

A Living Memory TREE PLANTING PROGRAM

A Living Memory is a tree planting program available through the Village of Howard Parks & Forestry Department for people to donate a tree to be planted in a Village park of their choice.

Many times people want to remember loved ones that have passed on. Planting a tree as *A Living Memory* is a great way for them and family members for generations to come to visit and reflect on this important person in their life.

Others may wish to donate a tree to honor that special someone in their life by planting a tree in *Living Memory*. This may include a child's birth, marriage, anniversary, Mother's Day, Father's Day or any other special occasion.

Organizations and businesses may wish to give back to the community. Planting trees in a Village park through *A Living Memory* tree planting program will ensure that the entire community will benefit for generations to come from their kind generosity.

The Village of Howard has a variety of park locations to plant *A Living Memory* tree in, including a sports complex, neighborhood parks, and natural park areas. Trees also benefit the community by providing a healthy clean environment, homes and food for birds and other animals, and increase the quality of life for the community by creating a pleasant calming atmosphere in which to recreate.

Become a growing part of our growing community by donating a tree through
A Living Memory
tree planting program.

For more information or questions contact the Village of Howard Forestry Division at:
Village of Howard
Forestry Division
1336 Cornell Rd.
Green Bay, WI 54313
(920)-434-4060
Email: cclark@villageofhoward.com

A Living Memory

TREE PLANTING PROGRAM

Please complete this application for donating a tree to the Village of Howard *Living Memory* tree planting program. Village Forestry Division staff will contact you after we receive this application to confirm the tree species, park location, and your involvement.

I wish to donate a tree in honor / memory of (check one) _____

Donor's Name: _____

Address: _____

City-State-Zip: _____

Email: _____ Daytime Phone: _____

Send Notification Certificate To:

Name: _____

Address: _____

City-State-Zip: _____

 Approximate date you wish tree to be planted (see planting periods) _____

 Village park that you request to have the tree planted in _____

 Preferred tree species to be planted (select 1st choice & 2nd choice)

_____ 1st Choice

_____ 2nd Choice

 Do you wish to be involved in the tree planting? Y / N Check all that apply.

Attend a planting ceremony (to be scheduled with the Village Forester)

Help plant the tree

Notification certificate

Photograph of the tree

Map of the park showing the location of the tree

Signature

Date

PLEASE RETURN TO:
VILLAGE OF HOWARD
Attn: Village Forester
1336 Cornell Rd.
Green Bay, WI 54313

Requirements and Guidelines for *A Living Memory* Tree Planting Program

- 🌳 A notification certificate, park map with tree location noted, and photograph of tree (once it has leafed out) can be sent to a person of your choice (please note this on the application).
- 🌳 Most of our Village parks have locations for tree planting. Please indicate on application which park you would like to have your donated tree planted in. In some instances the Forestry staff may need to recommend an alternate location.

Akzo Nobel Sports Complex
Barney Williams
Deer Run
Gordon Nauman Conservation Area
/ Dog Park
Hoff-Reinhard Wildlife Preserve
Howard Memorial
Juza - Oliver

Lehner
Meadowbrook
Mills Center
Pinewood
Pioneer Parkway
Spring Green
Village Green Golf Course
Wayne Williams Conservation Area

- 🌳 The cost of the tree is typically around \$125 and will be charged to the donor. Do not pay now; you will receive a bill following planting.
- 🌳 Below is a list of tree species available for planting. Some species can only be planted in the spring such as Maple, Oak, Callery Pear, Crabapple and all Evergreens. Shade and flowering trees are typically 2" trunk diameter balled and burlap. Evergreen trees are also balled and burlap and typically 5' tall.

Shade Trees: Elm, Honeylocust, Linden, Maple, Oak
Flowering Ornamental Trees: Callery Pear, Crabapple, Tree Lilac
Evergreen Trees: Arborvitae, Pine, Spruce

- 🌳 We have two tree planting periods per year. Spring (April-June) Fall (Oct.-Nov.) Other times may be available by special circumstances (contact the Village Forester).
- 🌳 The Forestry Division will supply and plant the tree. Contributor involvement in planting or attendance is welcomed. Please indicate on application how you would like to be involved. We will schedule a specific date for the tree planting with you or your group if you wish to participate.
- 🌳 The location of the planting in the requested park will be determined by mutual agreement between the donor and the Village Forestry Division.
- 🌳 By departmental policy, markers and plaques can not be placed by the tree. Our department maintains a permanent record of all *Living Memory* trees.
- 🌳 Trees become the property of the Village of Howard and therefore are guaranteed for replacement and are subject to routine maintenance, including pruning, and removal if necessary.