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| Meeting:   | <b>Board of Review</b>   |
| Place:     | Village Board Room<br>2456 Glendale Avenue   |
| Date/Time: | <b>September 14, 2022</b><br><b>2:00 p.m.</b><br><b>(Must meet for at least 2 hours)</b> |
| Web Page:  | <a href="http://www.villageofhoward.com">www.villageofhoward.com</a>                     |

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**BOARD OF REVIEW MEMBERS**

|                    |                  |                                       |                    |
|--------------------|------------------|---------------------------------------|--------------------|
| Village President  | Burt R. McIntyre | Trustee District 5                    | Scott Beyer        |
| Trustee District 1 | Maria Lasecki    | Trustee District 6/ <b>Vice-chair</b> | Ray Suennen        |
| Trustee District 2 | Chris Nielsen    | Trustee District 7                    | Adam Lemorande     |
| Trustee District 3 | Cathy Hughes     | Trustee District 8                    | Craig McCallister  |
| Trustee District 4 | John Muraski     | Village Clerk/ <b>Chairman</b>        | Christopher Haltom |

**STAFF MEMBERS**

Administrator Paul Evert  
Village Assessors Mike, Paul and Joe Denor

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1. **CALL TO ORDER BY CHAIRMAN C. HALTOM**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **OATH OF OFFICE for Mike Denor, VILLAGE ASSESSOR (Joe Denor and Paul Denor have been previously sworn into office this year)**
5. **APPROVE AGENDA**
6. **APPROVE MINUTES FROM APRIL 25, 2022**
7. **CONFIRM COMPLIANCE WITH OPEN MEETINGS NOTICES** – At least 24 hours prior to the meeting, the agenda was posted at the village hall, two other designated sites and on the village website. The meeting notices were published in The Press Times at least 15 days prior to the meeting. Assessment change notices required by state statute were mailed to property owners in a timely manner.
8. **RECEIVE ASSESSMENT ROLL FROM ASSESSOR**
9. **EXAMINE ASSESSMENT ROLL, CORRECT ANY ERRORS, ADD OMITTED PROPERTY, ELIMINATE DOUBLE ASSESSED PROPERTY AND CERTIFY ALL CORRECTIONS OF ERRORS UNDER STATE LAW (S. 70.43 WISCONSIN STATUTES)** The roll will be available all evening to allow members to perform these tasks. No action is required at this time.
10. **PROCEED TO HEARINGS (Each hearing will start either at the designated time or at the conclusion of the immediately prior scheduled hearing.):**
  - a. **2:05 p.m. Hearing on an appeal from Roaring Forks LLC personal property account located at 2485 Lineville Road**
    - i. Swear in assessor
    - ii. Swear in any witnesses
    - iii. Clerk introduce the case

- b. 2:15 p.m. Hearing on an appeal from Verheyen Family Trust, Agent Mary Verheyen, 3188 Liberty Bell Road, Parcel VH-1476**
  - i. Swear in assessor
  - ii. Swear in any witnesses
  - iii. Clerk introduce the case
  - iv. Receive testimony
  
- c. Determination to hear cases from any other objectors appearing before the board who did not file for a hearing by the deadline of 2 p.m. Monday, September 14, 2022**

**11. DELIBERATIONS AND DETERMINATION ON HEARINGS:**

- a. 2:05 p.m. hearing
- b. 2:15 p.m. hearing
- c. Any other hearings

**12. ADJOURNMENT (NO EARLIER THAN 4 P.M.)**

Any person wishing to attend the Board of Review meeting but due to a disability requires a special accommodation should contact the Howard Village Hall (920/434-4640) one (1) business day prior to the meeting so arrangements can be made.