



Meeting: **Village Board Meeting**
Place: Howard Village Hall Board Room
2456 Glendale Ave.
*Please see the **NOTE** at the bottom of the agenda for teleconference meeting information.*
Date/Time: **May 9, 2022 @ 6:30 p.m.**

BOARD MEMBERS

| | |
|--------------------|------------------|
| Village President | Burt R. McIntyre |
| Trustee District 1 | Maria Lasecki |
| Trustee District 2 | Chris Nielsen |
| Trustee District 3 | Catherine Hughes |
| Trustee District 4 | John Muraski |
| Trustee District 5 | Scott Beyer |
| Trustee District 6 | Ray Suennen |
| Trustee District 7 | Adam Lemorande |
| Trustee District 8 | Craig McAllister |

STAFF

| | |
|------------------------|---------------------------|
| Village Administrator | Paul F. Evert |
| Dir. of Community Dev. | David Wiese |
| Dir. of Admin. Serv. | Chris Haltom |
| Dir. of Public Safety | Ed Janke |
| Dir. of Public Works | Geoff Farr |
| Dir. of Engineering | Mike Kaster |
| Administrator Asst. | Leigh Ann Wagner Kroening |
| DEO II | Brandon Dhuey |
| Village Attorney | Bob Gagan |

1. CALL TO ORDER BY VILLAGE PRESIDENT

2. ROLL CALL

3. RECITE THE PLEDGE OF ALLEGIANCE

4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS

Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.

5. APPROVE THE AGENDA FOR THE MEETING

6. PUBLIC APPEARANCES for up to 15 minutes, but no more than three minutes per person.

Pursuant to Section 2-81(6) of the Howard Code, the Village Board will hear comments of interest from the public for up to 15 minutes and for no more than 3 minutes per person. Any resident wishing to speak regarding any agenda item or to address the board for any matter at all should come forward at this time.

7. FUTURE AGENDA ITEMS

8. COMMUNICATIONS

9. APPROVE CONSENT AGENDA

The Consent Agenda contains routine items and will be enacted by one motion without separate discussion unless an item is requested to be removed for a separate vote.

- a. [Approve the Village Board meeting minutes from April 25, 2022](#)
- b. [Approve the Municipal Invoices](#)
- c. [Approve the Operator Licenses](#)
Operator licenses, per s. 125.17 of the Wisconsin Statutes and s. 12.02(4)(h) of the Howard Municipal Code, if approved, are valid for a period of up to two years expiring on June 30.
 - i. Carly A. Ahlborn
 - ii. Christopher J. Cihowiak
 - iii. Patricia R. Clasen

- iv. Amy L. Franzen
 - v. Savannah A. Kaquatosh
 - vi. Sara E. McGuire
 - vii. Danielle E. Molzahn
 - viii. Koa L. Mueller
 - ix. Jessica J. Urbancic
 - x. Eric A. VandenAvond
 - xi. Donald E. Will
- d. Approve the following renewal 2022-2023 Class A beer and liquor license applications:
- | | |
|--|------------------------------|
| American Petroleum d/b/a Howard Central BP, 2002 Velp Ave. | Himanshu Goel-Agent |
| LTB Shell d/b/a Townline Shell 1773 Cardinal Lane | Timothy Bui-Agent |
| Velp Ave. Mobil Mart, 1855 Velp Ave. | Sumit M. Patel |
| Velp Gas d/b/a Express, 1618 Velp Ave. | Sarbjit Singh-Agent |
| Woodman’s Food Market, 2400 Duck Creek Parkway | Brenda Raisbeck-Kosman-Agent |
- e. Approve the following renewal 2022-2023 Class B beer license applications:
- | | |
|---|-------------------------|
| Razor Axe LLC, 2331 Velp Ave. Suit N | Justin David-Agent |
| Brown Co. Sportsmen’s Club, 1711 W Deerfield Ave. | Stephen Brunmeier-Agent |
- f. Approve the following renewal 2022-2023 Class B beer and liquor license applications:
- | | |
|--|-------------------------|
| FR Marshall Enterprises d/b/a Josephine’s Pizza & Pastaria, 2560 Glendale Ave. | Frank R. Marshall-Agent |
| Iron Duck LLC d/b/a Iron Duck, 2525 Velp Ave. | Caleb Suda-Agent |
| Gilligan’s, 1985 Velp Ave. | Chris Knutson-Agent |
| River St. Pier, 1984 Velp Ave. | Lori J McClure-Agent |
- g. Approve the renewal 2022-2023 Class C wine license application for New Perspectives – Howard, 2790 Elm Tree Hill Court (Darin Duvall, agent)
- h. [Approve the Temporary Class B Retailer’s License for Providence Academy for the Annual Fundraising Gala 6 to 9 p.m. May 14, 2022 at 3435 Shawano Ave.](#)
- i. [Approve the Temporary Class B Retailer’s License for Misfit Mutts Dog Rescue for the Mutts and Microbrews event 4 to 8 p.m. July 16, 2022 at 991 N. Military Ave.](#)

10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (None)

11. NEW BUSINESS ITEMS

- a. Review and take action on accepting the [2021 audit report from Hawkins Ash CPAs on the annual financial statements](#) after the auditor gives the following reports:
 - i. [Auditor’s report on communication with governance and management advisory comments](#)
 - ii. [Auditor’s presentation to the Village Board](#)
- b. [6:35 p.m. Public Hearing regarding “Proposed Special Assessments on Evergreen Avenue”](#)
- c. [Review and take action on Final Resolution 2022-10, authorizing the levying of special assessments on Evergreen Avenue](#)

- d. [Review and take action on Ordinance 2022-07, amending the village ward maps for 2022 fall and future elections](#)
- e. [Review and take action to award the 2022 asphalt resurfacing project contract and other miscellaneous work to Northeast Asphalt for \\$921,497.55](#)
- f. [Review and take action on the amendment to the construction contract with Miron Construction for the Howard Commons project](#)

12. REPORTS OF VILLAGE OFFICIALS

- a. [P. Evert and E. Janke will provide a report on firefighter staffing.](#)

13. CLOSED SESSION

The Village Board of the Village of Howard will convene into closed session pursuant to Sec. 19.85(1)(e), Wis. Stats, to deliberate or negotiate the purchase of public properties, the investing of public funds, or to conduct other specified public business to wit an offer to purchase 2101 Glendale Ave., VH-371-1, a development agreement for VH-3339, and a development agreement for VH-664.

14. RETURN TO OPEN SESSION and take action, if needed, on items discussed in closed session

15. ADJOURN THE MEETING

NOTE: Interested parties and the media are encouraged to attend via computer, tablet or smartphone here:

<https://meet.goto.com/126757893>

You can also dial in using your phone. (For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (312) 757-3121

- One-touch: <tel:+13127573121,,126757893#>

Access Code: 126-757-893