L. McCollum
 - ix. Louis V. Pileggi

- x. Ronald R. Vanness

- e. The following New Operator Licenses:
 - i. Micah J. Brault
 - ii. Lisa J. Dagneau
 - iii. Christy L. Quintana
 - iv. Christopher C. Remster
 - v. Yulia M. Sinina
 - vi. Kaylee A. Smith
 - vii. Jena K. Weber

- f. The 2023-2024 Class A beer and liquor license renewals for the following establishments:
 - i. CW Enterprises DBA Maplewood Shell, 4720 Milltown Rd. Hugh Swanson-Agent
 - ii. Velp Gas DBA Express, 1618 Velp Ave. Kaur Kalwinder – Agent
 - iii. Velp Avenue Shell DBA Bay Port Shell, 2401 Velp Ave. Zachary Clark-Agent

- g. The 2023-2024 Class B beer and liquor license renewals for the following establishments:
 - i. Josephine’s Pizza & Pastaria, 2560 Glendale Ave. Frank R. Marshall Agent
 - ii. L & D Pier, LLC DBA River Street Pier, 1984 Velp Ave. Lori J. McClure – Agent
 - iii. LJSW LLC, DBA River’s Bend, 792 Riverview Dr. Courtney Becerril – Agent

- h. The 2023-2024 Class B beer license renewal for Howard OPS LLC DBA New Perspective Howard, 2790 Elm Tree Hill, Darin Duvall – Agent

- i. The 2023-2024 Class C wine license renewal for Howard OPS LLC DBA New Perspective Howard, 2790 Elm Tree Hill, Darin Duvall – Agent

- j. Change Order #1 to McKeefry & Sons Inc. for the Village Center Parking Lot and Harwood Avenue Watermain Relay - Road Contract involving a \$6,390.00 increase

- k. Change Order #1 to KCG Excavating for the Jewel Meadow Subdivision, Glendale Avenue, and Stordeur Run Estates 3rd Addition - Road Contract involving a \$12,430.00 increase

- l. Change Order #1 to Feaker & Sons for the Jewel Meadow Subdivision, Glendale Avenue, and Stordeur Run Estates 3rd Addition - Utility Contract involving a \$4,428.00 increase

- m. Change Order #5 to Northeast Asphalt, Inc. for the 2022 Resurfacing Contract involving a \$11,929.50 increase

- n. The following committee appointments and reappointments:

COMMUNITY DEVELOPMENT AUTHORITY <i>Correction</i>	Michael	Juech	4	Apr-27
	Craig	Kimps	4	Apr-27
	Randy	Smith	4	Apr-27
TREE BOARD	Dan	Rocheleau	2	Apr-25
	Carl	Zuege	2	Apr-25
SEX OFFENDER RESIDENCE APPEALS BOARD	Paula	Soletski	5	Apr-28
	Sheila	Kulow	5	Apr-28

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (NONE)

11. NEW BUSINESS ITEMS

- a. **Review and take action on the purchase of a single drum roller/compactor**
G. Farr reviewed the need for the village to purchase its own equipment since the cost of and difficulty finding rental equipment has become burdensome. He reviewed adjustments to the capital budget that will allow for the purchase. C. Hughes moved to approve the purchase of a used 2021 Bomag 177 vibratory roller from Miller Bradford for \$95,000. R. Suennen seconded. **The motion carried unanimously.**
- b. **Review and take action on the purchase of dump bodies and hoists for two chassis cab trucks**
G. Farr reviewed the need for the village to purchase the equipment due to not having enough vehicles for full-time and seasonal staff to utilize. The two vehicles are budgeted purchases. M. Lasecki moved to approve the purchase of two chassis cab bodies and hoists with the optional deduction from Olsen Trailer and Body totaling \$43,670. C. Hughes seconded. **The motion carried unanimously.**
- c. **Review and take action on Resolution 2023-10, a petition for the establishment of a new at-grade crossing on Hidden Creek Trail**
J. Gerrits reviewed the plans to extend Hidden Creek Trail to the east across the railroad tracks so the developer can access the remaining buildable land. He explained the statutory process to construct an at-grade crossing at the tracks, including a Village Board resolution to request it. M. Lasecki moved to approve Resolution 2023-10, petitioning for the establishment of a new at-grade crossing on Hidden Creek Trail. A. Lemorande seconded. **The motion carried unanimously.**
- d. **Review and take action on a proposal to publish public hearing notices online**
D. Wiese explained the proposal to publish public hearing notices online instead of in the newspaper due to the increasing advertising expense, declining newspaper subscription rates, and rising interest in online information. He said interested parties would still receive a postcard notifying of public hearings that directly impact them, and all public hearings would still be posted in three places. The board's consensus was to have staff move forward with publishing public hearing notices online, which will include an ordinance change. **No formal action was taken.**

12. REPORTS OF VILLAGE OFFICIALS

- i. **P. Evert will introduce Howard Commons Activity Complex Director Melissa Martinson**
P. Evert introduced Melissa Martinson, who reviewed her background, education, and experience. She explained some of the ideas she has for the complex and discussed some of the things she has already accomplished for the facility. **No action was taken.**

13. ADJOURN THE MEETING

C. Hughes moved to adjourn the meeting at 7:04 pm; seconded by C. McAllister. **The motion carried unanimously.**

Leigh Ann Wagner Kroening
Administrative Assistant