

**Minutes of the Village Board Meeting
April 26, 2021
Village Hall Board Room**

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

President McIntyre called for a roll call. **In Person:** Village President Burt R. McIntyre; Trustee Maria Lasecki, Wards 1-2; Trustee Chris Nielsen, Wards 3-4; Trustee Cathy Hughes, Wards 5-6; Trustee John Muraski, Wards 7-8; Trustee Scott Beyer, Wards 9-10; Trustee Adam Lemorande, Wards 13-14 and 18; Trustee Craig McAllister, Wards 15-17. **Attending virtually:** Trustee Ray Suennen, Wards 11-12

Staff: Paul Evert, Christopher Haltom, Dave Wiese, Geoff Farr, Mike Kaster, Ed Janke, Leigh Ann Wagner Kroening

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

******* CEREMONIAL SWEARING OF NEWLY ELECTED OFFICIALS *******

Howard Municipal Judge Brian Stevens presided over a ceremonial swearing into office of Trustees Nielsen, Lasecki, Lemorande and McAllister, who were all re-elected in the Spring Election.

5. APPROVE THE AGENDA FOR THE MEETING

C. Hughes moved to approve the agenda. J. Muraski seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES

- i. Rick Winans, 3259 Evergreen Ave., said the mailboxes impacted by the Evergreen/Pinecrest project were moved without any notice to the residents, and he has no idea where to get his mail.
- ii. Julie Caelwaerts, 3268 Evergreen Ave., said the timeline of the Evergreen/Pinecrest project has been compressed even more than expected, and the sudden mailbox moves, tree removals, and road closures are stressing residents. She asked for better communication.
- iii. Paige Christoff of 342 Madeline Lane in Little Suamico read a statement from Vanessa Moran in support of the conditional use for New Leaf Preparatory School.

7. FUTURE AGENDA ITEMS

None

8. COMMUNICATIONS

None

9. APPROVE CONSENT AGENDA

J. Muraski moved to approve the items on the consent agenda. M. Lasecki seconded. B. McIntyre pulled item 9o (iv) – the conditional use for a school at 360 AMS Court. C. McAllister asked for clarification on one invoice. **The motion carried unanimously, and the following items were approved as part of the Consent Agenda:**

- a. Village Board meeting minutes from April 12, 2021
- b. Plan Commission meeting minutes from April 19, 2021
- c. Municipal Invoices with check numbers 71344-71409 totaling \$427,744.46 from the village's account at Denmark State Bank
- d. Operator's Licenses for the following individuals:
 - i. Mackenzie M. Brunette
 - ii. Jason E. Crowgey
 - iii. Dale A. DeWitt
 - iv. Amanda M. Lunn-Fay
- e. Nightclub Licenses for the following establishments:
 - i. Anduzzi's Sports Club, 2555 Lineville Road
 - ii. Olde 41 LLC, 1966 Velp Ave.
 - iii. Rock Garden, 1951 Bond St.

f. The following renewal 2021-2022 Class A beer license applications:

Mills Gas-Mart Gas Mart, 213 N Taylor St. Pamela Jean Call-Agent
 Mills Gas-Mart Store, 213 N Taylor St. Pamela Jean Call-Agent

g. The following renewal 2021-2022 Class A beer and liquor license applications:

Velp Avenue Shell d/b/a Bay Port Shell, 2401 Velp Ave. Zachary Clark-Agent
 Wisconsin CVS Pharmacy, LLC d/b/a CVS Pharmacy, 2400 Velp Ave. Shane Theisen-Agent
 Varsha d/b/a Express Pantry, 2522 Glendale Ave. Varsha B.Patel-Agent
 GCS Operations d/b/a Lineville Travel Mart, 1575 Lineville Rd. Daniel J. Pamperin-Agent
 CW Enterprises d/b/a Maplewood Shell, 4720 Milltown Rd. Hugh Swanson-Agent
 Piggly Wiggly Midwest LLC d/b/a
 Piggly Wiggly #36, 2465 Lineville Rd. Todd Delvoe-Agent
 Home Again of Green Bay d/b/a Thornberry Cottage
 345 Cardinal Ln. Suzette Hackl
 Velp Ave. Mobil Mart, 1855 Velp Ave. Sumit M. Patel
 Walgreen's #06569, 464 Cardinal Ln. Andy S Hartman-Agent
 Woodman's Food Market, 2400 Duck Creek Parkway Brenda Raisbeck-Kosman-Agent

h. The following renewal 2021-2022 Class B beer license applications:

Bacon Burger Company LLC -2450 Velp Avenue Nathan Wendricks-Agent
 Brown Co. Sportsmen's Club, 1711 W Deerfield Ave. Stephen Brunmeier-Agent
 DCSA Clubhouse, 775 Riverview Dr. Wayne Gilson-Agent
 New Perspectives-Howard, 2790 Elm Tree Hill Ct. Darrin Duvall-Agent

i. The following renewal 2021-2022 Class B beer and liquor license applications:

Anduzzi's of Howard d/b/a Anduzzi's Sports Club, 2555 Lineville Rd. Anthony Szymanski Agent
 Boehmer's II d/b/a Boehmer's, 2318 Velp Ave. Eric Boehm-Agent
 CB's Tap, 1674 Velp Ave. Harold J. Heuvelmans
 Olde 41, 1966 Velp Ave. Lynn J. Vandervest-Agent
 Rock Garden, 1951 Bond St. Aaron A.Wolf Agent
 Symba's Bar and Grill, 2334 Velp Ave. Ben Symes Agent
 Village Lanes, 3798 Velp Ave. Tami J Polarek-Agent

j. The following renewal 2019-2020 Class C Wine license application:

New Perspectives-Howard, 2790 Elm Tree Hill Ct. Darrin Duvall-Agent

k. The following committee reappointments:

BOARD OF APPEALS	Cloud Condon	2020-2023
	Mike Soletski	2021-2024
	Karen Will	2021-2024
COMMUNITY DEVELOPMENT AUTHORITY	Mark Semrau	2021-2025
PLAN COMMISSION	Randy Smith	2021-2024
	Natasha Gwidt	2021-2024
	Mark Semrau	2021-2024

	Dan Kussow	2021-2024
POLICE AND FIRE COMMISSION	Pat Laughlin	2021-2026
ROOM TAX COMMISSION	Bruce Wolf	2021-2022
	Aaron Wolf	2021-2022
	Burt McIntyre (alternate)	2021-2022

- l. Construction change order #6 to PTS Contractors, Inc. for the CTH VV Sewer Construction project involving a \$68,536.24 decrease
- m. Construction change order #5 to Superior Sewer and Water, Inc. for the CTH VV Watermain Construction project involving a \$24,526.83 decrease
- n. Construction change order #1 to MCC, Inc. for the Regional Pond Construction project involving a \$19,466.78 increase
- o. **PLAN COMMISSION ITEMS** *(These items were recommended unanimously for approval.)*
 - i. The request from Aaron Matuszewski, 3990 Evergreen Ave., to rezone a portion of VH-18-1 and VH-18-2 from R-1 Residential Single Family to R-5 Rural Estate Residential
 - ii. The conditional-use request from Justin Davis to operate an axe-throwing venue at 2465 Lineville Road, Suite 8, VH-139
 - iii. The request from the Village of Howard for a Preliminary Planned Development District for Parcels VH-473, VH-474, VH-474-1, VH-474-2, and VH-467 to create a 21.8-acre multi-use development in the Village Center and along Riverview Drive that includes 14 single-family homes and 62 townhome-style condominiums for a total of 76 units

9o (iv) Review and take action on the conditional-use request from Matthew Christoff for a school at 360 AMS Court, Parcel VH-727-105-2

B. McIntyre asked staff if there is a time limit being proposed on the conditional-use request for the New Leaf Prep School. D. Wiese said the Plan Commission did not recommend a time limit, and if the item is approved as recommended the use would stay indefinitely with the property. B. McIntyre moved to approve the conditional-use request from Matthew Christoff for a school at 360 AMS Court, Parcel VH-727-105-2. C. Hughes seconded. **The motion carried unanimously.**

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS

- a. **6:35 Public Hearing Regarding Proposed Special Assessments on Evergreen Avenue and Pinecrest Road**
 B. McIntyre opened the public hearing. Nobody spoke. B. McIntyre closed the public hearing.
- b. **Review and take action on Final Resolution 2021-14, authorizing the levying of special assessments on Evergreen Avenue and Pinecrest Road, and the resulting assessment schedules**
 The board discussed. C. Nielsen moved to approve Resolution 2021-14, authorizing the levying of special assessments on Evergreen Avenue and Pinecrest Road, and the resulting assessment schedules, against benefitted property owners. B. McIntyre seconded. **The motion carried 6-3 (No: C. Hughes, C. McAllister, S. Beyer).**

11. NEW BUSINESS ITEMS

- a. **Review and take action on the conditional-use request from Whitney Barnes and Chris Liermann to have a hobby farm to include cattle, pigs, goats and/or sheep at 4229 Milltown Road, VH-66-2**
 B. McIntyre asked the applicants to come forward to explain their request. Whitney Barnes and Chris Liermann, currently of 2541 Tulip Lane, came forward to explain their plans for a hobby farm, the type and number of animals they hope to have and how the manure will be handled. The board discussed. C. Hughes moved to approve the conditional-use request for Whitney Barnes and Chris

Liermann to have a hobby farm to include cattle, pigs, goats, and/or sheep at 4229 Milltown Road, VH-66-2, with the following conditions:

- There shall be no set time limit on the conditional use.
- The type of animals will be of the applicants' choosing with the number based on the Animal Equivalency Factors outlined in the application.
- Animal appropriate fencing/screening will be installed as a buffer to adjacent properties.

C. McAllister seconded. **The motion carried unanimously.**

b. Review and take action on the policies and procedures for the Duck Creek Quarry beach for the 2021 season

P. Evert reviewed the proposed policies for the 2021 season at the Duck Creek Quarry beach, which include:

- The beach will only be open to Howard residents and their guests with 2021 wristbands.
- The hours of operation shall be 10 am to 7 pm or 8 pm. Keeping the same hours of operation consistent throughout the summer is recommended.
- The beach will be open from May 21st to September 7th.
- Allow partnering agencies, i.e., Brown County Sheriff's Department, U.S. Fish and Wildlife, access for training purposes.
- Allow established non-profit organizations with \$1 million in liability insurance to use the quarry during regular operating hours with prior approval.

R. Suennen moved to approve the policies of the Duck Creek Quarry beach as proposed. J. Muraski seconded. **The motion carried unanimously.**

c. Review and take action on Ordinance 2021-05, reducing the speed limit on a portion of Pinecrest Road

G. Farr reviewed the ordinance, which would reduce the speed to 30 mph on Pinecrest Road between Glendale Avenue and Evergreen Avenue. C. Hughes moved to approve Ordinance 2021-05, reducing the speed limit on a portion of Pinecrest Road. C. McAllister seconded.

C. Hughes moved to suspend the rules to hear from the audience. A. Lemorande seconded. *The motion to suspend the rules carried unanimously*, and the following spoke:

- Andy Caelwaerts, 3268 Evergreen Ave., said if the board changes the speed limit to 30 mph in that section of the road, there will be three different speed limits within one mile on Pinecrest Road.

C. McAllister moved to return to regular order. C. Nielsen seconded. *The motion to return to regular order carried unanimously.*

The board discussed. **The motion to reduce the speed limit to 30 mph carried 7-2 (No: S. Beyer, C. Hughes).**

d. Review and take action on a Proposal for Civil Engineering Consulting Services for design of the Howard Townhomes.

M. Kaster reviewed the proposal for Engineering Services with Mach IV Engineering, a Howard firm that has completed other engineering work for the village. C. Nielsen moved to approve the Proposal for the Howard Townhomes Design Services. A. Lemorande seconded. **The motion carried unanimously.**

e. Review and take action on the purchase of fencing for the pickleball courts and mini baseball diamonds

G. Farr reviewed the low bid received for the fencing of the pickleball courts and mini baseball diamonds, the scope of the project, and how the difference in pricing will be managed. C. Hughes moved to award the pickleball and mini diamond fencing projects to Fortress Fence for \$105,478.00. M. Lasecki seconded. **The motion carried unanimously.**

12. REPORTS OF VILLAGE OFFICIALS

- a. M. Kaster provided a report on the project and correspondence timeline for the Evergreen and Pinecrest Road reconstruction project. The board discussed the type of information that has been shared with residents, the different concerns that have been expressed, and ideas to improve the communication moving forward. **No action was taken.**
- b. C. Haltom reviewed the financial report for the Howard Commons Apartments for the period ending March 30, 2021. **No action was taken.**

13. CLOSED SESSION

None

14. RETURN TO OPEN SESSION

None

15. ADJOURN THE MEETING – A. Lemorande moved to adjourn the meeting. C. McAllister seconded. **The motion carried unanimously, and the meeting adjourned at 8:04 p.m.**

Leigh Ann Wagner Kroening
Administrative Assistant