

**Minutes of the Village Board Meeting  
April 12, 2021  
Village Hall Board Room**

**1. CALL TO ORDER BY VILLAGE PRESIDENT**

Village President Burt McIntyre called the meeting to order at 6:30pm.

**2. ROLL CALL**

President McIntyre called for a roll call. **In Person:** Village President Burt R. McIntyre; Trustee Chris Nielsen, Wards 3-4; Trustee Cathy Hughes, Wards 5-6; Trustee John Muraski, Wards 7-8; Trustee Scott Beyer, Wards 9-10; Trustee Ray Suennen, Wards 11-12; Trustee Adam Lemorande, Wards 13-14 and 18; Trustee Craig McAllister, Wards 15-17. **Attending via GoToMeeting:** Trustee Maria Lasecki, Wards 1-2

Staff: Paul Evert, Christopher Haltom, Dave Wiese, Geoff Farr, Mike Kaster, Ed Janke, Leigh Ann Wagner Kroening

**3. RECITE THE PLEDGE OF ALLEGIANCE**

President McIntyre led the meeting in the pledge.

**4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS**

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

**5. APPROVE THE AGENDA FOR THE MEETING**

C. Hughes moved to approve the agenda. S. Beyer seconded. **The motion carried unanimously.**

**6. PUBLIC APPEARANCES**

None

**7. FUTURE AGENDA ITEMS**

None

**8. COMMUNICATIONS**

S. Beyer moved to receive and place on file the clerk's report on the April 2021 General Election results. C. Nielsen seconded. **The motion carried unanimously.**

**9. APPROVE CONSENT AGENDA**

R. Suennen moved to approve the items on the consent agenda. A. Lemorande seconded. **The motion carried unanimously, and the following items were approved as part of the Consent Agenda:**

- a. Village Board meeting minutes from March 22, 2021.
- b. Municipal Invoices with check numbers 71155-71251 totaling \$2,545,652.19 from the village's account at Denmark State Bank.
- c. Operator's Licenses for Helen E. Berg and Elizabeth A. Sabillon
- d. The Original Alcohol Beverage Retail License Application for Bacon Burger Company, located at 2450 Velp Ave.
- e. The application for an Organized Gun Club for Target Practice from the Brown County Sportsmen's Club, located at 1711 W. Deerfield Ave.

**10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (NONE)**

**11. NEW BUSINESS ITEMS****a. Review and take action on the design of the Evergreen Avenue and Pinecrest Road reconstruction project.**

M. Kaster reviewed the planned design for the Evergreen Avenue and Pinecrest Road reconstruction project, including the revised street width, paved shoulders, terrace areas, and sidewalks on both sides of the street. The board discussed. C. McAllister moved to suspend the rules to hear from the audience. R. Suennen seconded, and *the motion to suspend the rules carried unanimously*. The following people spoke:

- Robert Bottom, 3200 Evergreen Ave., said he objects to the sidewalks because they are not a benefit for the neighborhood since most of the residents do not want them.
- Sherri Hanaway, 3216 Evergreen Ave., said the proposed design negatively impacts her driveway so that she will have to park on the street.
- Kevin Royal, 1161 Pinecrest Road, said he would like to see even a narrower footprint of the project to limit the impact to the affected properties.
- Rick Winans, 3259 Evergreen Ave., said he opposes the plan for sidewalks, and this is another project that is negatively impacting his property.
- Julie Caelwaerts, 3268 Evergreen Ave., said the majority of the neighbors, including her, object to the plan for sidewalks.

C. McAllister moved to return to regular order. R. Suennen seconded. *The motion to return to regular order carried unanimously*.

C. Nielsen moved to approve the design of the Evergreen Avenue and Pinecrest Road reconstruction project as presented. R. Suennen seconded.

S. Beyer made an amended motion to approve the design of the Evergreen Avenue and Pinecrest Road reconstruction project but with the removal of all sidewalks from the plan. C. Hughes seconded.

The board voted on the amended motion first (no sidewalks). **The amended motion failed with a 2-7 vote (No: A. Lemorande, R. Suennen, J. Muraski, C. Nielsen, M. Lasecki, C. McAllister, and B. McIntyre.)**

The board then voted on the motion to support the plan as presented, and **that motion passed 7-2 (No: C. Hughes and S. Beyer)**.

**b. Review and direct staff on any proposed revisions to Final Resolution 2012-14, authorizing the levying of special assessments on Evergreen Avenue and Pinecrest Road, and the resulting assessment schedules.**

M. Kaster reviewed the financing options for the special assessments being levied for the Evergreen Avenue and Pinecrest Road reconstruction project. C. McAllister moved to suspend the rules to hear from the audience. S. Beyer seconded. *The motion to suspend the rules carried unanimously*, and the following spoke:

- Robert Bottom, 3200 Evergreen Ave., questioned his specific assessments, which were calculated to be about 20% higher than he expected.
- Rick Winans, 3259 Evergreen Ave., said he's being more highly assessed than other properties with similar roadway frontage.
- Geoff Heezen, 1225 Pinecrest Road, encouraged the board to vote for the longest re-payment term so the residents who need more time to pay the assessments have that.

- Julie Caelwaerts, 3268 Evergreen Ave., said the project was moved up a few years and is a sudden, unexpected expense as a result. She asked for the longest re-payment term and the lowest interest rate possible to reduce the burden.
- Sherri Hanaway, 3216 Evergreen Ave., said her assessment is substantially higher than her neighbors with similar-sized lots.
- Joan Bingham, who owns the home at 3259 Evergreen Ave., said she has been living in Nevada and recently moved back. As a result, her mail has been rerouted and she's received all of the mailed information relating to this project after the fact.

R. Suennen moved to return to regular order. S. Beyer seconded. *The motion to return to regular order carried unanimously.*

The board discussed. S. Beyer moved to direct staff to adjust the standard roadway assessment calculation to a 31-foot-wide road, modify the terms for Payment Plan A to defer payments for three years, change the payment term length to 20 years after the deferment, set the interest rate at 1.65% and bring it back to the board for review and action regarding assessments for benefited property on Evergreen Avenue and Pinecrest Road. C. Nielsen seconded. **The motion carried unanimously.**

**c. Review and take action on awarding the Evergreen Avenue and Pinecrest Road Electrical Service Burial Contract**

M. Kaster reviewed the low bid received to relocate and bury the utilities as part of the Evergreen Avenue and Pinecrest Road project. He said Stiegler Electric had the low bid and will work with the residents to access their properties and complete the work. B. McIntyre moved to suspend the rules to hear from the audience. R. Suennen seconded, and *the motion to suspend the rules carried unanimously.*

Andy Caelwaerts, 3268 Evergreen Ave., asked if residents who would like to use this as an opportunity to upgrade their electrical service could work with Stiegler and pay the additional cost to do so. M. Kaster said that is fine and has been done in the past. C. Nielsen moved to return to regular order. J. Muraski seconded, and *the motion to return to regular order carried unanimously.*

J. Muraski moved to award the Evergreen Avenue and Pinecrest Road Electrical Service Burial Projects to Stiegler Electric for \$35,184. C. Hughes seconded. **The motion carried unanimously.**

**d. Review and take action on awarding the Evergreen Avenue and Pinecrest Road Reconstruction Contract**

M. Kaster reviewed the low bid received for the road reconstruction as part of the Evergreen Avenue and Pinecrest Road project. C. McAllister moved to award the Evergreen Avenue and Pinecrest Road Reconstruction Project to KCG Excavating LLC for \$1,078,334.50, contingent on attorney review of the contracts. A. Lemorande seconded. **The motion carried unanimously.**

**e. Review and take action on awarding the Evergreen Avenue and Pinecrest Road Utility Reconstruction Contract**

M. Kaster reviewed the low bid received for the utility reconstruction as part of the Evergreen Avenue and Pinecrest Road project. C. Hughes moved to award the Evergreen Avenue and Pinecrest Road Utility Reconstruction Project to Triple P Inc., d/b/a Peters Concrete Company for \$378,413.00, contingent on attorney review of the contracts. R. Suennen seconded. **The motion carried unanimously.**

**f. Review and take action on Agreement Waiving Notice and Agreeing to Special Assessments for Public Improvements between Village of Howard and Tycore Built LLC and Wade Micoley for the Hazel Estates Subdivision**

P. Evert reviewed the development agreement between the Village of Howard and Wade Micoley for the Hazel Estates Subdivision. C. Nielsen moved to approve the Agreement Waiving Notice and

Agreeing to Special Assessments for Public Improvements between Village of Howard and Tycore Built LLC and Wade Micoley for the Hazel Estates Subdivision. B. McIntyre seconded. **The motion carried 8-0 (M. Lasecki abstained.)**

**g. Review and take action on awarding the Hazel Estates Utility Construction Contract**

M. Kaster reviewed the low bid received for the Hazel Estates Utility Construction project. C. Hughes moved to award the Hazel Estates Utility Construction Project to Jossart Brother Inc. for \$1,319,334.00, contingent on receipt of final environmental permits and attorney review of the contracts. A. Lemorande seconded. **The motion carried unanimously.**

**h. Review and take action on awarding the Hazel Estates Roadway Construction Contract**

M. Kaster reviewed the low bid received for the Hazel Estates Roadway Construction project. R. Suennen moved to award the Hazel Estates Roadway Construction Project to McKeefry & Sons for \$929,015.00, contingent on receipt of final environmental permits and attorney review of the contracts. C. Nielsen seconded. **The motion carried unanimously.**

**i. Review and take action on the Certified Survey Map for Toonen Companies for VH-68, located at Woodland Road and Sherwood Street**

D. Wiese reviewed the CSM for Toonen Companies. C. McAllister moved to approve the Certified Survey Map for Toonen Companies for VH-68, located at Woodland Road and Sherwood Street. C. Nielsen seconded. **The motion carried unanimously.**

**12. REPORTS OF VILLAGE OFFICIALS**

C. Haltom reviewed the financial report for March 2021 for the General Fund, Village Green Golf Course and three utilities. **No action was taken.**

**13. CLOSED SESSION** – J. Muraski moved to go into closed session, and R. Suennen seconded. Roll call vote was taken with unanimous approval to go into closed session pursuant to 19.85(1)(e), Wis. Stats, to deliberate or negotiate the investing of public funds, to wit negotiation of a land lease agreement between the village and Vertical Bridge for the potential location of a cell tower in Spring Green Park.

**14. RETURN TO OPEN SESSION** – C. Hughes moved to go back into open session. C. McAllister seconded. **The motion carried unanimously, and the board reconvened to open session at 8:33 p.m.**

**15. ADJOURN THE MEETING** – J. Muraski moved to adjourn the meeting. C. Hughes seconded. **The motion carried unanimously, and the meeting adjourned at 8:34 p.m.**

Leigh Ann Wagner Kroening  
Administrative Assistant