

Minutes of the Village Board Meeting
April 10, 2023
Village Board Room

1. CALL TO ORDER

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

2. ROLL CALL

President McIntyre called for a roll call. Present: Village President Burt R. McIntyre; Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Scott Beyer, District 5; Trustee Ray Suennen, District 6; Trustee Craig McAllister, District 8

Excused Absence: Trustee Adam Lemorande, District 7

Staff: Paul Evert, Chris Haltom, Geoff Farr, Mike Kaster and Ed Janke

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

M. Lasecki moved to approve the agenda. C. Nielsen seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES

No one appeared during public appearances.

7. FUTURE AGENDA ITEMS/ANNOUNCEMENTS

M. Lasecki requested two items for possible future reference: 1) Requested information on the employee compensation plan and if there are merit-based raises given to employees; to be reviewed prior to the 2024 budget discussions. 2) She is familiar with a non-profit organization Hope and Olive that does shoe drives (new and used shoes) and was wondering if the village should participate in helping them raise 10,000 pairs of shoes in 2023.

8. COMMUNICATIONS (NONE)

9. APPROVE CONSENT AGENDA

C. Hughes moved to approve the Consent Agenda. R. Suennen seconded. The motion carried unanimously with the following items approved:

- a. Village Board meeting minutes from March 27, 2023
- b. Municipal Invoices totaling \$783,614.94, paid with checks #77061-77144
- c. Operator Licenses for the following:
 - i. Jessika E.M. Agamaite
 - ii. Douglas J. Doefer
 - iii. David J. Fonder
 - iv. Abraham Gomez Barajas
 - v. Nancy A. Reyes
 - vi. Judith M. Summers
 - vii. Hailey M. Zuelke
- d. The Temporary Class B Retailer's License for Providence Academy's Annual Fundraising Gala May 6, 2023 at 3435 Shawano Ave.

- e. The Temporary Class B Retailer’s License for the Wisconsin Humane Society’s Pet Walk June 4, 2023 at Pamperin Park, 2801 County RK
- f. The 2023-2024 Class B beer and liquor license renewals for the following establishments:
 - i. Avenue Bar, 1745 Velp Ave. Steven J VanStraten – Agent
 - ii. Olde 41, 1966 Velp Ave. Lynn J. Vandervest – Agent
 - iii. Red Lantern Food and Spirits, 1642 Velp Ave. Carl William Schuelke – Agent
 - iv. Rock Garden, 1951 Bond St. Aaron A. Wolf – Agent

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (NONE)

11. NEW BUSINESS ITEMS

- a. **6:35 p.m. Public Hearing – Regarding the proposed special assessments on the Plat of Rouse Pointe and a Sanitary Sewer Easement**

M. Kaster gave a report on this primarily developer project before President McIntyre opened the public hearing. No one spoke, and the public hearing closed at 6:42pm.
- b. **Review and take action on Final Resolution 2023-08, authorizing the levying of special assessments on the Plat of Rouse Pointe and a Sanitary Sewer Easement**

C. Nielsen moved to approve Resolution 2023-08; R. Suennen seconded. **Motion carried unanimously.**
- c. **Review and take action on Ordinance 2023-03, prohibiting spillage, mud, or debris from motor vehicles on village roadways**

P. Evert gave a report on the proposed ordinance change that would allow staff to issue citations for vehicles that deposit mud onto village roadways. Board discussion occurred before R. Suennen moved to table and C. McAllister seconded. **Motion to table carried 6-2** (No: McIntyre, C. Hughes).
- d. **Review and take action on the right of refusal for 1111 N. Military Ave. , VH-601-A**

P. Evert gave a report regarding the village’s right to first refusal of the sale of the property at 1111 N. Military Ave., property which the village previously owned and sold. M. Lasecki moved to waive the right of first refusal and C. Hughes seconded. **Motion carried unanimously.**
- e. **Review and take action on extending the agreement between the Village of Howard, the Village of Suamico, and the Howard-Suamico School District for a shared grant writer**

P. Evert gave a report on the grants received during the first year of the village’s participation in the grant writer program and recommended the board approve the extended agreement. C. Nielsen moved to approve the extended agreement for the grant writer program shared with the school district and Suamico. S. Beyer seconded. **Motion carried unanimously.**

12. REPORTS OF VILLAGE OFFICIALS

- a. **Staff will discuss the Public Safety Referendum outcome.**

P. Evert and E. Janke gave a report on the possibility of hiring four firefighters/paramedics before year end to work with the existing three firefighters/paramedics currently in the fire department to staff an ambulance service in 2024. More discussion followed with no action taken.

13. CLOSED SESSION (NONE)

14. ADJOURN THE MEETING

J. Muraski moved to adjourn the meeting at 7:11pm; seconded by M. Lasecki. **Motion carried unanimously.**

Christopher A. Haltom
Village Clerk