



Meeting: **Village Board Meeting**  
Place: 2456 Glendale Avenue  
*See the bottom of the agenda for teleconference meeting information.*  
Date/Time: **Aug. 23, 2021 @ 6:30 p.m.**  
Web Page: [www.villageofhoward.com](http://www.villageofhoward.com)

**ELECTED OFFICIALS**

Village President	Burt R. McIntyre
Trustee Wards 1&2	Maria Lasecki
Trustee Wards 3&4	Chris Nielsen
Trustee Wards 5&6	Catherine Hughes
Trustee Wards 7&8	John Muraski
Trustee Wards 9&10	Scott Beyer
Trustee Wards 11&12	Ray Suennen
Trustee Wards 13-14&18	Adam Lemorande
Trustee Wards 15-17	Craig McAllister
Municipal Judge	Brian Stevens

**APPOINTED STAFF**

Village Administrator	Paul F. Evert
Director of Community Development	David Wiese
Director of Administrative Services	Chris Haltom
Director of Public Safety Services	Ed Janke
Director of Public Works	Geoff Farr
Director of Engineering	Mike Kaster
Directed Enforcement Officer II	Brandon Dhuey
Directed Enforcement Officer I	Josh Sanford
Directed Enforcement Officer I	Teddy Burgraff
Village Attorney	Bob Gagan

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**1. CALL TO ORDER BY VILLAGE PRESIDENT**

**2. ROLL CALL**

**3. RECITE THE PLEDGE OF ALLEGIANCE**

**4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS** Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, on the Village of Howard website and was distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

**5. APPROVE THE AGENDA FOR THE MEETING**

**6. PUBLIC APPEARANCES** for up to 15 minutes, but no more than three minutes per person. Pursuant to Section 2-81(6) of the Howard Code, the Village Board will hear comments of interest from the public for up to 15 minutes and for no more than 3 minutes per person. Any resident wishing to speak regarding any agenda item or to address the board for any matter at all should come forward at this time.

**7. FUTURE AGENDA ITEMS**

**8. COMMUNICATIONS** (None)

**9. APPROVE CONSENT AGENDA**

The Consent Agenda contains routine items and will be enacted by one motion without separate discussion unless an item is requested to be removed for a separate vote.

- a. [Approve the Village Board meeting minutes from Aug. 9, 2021](#)
- b. [Accept the Plan Commission meeting minutes from Aug. 16, 2021](#)
- c. [Approve Municipal Invoices](#)
- d. [Approve the following Operator's Licenses](#)  
*Operator licenses, per s. 125.17 of the Wisconsin Statutes and s. 12.02(4)(h) of the Howard Municipal Code, if approved, are valid for a period of two years expiring on June 30.*

Todd D. Atkinson	Myriah I.F. Hodgson	Tamela S. Kelly
John T. LeCapitaine	Chantal M. Martinez	Travis S. Morton
Maggie M. Ostrenga	David J. Phillips	Sierra L. Reiter
Daniel S. Slack		

- e. [Approve Construction Change Order #2 to Jossart Brothers, Inc. for the Hazel Estates Subdivision Utility Contract involving a \\$15,816.60 decrease](#)
- f. [Approve Construction Change Order #1 to McKeefry Excavating for the Hazel Estates Subdivision Roadway Contract involving a \\$2,324.50 increase](#)
- g. [Approve Construction Change Order #3 to Northeast Asphalt, Inc. for the 2021 Resurfacing contract involving a \\$22,532.36 increase](#)
- h. [Approve Construction Change order #1 to American Pavement Solutions for the 2021 Cracksealing contract involving a \\$131.04 increase](#)
- i. [Approve Construction Change Order #4 to MCC, Inc. for the Regional Pond Construction contract involving a \\$127,398.96 decrease](#)
- j. [Approve Construction Change Order #8 to PTS Contractors, Inc. for the CTH VV Sanitary Sewer Construction contract involving a \\$19,614.15 decrease](#)
- k. [Approve Construction Change Order #2 to Feaker & Sons for the Crescent Hills Subdivision Utility Contract involving a \\$132.20 increase](#)
- l. [Approve Construction Change Order #2 to KCG Excavating for the Pinecrest and Evergreen Road Reconstruction Contract involving a \\$3,467.50 increase](#)
- m. PLAN COMMISSION ITEMS *(The Plan Commission unanimously recommended approval of the following items.)*
  - i. [Approve the conditional use request from Mark Neta for motor vehicle sales and/or repair at 4018 Velp Ave., VH-158-1](#)
  - ii. [Approve the request from Velp Avenue Storage, LLC to rezone from B-2 Highway Commercial to Final Planned Development District to construct a new retail/office building, mini-warehouse/storage units at 1745 and 1751 Velp Ave., VH-576 and VH-578-1](#)
  - iii. [Approve the conditional use request from Vertical Bridge Development LLC to locate a cell tower at 3640 Spring Green Road, VH-204 \(Spring Green Park\)](#)
  - iv. [Approve the request to amend Howard’s Official Map pursuant to sec. 62.23\(6\) Wis. Stats. and referenced in the Village of Howard Code of Ordinances, Chapter 46, Subdivision and Platting](#)

**10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS**

**11. NEW BUSINESS ITEMS**

- a. [Review and take action on the request from the Green Bay Community Church for a Preliminary Planned Development District for a mixed-use development that includes first-floor retail, townhomes, and apartments at the corner of Cardinal Lane and Howard Commons, VH-452-3 and VH-452-4 \(The Plan Commission recommended approval with a 4-3 vote.\)](#)
- b. [Review and take action on the revised Village of Howard Hunting Map](#)
- c. [Review and take action on an agreement with the Wisconsin Department of Transportation for a shared-use trail along State Highway 29](#)
- d. [Review and take action on the purchase of a Tool Cat](#)

**12. REPORTS OF VILLAGE OFFICIALS**

- a. [C. Haltom will provide the financial report for the Howard Commons Apartments for the period ending July 31, 2021.](#)

**13. CLOSED SESSION**

*The Village Board of the Village of Howard will convene into closed session pursuant to Wis. Stats 19.85(e), to discuss the sale of a portion of Parcel VH-747-A-248-A. Pursuant to Sec. 19.85(1)(g), the board also will confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation, to wit 2020CV000870.*

**14. RETURN TO OPEN SESSION** and take action, if needed, on items discussed in closed session.

**15. ADJOURN THE MEETING**

Interested parties may attend the meeting virtually from a computer, tablet, or smartphone here:  
<https://global.gotomeeting.com/join/375396429>

You can also dial in using your phone. (For supported devices, tap the one-touch number below.)

United States: +1 (571) 317-3122

- One-touch: <tel:+15713173122,,375396429#>

**Access Code: 375-396-429**

**Note:** *If you would like to speak during the Public Appearances portion of the meeting, please use the Chat feature to indicate that. You will be unmuted to speak at that time.*