

**Minutes of the Village Board Meeting
Feb. 14, 2022
Village Hall Board Room**

1. CALL TO ORDER BY VILLAGE PRESIDENT

Village President Burt McIntyre called the meeting to order at 6:40 p.m.

2. ROLL CALL

President McIntyre called for a roll call. Present (in person): Village President Burt R. McIntyre; Trustee Chris Nielsen, District 2; Trustee Cathy Hughes, District 3; Trustee John Muraski, District 4; Trustee Scott Beyer, District 5; Trustee Adam Lemorande, District 7; Trustee Craig McAllister, District 8.

Present (virtually): Trustee Maria Lasecki, District 1; Trustee Ray Suennen, District 6

Staff: Paul Evert, Dave Wiese, Ed Janke, Chris Haltom, Geoff Farr, Mike Kaster, Leigh Ann Wagner Kroening

3. RECITE THE PLEDGE OF ALLEGIANCE

President McIntyre led the meeting in the pledge.

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

President McIntyre read the following notice: Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

C. Nielsen moved to approve the agenda. A. Lemorande seconded. **The motion carried unanimously.**

6. PUBLIC APPEARANCES (NONE)

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS (NONE)

8. COMMUNICATIONS (NONE)

9. APPROVE CONSENT AGENDA

C. McAllister moved to approve the Consent Agenda. J. Muraski seconded. **The motion carried unanimously, and the following items were approved as part of the Consent Agenda:**

- a. Village Board meeting minutes from Jan. 24, 2022
- b. Municipal invoices totaling \$835,142.29, paid with checks #73566-73672 to be drawn from the account at Denmark State Bank
- c. The operator licenses for the following individuals:
 - i. Connor Allen
 - ii. Shelly Finnell
 - iii. Angela Herre
 - iv. Erin Riggle
 - v. James Jansen
 - vi. Zounetta Williams
 - vii. Kristina Wundrow
 - viii. Patrick McMullen
 - ix. Tanner Lueck
 - x. James Decker
 - xi. Marc Nienhaus
 - xii. Connie Hansen
 - xiii. Rebecca Scherer
 - xiv. Tyler Duval

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS

C. Haltom said the village will need to use TIF financing to fund the Village Center Pavilion project. Justin Fischer of Baird Financial Services provided a presentation on the Village Center Pavilion debt. He reviewed current interest rates and the financing timeline and structure. The board discussed. **No action was taken.**

11. NEW BUSINESS ITEMS**a. Review and take action on the purchase of a mini excavator**

G. Farr reviewed the cost and proposed use for a used excavator. A. Lemorande moved to approve the purchase of a used JD85G excavator from Brooks Tractor for \$87,085. C. Hughes seconded. **The motion carried unanimously.**

b. Review and take action on the purchase of a Lowboy trailer

G. Farr reviewed the cost and proposed use for a new lowboy trailer. C. Hughes moved to approve the purchase of a new lowboy trailer from Kaufman Trailers for \$67,875. S. Beyer seconded. **The motion carried unanimously.**

c. Review and take action on Ordinance 2022-03, amending Sec. 34-209 of the village parking regulations

G. Farr explained that inside curved areas on the north end of Taylor Street and heavier traffic flows make parking hazardous in certain parts of the street. Patty Schneider, 1091 N. Taylor St., said she lives across the street from one of the curves. She said the parking, congestion, and speed issues are a concern; however, she would only like parking limited at certain times of the day. She said the biggest problems are when the school buses pick up and drop off, so a parking ban would be useful during the school/workday but would create more problems for residents in the evenings and on weekends. The board discussed. A. Lemorande moved to approve Ordinance 2022-03, prohibiting parking at all times on portions of Taylor Street and Melody Drive. R. Suennen seconded. **The motion carried unanimously.**

d. Review and take action on awarding the 2022 crack seal contract to American Pavement Solutions for \$19,211.92

G. Farr reviewed the bids for the 2022 crack seal contract. C. McAllister moved to award the 2022 crack seal contract to American Pavement Solutions for \$19,211.92, contingent on Attorney review of the contracts. J. Muraski seconded. **The motion carried unanimously.**

e. Review and take action on a proposal to contract with Mach IV for design services for the Rouse Point Subdivision not to exceed \$67,400

M. Kaster reviewed the need to contract engineering services due to the volume of project work currently facing his department. C. Nielsen moved to approve awarding the Rouse Point Subdivision design services to Mach IV engineering at a cost not to exceed \$67,400. C. Hughes seconded. **The motion carried unanimously.**

f. Review and take action on a request from the Oneida Nation for a letter concurring that both Tribal and English language be displayed on signage in the village and the Oneida Reservation

B. McIntyre reviewed the letter he received from the Oneida Nation requesting dual language signage at CTY FF and USH 29. He said the tribe is willing to pay for the sign and the costs to maintain it. The board discussed. R. Suennen moved to approve sending a letter to the Oneida Nation and WisDOT agreeing that both languages be displayed on signage in the specific proposed location as presented. C. Hughes seconded. **The motion carried unanimously.**

12. REPORTS OF VILLAGE OFFICIALS

- a.** C. Haltom provided the unaudited Dec. 31, 2021 financial report for the General Fund, Howard Commons Apartment Complex, and the three utilities. The board discussed. **No action was taken.**

13. ADJOURN THE MEETING – C. Hughes moved to adjourn the meeting. C. Nielsen seconded. **The motion carried unanimously, and the meeting adjourned at 7:56 p.m.**

Leigh Ann Wagner Kroening
Administrative Assistant