



Meeting: Village Board
Meeting Date: 5/9/11
Agenda Item: 8d

Mission Statement

Delivering quality services in a courteous, cost-effective and efficient manner

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Bob Bartelt, Village Administrator

AGENDA ITEM: Review and Take Action on Waiving the Surety Bond for the VFW Parade

ACTION REQUESTED: ___Ordinance ___Resolution ✓ Motion ___Receive/File

POLICY ISSUE

Should the Village of Howard waive the \$1,000 excavation bond for the VFW Memorial Day Parade?

BACKGROUND INFORMATION

Section 8.04 of the *Howard Municipal Code* prohibits the obstruction of any street, alley, sidewalk, public grounds or land dedicated to public use except for temporary encroachments defined by Section 66.0429 of the Wisconsin Statutes (parades, races, etc.) or by permit referenced in Section 8.03 of the *Howard Municipal Code*.

Section 8.03 of the *Howard Municipal Code* states:

“In consideration of granting the permit to make such excavation, such applicant will leave the street, sidewalk or alley in as good condition as the same was in when the work was commenced, and that he will at all times keep the place where such excavation is made properly guarded by day and lighted by night so as to sufficiently warn travelers and will save the village harmless from any damages, costs and charges that may accrue from the applicant’s use of such street, sidewalk or alley. In addition, the applicant shall furnish to the Village a **surety bond of \$1,000** to guarantee the completion of said excavation in conformity with this section.”

The VFW is requesting the Village Board waive the \$1,000 surety bond as it has done for past parades.

RECOMMENDED ACTION BY VILLAGE BOARD

Village staff recommends the Village Board consider waiving the surety bond fee of \$1,000 for the VFW’s Memorial Day Parade. If the Board is in favor of this policy action, the following motion may be made:

“Motion to waive the \$1,000 surety bond for the VFW Memorial Day Parade.”

PRIOR ACTION/REVIEW

In past years, the Village Board has waived the surety bond fee for the VFW Memorial Day Parade.

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- Table the item and request more information.
- Deny the request and require the VFW to give the Village a \$1,000 surety bond.

COPY MAILED TO

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