

Minutes of the Village Board Meeting
April 24, 2023
Village Board Room

1. CALL TO ORDER

Village President Burt McIntyre called the meeting to order at 6:32 p.m.

2. ROLL CALL

President McIntyre called for a roll call. Present: Village President Burt R. McIntyre; Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Scott Beyer, District 5; Trustee Adam Lemorande, District 7; Trustee Craig McAllister, District 8
Trustee Ray Suennen, District 6, appeared virtually.

Staff: Paul Evert, Chris Haltom, Dave Wiese, Geoff Farr, Mike Kaster, Josh Gerrits, Ed Janke, Leigh Ann Wagner Kroening, Village Attorney Bob Gagan

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

*** Howard Municipal Judge Brian Stevens presented the Oath of Office to the newly elected officials, which included President McIntyre and Trustees Lasecki, Nielsen, Lemorande, and McAllister. ***

5. APPROVE THE AGENDA FOR THE MEETING

B. McIntyre moved Item 11d – Duck Creek Quarry swimming beach policy in front of Old Business. C. Hughes moved to approve the revised agenda. M. Lasecki seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES

- Jesse Henschel, 1500 Hillcrest Heights, spoke against No Mow May. He said not mowing grass invites rodents, and the focus should be on planting more flowers instead.
- Monica Hoff, 3701 Evergreen Ave., spoke in support of No Mow May. She said the program builds awareness to leave natural areas undisturbed and should be expanded to encourage the planting of native plants and flowers.

7. FUTURE AGENDA ITEMS/ANNOUNCEMENTS (NONE)

8. COMMUNICATIONS (NONE)

9. APPROVE CONSENT AGENDA

A. Lemorande moved to approve the Consent Agenda. C. Nielsen seconded. **The motion carried unanimously** with the following items approved:

- a. Village Board meeting minutes from April 10, 2023
- b. Receipt of the Plan Commission meeting minutes from April 17, 2023
- c. Municipal Invoices totaling \$1,203,524.39, paid with checks #77259-77340
- d. Operator Licenses for the following:
 - i. Jim E. Decker
 - ii. Deanna J. Kramer
 - iii. Keri L. Tessmer

- iv. Adam M. Timmerman
- v. Lesley N. Wiegel
- vi. Donald E. Will
- vii. Madison I. Yanda
- e. The 2023-2024 Class A beer license renewals for the following establishments:
 - i. Fleet Farm - Retail Store - 213 N Taylor St. Aaron Miklaszewicz – Agent
 - ii. Fleet Farm Fuel - 201 N Taylor St. Aaron Miklaszewicz – Agent
- f. The 2023-2024 Class A beer and liquor license renewals for the following establishments:
 - i. True North # 821, 1575 Lineville Road Michelle Knox - Agent
 - ii. Walgreen’s # 06569, 464 Cardinal Lan Andy S Hartman – Agent
 - iii. Woodman’s Food Market, 2400 Duck Creek Pkwy Brenda Raisbeck-Kosman – Agent
- g. The 2023-2024 Class B beer and liquor license renewals for the following establishments:
 - i. Anduzzi’s Sports Club, 2555 Lineville Road Anthony Szymanski – Agent
 - ii. Symba’s Pub & Grub LLC, 2334 Velp Ave. Benjamin Symes – Agent
- h. PLAN COMMISSION ITEMS
 (The Plan Commission unanimously recommended approval of these items.)
 - i. Ordinance 2023-04, revising the floodplain ordinance and map
 - ii. The Final PDD for a new Dollar Tree store at 340 Cardinal Lane, VH-459-9
- i. The following committee appointments:

| Committee Name | First | Last | Term Yrs | Exp. |
|---------------------------------|--------|--------------------------|----------|---------|
| BOARD OF APPEALS | Cloud | Condon | 3 | Apr-26 |
| | Phil | Verville | 3 | Apr-26 |
| | Troy | Chaltry | 3 | Apr-26 |
| COMMUNITY DEVELOPMENT AUTHORITY | Cloud | Condon | 3 | Apr-26 |
| | Phil | Verville | 3 | Apr-26 |
| | Troy | Chaltry | 3 | Apr-26 |
| LEGISLATIVE AGENDA | Burt | McIntyre | 1 | Apr-24 |
| | Maria | Lasecki | 1 | Apr-24 |
| | Craig | McAllister | 1 | Apr-24 |
| POLICE AND FIRE COMMISSION | Alonzo | Kelly | 5 | Apr-28 |
| | Mike | Ruby | 5 | Apr-28 |
| | Ann | Watzka *effective 6/1/23 | 4 | *Apr-27 |
| ROOM TAX COMMISSION | Bruce | Wolf | 1 | Apr-24 |
| | Aaron | Wolf | 1 | Apr-24 |
| | Burt | McIntyre (Alternate) | 1 | Apr-24 |
| SEX OFFENDER RESIDENCE BOARD | Sheila | Kulow | 5 | Apr-28 |
| | Jamila | Seaton | 5 | Apr-28 |
| TREE BOARD | Phil | Verville | 2 | Apr-25 |
| | Larry | Francois | 2 | Apr-25 |
| | Ellery | Gulbrand | 2 | Apr-25 |
| VILLAGE PLAN COMMISSION | Mike | Soletski | 3 | Apr-26 |
| | Jamila | Seaton (Alternate) | 3 | Apr-26 |

11d. (This item was moved up the agenda.) **REVIEW AND TAKE ACTION TO SET THE 2023 ADMISSION POLICY FOR DUCK CREEK QUARRY BEACH** – P. Evert reviewed the history of the Duck Creek Quarry admission policy and proposed potential changes to the policy. B. McIntyre opened the floor to the audience, and the following people spoke:

- Michelle Ettner, 2647 Bay Port Lane, said she would like the swimming beach kept free for residents and also would like more guest wristbands for each household.
- Frank Ingram, 1460 Maple Hills Drive, said Howard should treat the other communities how it would want to be treated and allow others to use its facilities like Howard residents are allowed to use theirs.
- Audra Van Gheem, 2250 Southern Cross Road, said she wants the board to consider the impact to the area and limit the swimming beach admission, but she suggested the board consider allowing residents to host birthday parties or other events for a fee.

The board discussed it at length. J. Muraski moved to allow Howard residents for no cost and also allow access to 250 non-resident households (up to a maximum of 1,250 wristbands) for a non-resident seasonal fee of \$50 per household, contingent on approval by the village’s insurance company. A. Lemorande seconded. **The motion carried on a 6-3 vote (No: M. Lasecki, C. Nielsen, and C. Hughes).**

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS

- a. **Review and take action to amend Section 50-860(2) Attached Garage, Low Density to allow accessory buildings over 1,600 square feet as a Conditional Use in the R-5 zoning district and Section 451(2) Conditional Uses listing garages over 1,600 square feet as a conditional use in the R-5 zoning district**

D. Wiese reviewed the proposed ordinance amendment to allow larger accessory buildings in the R-5 zoning district. A. Lemorande moved to suspend to hear from the audience. J. Muraski seconded.

The motion carried unanimously, and the following people spoke:

- Mike Barlament, 706 Fredrick Court, said he wants to build a large accessory building to store his recreational vehicles that are prone to theft.
- Becky Barlament, 1530 Cottage Grove Road, said she lives right on the water and wants to build a large building to store a boat.
- Gus Barlament, 1227 E. Deerfield Ave., said they all own large properties with no close neighbors, and any building they construct will not negatively impact others.

The board discussed. A. Lemorande moved to approve amending Sec. 50-860(2) to add an exception as a conditional use as allowed in 50-451(2) Accessory Buildings over 1600 square feet and in accordance with Division 9 Article II of this chapter, and Section 451 (2) g. Accessory buildings over 1,600 square feet that meet the following standards:

- i. Minimum parcel size of 3 acres
- ii. Maximum building size of 5,000 square feet
- iii. Building materials and design matching principle structure
- iv. Minimum 2-foot overhang
- v. Minimum of 25-foot side yard and rear yard setbacks

C. Hughes seconded. The motion carried 7-1 (No: R. Suennen. M. Lasecki abstained.)

- b. **Review and take action on Ordinance 2023-03, prohibiting spillage, mud, or debris from motor vehicles on village roadways**

Attorney Gagan explained some of the changes he made to the proposed ordinance to exempt farm vehicles and more specifically target problematic construction vehicles. C. Hughes moved to approve Ordinance 2023-03, prohibiting spillage, mud, or debris from motor vehicles on village roadways. M. Lasecki seconded. **The motion carried unanimously.**

11. NEW BUSINESS ITEMS

- a. **6:35 p.m. Public Hearing – Regarding the proposed special assessments on the Plat of Jewel Meadow and Glendale Avenue**

M. Kaster gave a report on this primarily developer project before President McIntyre opened the public hearing. Nobody spoke. B. McIntyre closed the public hearing.

b. Review and take action on Final Resolution 2023-09, authorizing the levying of special assessments on the Plat of Jewel Meadow and Glendale Avenue

C. Hughes moved to approve Final Resolution 2023-09, authorizing the levying of special assessments on the Plat of Jewel Meadow and Glendale Avenue. C. Nielsen seconded. **The motion carried 8-1 (No: C. McAllister).**

c. Review and take action on the development agreement with Ryan Radue for Hidden Creek Estates

P. Evert reviewed the development agreement with Ryan Radue for the first addition and second addition to Hidden Creek Estates. M. Lasecki moved to approve the Agreement Waiving Notice and Agreeing to Special Assessments. C. Hughes seconded. **The motion carried unanimously.**

12. REPORTS OF VILLAGE OFFICIALS

a. P. Evert will review the Village of Howard's compensation plan

P. Evert reviewed the current employee salary schedule that was revised in 2013 following a review by an independent consultant. He discussed the Wisconsin Employment Relations Commissions (WERC) Consumer Price Index Chart, and the annual process to review and compensate employees. **No action was taken.**

b. C. Haltom will present the financial report for the General Fund, Howard Commons Apartments, and the three utilities for the period ended March 31, 2023.

C. Haltom reviewed the quarterly financial reports. **No action was taken.**

13. CLOSED SESSION

M. Lasecki moved to convene to closed session. C. Nielsen seconded. **The motion carried unanimously**, and the Village Board of the Village of Howard convened into closed session at 8:14 p.m. pursuant to Sec. 19.85(1)(g), Wis. Stats, to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the board with respect to litigation in which it is or is likely to become involved.

14. RETURN TO OPEN SESSION AND ACTION

M. Lasecki moved to return to open session at 8:48 pm; seconded by B. McIntyre. **The motion carried unanimously.**

15. ADJOURN THE MEETING

C. Hughes moved to adjourn the meeting at 8:49 pm; seconded by A. Lemorande. **The motion carried unanimously.**

Leigh Ann Wagner Kroening
Administrative Assistant