

**Minutes of the Village Board Meeting
April 25, 2022
Village Board Room**

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt McIntyre called the meeting to order at 6:34 p.m.

2. ROLL CALL

President McIntyre called for a roll call. Present (in person or noted via online): Village President Burt R. McIntyre; Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Scott Beyer, District 5; Trustee Ray Suennen (via online GoTo meeting), District 6; Trustee Adam Lemorande, District 7, Trustee Craig McAllister, District 8

Staff: Paul Evert, Dave Wiese, Geoff Farr, Mike Kaster and Chris Haltom

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. McAllister moved to approve the agenda; C. Hughes seconded. **The motion carried unanimously.**

6. RECOGNITION OF HOWARD FIRE RESCUE AWARD RECIPIENTS

Chief Janke presented two firefighters with the Firefighter Service Awards – one to Derek Hoppe (2020) and one to Ken Kronschnabel (2021) – which was met with a standing ovation from village board and thanks from President McIntyre.

7. PUBLIC APPEARANCES for up to 15 minutes, but no more than three minutes per person.

Keith Sorenson from Cedar Rapids, Iowa wanted to inform the village board that he was working with staff via email requests and experienced extremely professional and timely replies to his requests from P. Evert, D. Wiese and C. Haltom. He also enjoys the online live village board meetings and hopes the board continues utilizing this type of service.

8. FUTURE AGENDA ITEMS

C. Nielsen would like for staff to look for ways to continue online presentations of board meetings and look to enhance such live presentations and make the process easier for other staff to setup. C. Hughes would like the former wooded area on Velp Avenue just north of Ocean Winds to be cleaned up from debris caused by village clear cutting performed in previous years.

9. COMMUNICATIONS

- a. S&P Global Ratings letter confirming an AA rating for the \$21 million GO Bonds for the Village Center project

S. Beyer moved to accept and place on file the S&P rating report; seconded by J. Muraski. **Motion carried unanimously.**

10. APPROVE CONSENT AGENDA

C. Muraski moved to approve the Consent Agenda; A. Lemorande seconded. C. McAllister asked to pull items k. l. and n. i. **Motion carried unanimously** with the following items approved:

- a. Approved the Village Board meeting minutes from April 11, 2022
- b. Accept the SORAB meeting minutes from April 13, 2022

- c. Accept the Plan Commission meeting minutes from April 18, 2022
 - d. Municipal Invoices totaling \$642,666.04, check numbers 074224-074297
 - e. Approved the Operator Licenses for the following individuals:
 - i. Cory F. Hermsen
 - ii. Deanna J. Kramer
 - iii. Catherine S. Mills
 - iv. Alexander Rojas
 - v. Terri L. Wilinski
 - f. Approved the following renewal 2022-2023 Class A beer license applications:

Fleet Farm Group, 213 N Taylor St.	Pamela Jean Call-Agent
Fleet Farm Group, 201 N Taylor St.	Pamela Jean Call-Agent
 - g. Approved the following renewal 2022-2023 Class A beer and liquor license applications:

CW Enterprises d/b/a Maplewood Shell, 4720 Milltown Rd.	Hugh Swanson-Agent
Kwik Trip #725, 399 Cardinal Lane	Susan Fuller – Agent
True North Energy, d/b/a /True North #821, 1575 Lineville Rd.	Daniel J. Pamperin-Agent
Varsha d/b/a Express Pantry, 2522 Glendale Ave.	Varsha B.Patel-Agent
Velp Avenue Shell d/b/a Bay Port Shell, 2401 Velp Ave.	Zachary Clark-Agent
Walgreen’s #06569, 464 Cardinal Lane	Andy S. Hartman-Agent
Wisconsin CVS Pharmacy LLC, 2400 Velp Ave.	Rebecca Van Lanen - Agent
 - h. Approved the following renewal 2022-2023 Class B beer license applications:

DCSA Clubhouse,775 Riverview Dr.	Wayne Gilson-Agent
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 - i. Approved the following renewal 2022-2023 Class B beer and liquor license applications:

Anduzzi’s of Howard d/b/a Anduzzi’s Sports Club, 2555 Lineville Rd.	Anthony Szymanski Agent
Avenue Bar, 1745 Velp Ave.	Steven J VanStraten-Agent
CB’s Tap, 1674 Velp Ave.	Harold J. Heuvelmans
Narrow Bridge Brewhouse, 2840 Shawano Ave.	Scott Vann-Agent
Olde 41, 1966 Velp Ave.	Lynn J. Vandervest-Agent
Red Lantern Food and Spirits, 1642 Velp Ave.	Carl William Schuelke-Agent
Rock Garden, 1951 Bond St.	Aaron A.Wolf Agent
Symba’s Bar and Grill, 2334 Velp Ave.	Ben Symes Agent
TSL Rocks Inc d/b/a Timsan’s Japanese Steakhouse, 1773 B Cardinal Lane	Timothy Scott Long-Agent
 - j. Approved the following renewal 2022-2023 Nightclub License applications:

i. Anduzzi’s of Howard, 2555 Lineville Road	Anthony Szymanski – Agent
ii. Narrow Bridge Brewhouse, 2840 Shawano Ave.	Scott Vann – Agent
iii. Rock Garden, 1951 Bond St.	Aaron A. Wolf - Agent
 - m. Approved Construction Change Order #1 to MCC Inc. for the Village Center 2nd Addition road contract involving \$3,380.00 increase
 - n. The following PLAN COMMISSION ITEMS were approved:
 - i. The Preliminary Plat of Rouse Pointe, 1500 Greenfield Ave., VH-16-1 and VH-15
 - ii. The request for Preliminary Planned Development (PDD) for mini storage at 1642 Velp Ave., VH-555
- C. McAllister inquired about both items below making inquiry about the change orders as he was not able to reach M. Kaster prior to the meeting. His concerns were answered so he moved to approve these items; seconded by J. Muraski. **Motion carried unanimously** to approve the following.
- k. Approved Construction Change Order #6 to MCC Inc. for the Regional Pond construction project involving a \$31,225.12 increase
 - l. Approved Construction Change Order #1 to PTS Contractors Inc. for the Marley Street utilities project involving an \$70,243.71 decrease

11. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (None)

12. NEW BUSINESS ITEMS

- a. **Review and take action on Resolution 2022-12, amending and extending the Village of Howard Comprehensive Outdoor Recreation Plan**
P. Evert gave a report on the outdoor recreation plan amendment needed for a grant application. C. Hughes moved to approve the amendment to the outdoor recreation plan; C. Nielsen seconded. **Motion carried unanimously.**

- b. **Review and take action on a Grant Project Resolution for a Knowles-Nelson Stewardship Grant**
C. Nielsen moved to approve the resolution for the Knowles-Nelson Stewardship Grant; seconded by C. Hughes. **Motion carried unanimously.**

- c. **Review and take action to amend the Village of Howard Hunting Map**
C Hughes moved to approve the revised hunting map; seconded by A. Lemorande. **Motion carried unanimously.**

- d. **Review and take action on Resolution 2022-13, establishing No Mow May for the month of May 2022 in the Village of Howard**
P. Evert gave a report on the proposed resolution. M. Lasecki moved to approve the resolution; seconded by S. Beyer. **Motion carried unanimously.**

- e. **Approve Construction Change Order #1 to Earth Construction, LLC for the demolition of the old pickle factory building involving a \$5,827.50 increase**
G. Farr gave a brief report on the need for this change order and why it was under new business. C. Hughes moved to approve the change order; seconded by M. Lasecki. **Motion carried unanimously.**

12. REPORTS OF VILLAGE OFFICIALS

- a. **C. Haltom will provide the financial report for the General Fund, the Howard Commons Apartments, and the three utilities for the period ended March 31, 2022.**

C. Haltom gave a report on the first quarter financial reports for the funds listed on the agenda and asked for any questions. R. Suennen had several questions about Howard Commons report with several expense categories exceeding 25% of the budget and C. Haltom provided information on these questions. C. Haltom also pointed out the difficulties of the sewer utility reporting a huge deficit of over \$330,000.

13. ADJOURN THE MEETING

M. Lasecki moved to adjourn the meeting at 7:12pm; C. McAllister seconded. **Motion carried unanimously.**

Christopher A. Haltom
Director of Administrative Services
Village Clerk