

Minutes of the Plan Commission Meeting
May 15, 2023 at 5:30 p.m.
Village Hall Board Room

1. **Call to order:** B. McIntyre called the meeting to order at 5:30 p.m.
2. **Roll call**

Present in person: Plan Commission members Burt R. McIntyre, Mark Semrau, Ellery Gulbrand, Dan Kussow, Michael Soletski, Natasha Gwidt, Jamila Seaton (virtually)

Excused: Randy Smith

Staff: Dave Wiese, Geoff Farr, Leigh Ann Wagner Kroening
3. **Pledge of Allegiance:** The pledge was recited by all in attendance.
4. **Approval of the agenda**

M. Soletski moved to approve the agenda. N. Gwidt seconded. **The motion carried unanimously.**
5. **Approval of the April 17, 2023 meeting minutes**

E. Gulbrand moved to approve the minutes of the April 17, 2023 Plan Commission meeting. M. Semrau seconded. **The motion carried unanimously.**
6. **Review and take action on a proposal to amend Howard Municipal Code Sec. 50-860 – Accessory building – Size of buildings in the R-1, R-2, R-3, and R-4 zoning districts**

D. Wiese reviewed the existing Code Sec. 50-860 and the influx of requests from homeowners for larger accessory buildings. The commission discussed. M. Soletski moved to call for a public hearing to amend the Howard Municipal Code Sec. 50-860 – Accessory building – Size of buildings in the R-1, R-2, R-3, and R-4 zoning districts to remove the 5% limit. E. Gulbrand seconded. **The motion carried unanimously.**
7. **Review and take action on the proposal to amend Howard Municipal Code Sec. 50-867 – Home Occupations**

D. Wiese reviewed the current Sec. 50-867 and the difficulties the Code Enforcement Department has encountered with enforcing complaints. The commission discussed. M. Soletski moved to call for the public hearing on the proposal to amend Howard Municipal Code Sec. 50-867 relating to home occupations. D. Kussow seconded. **The motion carried unanimously.**
8. **Review and take action on the proposal to create Section 46 of the Howard Municipal Code Shoreland and Wetland Zoning**

D. Wiese said the village recently amended its Floodplain Zoning Ordinance to stay compliant with the National Flood Insurance Program regulations. Previously, Howard's Floodplain and Shoreland Wetland Ordinances were combined. The village is proposing to separate the two code sections and create a new chapter for the Shoreland and Wetland Ordinance. N. Gwidt moved to call for the public hearing for creating Section 46 of the Howard Municipal Code Shoreland and Wetland Zoning. E. Gulbrand seconded. **The motion carried unanimously.**

9. Review and take action on the site plan for an accessory storage building for the Village of Howard for Howard Commons on Riverview Drive, Parcel VH-3338

G. Farr reviewed the site plan for a storage building for the Howard Commons Activity Complex, including the building materials and location. He explained the building will hold the shade sail, tables and benches from the beer garden and other removable items that will need to be moved inside during the off season. E. Gulbrand moved to approve the site plan for an accessory storage building for the Village of Howard for Howard Commons on Riverview Drive, Parcel VH-3338. D. Kussow seconded. **The motion carried unanimously.**

10. FUTURE AGENDA ITEMS – None

11. ADJOURN THE MEETING: E. Gulbrand moved to adjourn. D. Kussow seconded. **The motion carried unanimously, and the meeting adjourned at 6:26 p.m.**

**Leigh Ann Wagner Kroening
Administrative Assistant**