

**Minutes of the Village Board Meeting**  
**March 28, 2022**  
**Village Hall Board Room**

**1. CALL TO ORDER BY VILLAGE PRESIDENT**

Village President Burt McIntyre called the meeting to order at 6:30 p.m.

**2. ROLL CALL**

President McIntyre called for a roll call. Present (in person): Village President Burt R. McIntyre; Trustee Maria Lasecki, District 1; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Scott Beyer, District 5; Trustee Ray Suennen, District 6; Trustee Adam Lemorande, District 7

Excused: Trustee Craig McAllister, District 8

Staff: Paul Evert, Chris Haltom, Ed Janke, Leigh Ann Wagner Kroening

**3. RECITE THE PLEDGE OF ALLEGIANCE**

President McIntyre led the meeting in the pledge.

**4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS**

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

**5. APPROVE THE AGENDA FOR THE MEETING**

C. Nielsen moved to approve the agenda. C. Hughes seconded. **The motion carried unanimously.**

**6. PUBLIC APPEARANCES**

- Deb Pamperin, 718 Riverview Drive, said she would like the Village Board to keep the residents-only admission policy at the Duck Creek Quarry beach. She said when the beach was open to everyone in 2019, there were a lot of issues with traffic flow, police calls, and behavior at the quarry and in her nearby neighborhood.

**7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**

- C. Hughes said the complaints regarding the SOAR noise are continuing, and the problem is worsening.

**8. COMMUNICATIONS (NONE)**

**9. APPROVE CONSENT AGENDA**

M. Lasecki moved to approve the Consent Agenda. A. Lemorande seconded. **The motion carried unanimously, and the following items were approved as part of the Consent Agenda:**

- a. Village Board meeting minutes from March 14, 2022
- b. Receipt of the Plan Commission meeting minutes from March 21, 2022
- c. The operator licenses for the following individuals:
  - i. Edie M. Carter
  - ii. Jeremiah G. Hanna
  - iii. Lisa S. Johnson
  - iv. Lauren G. Klima
  - v. Andrea N. MacDonald
  - vi. Preslie L. Mateyka
  - vii. Evan G. Parker

- viii. Ariel M. Ripp
- ix. Ronnese F. Williams
- x. Samantha R. Wynos
- d. Municipal invoices totaling \$1,112,214.58, paid with checks #73950-74024 to be drawn from the account at Denmark State Bank
- e. The special event permit for the HSYSA Softball Tournament June 24-26, 2022, at Nouryon Sports Complex
- f. The Temporary Class B Retailer’s License for the HSYSA Softball Tournament June 24-26, 2022, at Nouryon Sports Complex
- g. The special event permit for the HSYSA Baseball Tournament July 22-24, 2022, at Nouryon Sports Complex
- h. The Temporary Class B Retailer’s License for the HSYSA Baseball Tournament July 22-24, 2022, at Nouryon Sports Complex
- i. The special event permit for the HSYSA Softball Tournament July 28-31, 2022, at Nouryon Sports Complex
- j. The Temporary Class B Retailer’s License for the HSYSA Softball Tournament July 28-31, 2022, at Nouryon Sports Complex
- k. PLAN COMMISSION ITEM (The Plan Commission unanimously recommended approval.)  
The request from Jeff Nick to rezone 4969 Millwood Court, VH-47-9-A , from R-5 Rural Estate Residential to R-1 Residential Single Family

**10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (NONE)**

**11. NEW BUSINESS ITEMS**

- a. **Shared Grant Writer Ben Rodgers will give a presentation about his position and the work he has done during his first three months**  
Ben Rodgers provided a PowerPoint presentation that summarized his role as a shared grant writer for the villages of Howard and Suamico and the Howard-Suamico School District. He reviewed the expectations and priorities he has been given and talked about the relationships he has built and the grants he has researched. He then answered questions from the board. **No action was taken.**
- b. **Review and take action on Resolution 2022-04, An Initial Resolution Authorizing the Issuance of Not to Exceed \$2,100,000 General Obligation Bonds for Street Improvements**  
Justin Fischer of Baird provided a presentation to explain proposed Resolutions 2022-04, 2022-05, 2022-06, 2022-07 and 2022-08, which are required to authorize the sale of up to \$21 million general obligation bonds for financing construction of the pavilion project and the new roads within TIF #8. C. Nielsen moved to approve Resolution 2022-04, authorizing the issuance of not to exceed \$2,100,000 General Obligation Bonds for street improvements. A. Lemorande seconded. **The motion carried unanimously.**
- c. **Review and take action on Resolution 2022-05, An Initial Resolution Authorizing the Issuance of Not to Exceed \$900,000 General Obligation Bonds for Sewerage Improvements**  
M. Lasecki moved to approve Resolution 2022-05, authorizing the issuance of not to exceed \$900,000 General Obligation Bonds for sewer improvements. C. Hughes seconded. **The motion carried unanimously.**
- d. **Review and take action on Resolution 2022-06, An Initial Resolution Authorizing the Issuance of Not to Exceed \$500,000 General Obligation Bonds for Water System Improvements**  
C. Hughes moved to approve Resolution 2022-06, authorizing the issuance of not to exceed \$500,000 General Obligation Bonds for water system improvements. M. Lasecki seconded. **The motion carried unanimously.**

- e. **Review and take action on Resolution 2022-07, An Initial Resolution Authorizing the Issuance of Not to Exceed \$17,500,000 General Obligation Bonds to Provide Financial Assistance to Elimination, Slum Clearance, Community Development, Redevelopment, and Urban Renewal Programs and Projects**  
R. Suennen moved to approve Resolution 2022-07, that authorizes issuing not to exceed \$17.5 million in general obligation bonds for blight elimination, slum clearance, community development, redevelopment, urban renewal by constructing an open aired pavilion with administrative building and an outdoor concert venue. J. Muraski seconded. **The motion carried unanimously.**
- f. **Review and take action on Resolution 2022-08, A Resolution Authorizing and Providing for the Issuance and Establishing Parameters for the Sale of Not to Exceed \$21,000,000 General Obligation Corporate Purpose Bonds, Series 2022B, and All Related Details**  
M. Lasecki moved to approve Resolution 2022-08, authorizing and providing for the issuance and establishing parameters for the sale of not to exceed \$21,000,000 General Obligation Corporate Purpose Bonds, Series 2022 B, and all related details. C. Hughes seconded. **The motion carried unanimously.**
- g. **Review and take action on a development agreement with Brian Rouse for VH-16-1, VH-15, and VH-196-1**  
P. Evert reviewed the proposed agreement with Brian Rouse that would result in the dedication to the village of the wetland area located on VH-15 in exchange for the public improvements needed for VH-16-1 and VH-15 in 2022 and the ones needed for VH-196-1 in 2023. C. Hughes moved to approve the development agreement with Brian Rouse for VH-16-1, VH-15, and VH-196-1. M. Lasecki seconded. **The motion carried unanimously.**
- h. **Review and take action on a development agreement with Joe Gilson for Century Estates**  
P. Evert reviewed the proposed agreement that would allow the board to temporarily remove the existing special assessments on VH-1793 and VH-1841, allowing Joe Gilson to record his plat, and then place the old and future special assessments across the remaining nine lots. C. Nielsen moved to approve the Agreement Waiving Notice and Agreeing to Special Assessments. M. Lasecki seconded. **The motion carried unanimously.**
- i. **Review and take action an offer to purchase 2521 and 2515 Shawano Ave., VH-509-5 and VH-509-6**  
P. Evert reviewed the Offer to Purchase for \$120,500 for the remaining two lots adjacent to Village Green Golf Course. R. Suennen moved to approve the Offer to Purchase for VH-509-5 and VH-509-6 for \$120,500. S. Beyer seconded. **The motion carried unanimously.**
- j. **Review and take action a Certified Survey Map (CSM) for Bergstrom Mazda, 301 N. Taylor St., VH-616-4**  
P. Evert reviewed the Certified Survey Map for Bergstrom's new building. J. Muraski moved to approve the CSM for Bergstrom Mazda, contingent on a stormwater management plan approved by the Village of Howard Engineering Department. B. McIntyre seconded. **The motion carried unanimously.**
- k. **Review and take action on a Certified Survey Map (CSM) for Andrew Basten, 2520 Shawano Ave., VH-495-8**

P. Evert reviewed the Certified Survey Map that divides the parcel into two lots to allow for future development. C. Hughes moved to approve the CSM for Andrew Basten for 2520 Shawano Ave., VH-495-8. J. Muraski seconded. **The motion carried unanimously.**

**I. Review and take action to set the 2022 admission policy for the Duck Creek Quarry swimming beach**

P. Evert reviewed the options for admission to the Duck Creek Quarry beach, including keeping the residents-only policy of the last two years, allowing some access to non-residents for a fee, charging a fee to both residents and non-residents, or limiting access to residents only but charging a fee. The board discussed. J. Muraski moved to keep the existing residents-only policy (no fee) for the 2022 season. C. Hughes seconded. **The motion carried unanimously.**

**12. REPORTS OF VILLAGE OFFICIALS (NONE)**

**13. CLOSED SESSION**

C. Nielsen moved to convene to closed session. J. Muraski seconded. **The motion carried unanimously**, and the Village Board convened into closed session at 7:52 p.m. pursuant to Sec. 19.85(1)(e), Wis. Stats, to deliberate or negotiate the purchase of public properties, the investing of public funds, or to conduct other specified public business to wit an agreement to provide water to the Village of Pulaski and Town of Pittsfield and related boundary agreements and additionally the potential sale of the home at 805 Riverview Drive, VH-357. Pursuant to Sec. 19.85(1)(c), Wis. Stats, the board also will consider the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**14. RETURN TO OPEN SESSION AND ACTION**

The board reconvened to open session at 8:23 p.m. M. Lasecki moved to give the village administrator a 3% raise, effective March 1, 2022. S. Beyer seconded. **The motion carried unanimously.**

**15. ADJOURNMENT**

R. Suennen moved to adjourn the meeting. C. Nielsen seconded. **The motion carried unanimously**, and the board adjourned at 8:24 p.m.

Leigh Ann Wagner Kroening  
Administrative Assistant