



Meeting: **Village Board Meeting**  
Place: Howard Village Hall Board Room  
2456 Glendale Ave.  
*Please see the **NOTE** below for information to attend virtually.*  
Date/Time: **May 8, 2023 @ 6:30 p.m.**  
Web Page: [www.villageofhoward.com](http://www.villageofhoward.com)

**BOARD MEMBERS**

Village President	Burt R. McIntyre
Trustee District 1	Maria Lasecki
Trustee District 2	Chris Nielsen
Trustee District 3	Catherine Hughes
Trustee District 4	John Muraski
Trustee District 5	Scott Beyer
Trustee District 6	Ray Suennen
Trustee District 7	Adam Lemorande
Trustee District 8	Craig McAllister

**STAFF**

Village Administrator	Paul F. Evert
Dir. of Community Dev.	David Wiese
Dir. of Admin. Serv.	Chris Haltom
Dir. of Public Safety	Ed Janke
Dir. of Public Works	Geoff Farr
Dir. of Engineering	Mike Kaster
Administrator Asst.	Leigh Ann Wagner Kroening
DEO II	Brandon Dhuey
Village Attorney	Bob Gagan

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**1. CALL TO ORDER BY VILLAGE PRESIDENT**

**2. ROLL CALL**

**3. RECITE THE PLEDGE OF ALLEGIANCE**

**4. REPORT BY THE VILLAGE PRESIDENT REGARDING COMPLIANCE WITH OPEN MEETING LAWS**

*Pursuant to Wisconsin Statutes 19.81-19.98, the Village Board is meeting to conduct public business. In accordance with state law, the meeting agenda was posted at Village Hall, other municipal buildings, and on the Village of Howard website and was also distributed to the local media and other requesters at least 24 business hours prior to the start of this meeting.*

**5. APPROVE THE AGENDA FOR THE MEETING**

**6. PUBLIC APPEARANCES** (For up to 15 minutes, but no more than three minutes per person.)

*Pursuant to Section 2-81(6) of the Howard Code, the Village Board will hear comments of interest from the public for up to 15 minutes and for no more than 3 minutes per person. Any resident wishing to speak regarding any agenda item or to address the board for any matter at all should come forward at this time.*

**7. FUTURE AGENDA ITEMS/ANNOUNCEMENTS**

**8. COMMUNICATIONS** (NONE)

**9. APPROVE CONSENT AGENDA**

*The Consent Agenda contains routine items and will be enacted by one motion without separate discussion unless an item is requested to be removed for a separate vote.*

- a. [Approve the Village Board meeting minutes from April 24, 2023](#)
- b. [Approve the Municipal Invoices](#)
- c. [Approve the 2023 World Migratory Bird Day Proclamation](#)
- d. [Approve Ordinance 2023-05, amending the Zoning Code to allow larger accessory buildings in the R-5 Rural Estate Residential Zoning District](#)

e. [Approve the following Renewal Operator Licenses:](#)

*Operator licenses, per s. 125.17 of the Wisconsin Statutes and s. 12.02(4)(h) of the Howard Municipal Code, if approved, are valid for a period of up to two years expiring on June 30.*

- i. Lacey E. Anderson
- ii. Shelly M. Bitters
- iii. Nicole S. Dal Santo
- iv. Matthew A. Fischer
- v. Daniel K. Hall
- vi. Jerald R. Haulotte
- vii. Lisa S. Johnson
- viii. Amanda L. Kabacinski
- ix. Donald J. Kelly
- x. Shaun P. Konnerd
- xi. Devyn Y. Lehr
- xii. Michael P. Lewis
- xiii. Marisa J. Linzmeier
- xiv. Amanda J. Malueg
- xv. Braden P. Malueg
- xvi. Aaron D. Miklaszewicz
- xvii. Rachel J. Paschen
- xviii. Chad J. Perra
- xix. Laurie A. Pilz
- xx. Gregory J. Schroeder
- xxi. Phylcia M. Suprise
- xxii. Shelly R. Solero
- xxiii. Kelsey K. Zinkel

f. [Approve the following New Operator Licenses:](#)

*Operator licenses, per s. 125.17 of the Wisconsin Statutes and s. 12.02(4)(h) of the Howard Municipal Code, if approved, are valid for a period of up to two years expiring on June 30.*

- i. Paul S. Astromovich
- ii. Sheyna L. Creighbaum
- iii. Kerri C. Fox
- iv. Stacie J. Keller
- v. Renee A. Marquardt
- vi. Tia M. Schmidt
- vii. Andrea H. Valentincic
- viii. Paul J. Verstoppen

g. Approve the 2023-2024 Class A beer and liquor license renewals for the following establishments:

- |  |                       |
|--|-----------------------|
| i. Howard Central BP, 2002 Velp Ave.                   | Matt Plautz-Agent     |
| ii. Kwik Trip # 725, 399 Cardinal Ln                   | Susan Fuller – Agent  |
| iii. Meijer Store # 298, 2015 Shawano Ave.             | Heide Datema – Agent  |
| iv. Piggly Wiggly Supermarket # 36, 2465 Lineville Rd. | Todd Delvoe – Agent   |
| v. Wisconsin CVS Pharmacy, 2400 Velp Ave.              | Michelle Saka – Agent |

h. Approve the 2023-2024 Class B beer license renewal for Duck Creek Softball Association, 775 Riverview Drive., Wayne Gilson – Agent

- i. Approve the 2023-2024 Class B beer and liquor license renewals for the following establishments:
  - i. Iron Duck Restaurant, 2525 Velp Ave Caleb Suda – Agent
  - ii. Narrow Bridge Brewhouse, 2840 Shawano Ave. Scott Vann – Agent
  - iii. Timsan’s Japanese Steakhouse, 1773 B Cardinal Lane Timothy Scott Long-Agent
  - iv. Village Green Golf Course, 302 Riverdale Dr. James Boockmeier – Agent
  
- j. [Approve the new 2023-2024 Class B beer and liquor license application for KSC Mill Center, LLC, doing business as Kropp’s Supper Club, 4570 Shawano Ave., Danielle Rusniak – Agent](#)

**10. UNFINISHED BUSINESS OR OLD BUSINESS ITEMS (NONE)**

**11. NEW BUSINESS ITEMS**

- a. Randy Miller, CPA from Hawkins Ash, will present the auditor’s report on the annual Comprehensive Financial Report for the period ended Dec. 31, 2022.
  - i. [Auditor’s presentation on the annual financial report](#)
  - ii. [Annual Comprehensive Financial Report for 2022](#)
  - iii. [Single audit report for 2022](#)
  
- b. [Review and take action on authorizing the Howard Fire Department to pursue paramedic licensure from the Wisconsin Department of Health Services](#)

**12. REPORTS OF VILLAGE OFFICIALS**

- i. [C. Haltom will present the financial report for the General Fund for the period ending April 30, 2023.](#)

**13. CLOSED SESSION**

*The Village Board of the Village of Howard will convene to closed session pursuant to Sec. 19.85(1)(e), Wis. Stats, to deliberate the purchase of public properties, to wit a portion of VH-3338.*

**14. RETURN TO OPEN SESSION**

**15. ACTION on the offer to purchase a portion of VH-3338**

**16. ADJOURN THE MEETING**

**NOTE:** Interested parties also may attend via computer, tablet, or smartphone here: <https://meet.goto.com/710427237>  
You can also dial in using your phone.  
United States: +1 (872) 240-3311  
- One-touch: <tel:+18722403311,,710427237#>  
Access Code: 710-427-237