



Meeting: Village Board
Meeting Date: 5/23/2011
Agenda Item: 7b

Mission Statement
Delivering quality services in a courteous,
cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Geoffrey S. Farr, PE, Director of Public Works

AGENDA ITEM: Review and take action on Change Order #1 for the South Frontage Road/Parkside Court Sanitary Sewer and Watermain Relocation project involving a \$23,148.00 increase.

POLICY ISSUE

Should the Village Board approve a contract change order necessary to complete the project?

BACKGROUND INFORMATION

The Village prepared plans and submitted estimates to the WISDOT regional utility coordinator on January 20, 2011. The Village scheduled construction for April 4, 2011 in accordance with DOT schedules. WISDOT began budget negotiations with the Village on March 25 and authorized the work at the end of April. Due to the delay, the low bidder had to subcontract the work at a higher cost. The project will still be within the Village's budget for this project. The extra cost due to the change order will also be funded by WISDOT at 90%.

Department Measurement: Remain within the established budget plus 10% contingency.

The original contract totaled \$202,397. With approval of the construction change order, the new contract total would be \$225,545 or 11.4% more than the original contract.

The Villages 10% share of project costs is within allocated utility relocation project budget.

The change order will not change the substantial completion date of this project.

Change orders authorize adjustments to the original contract in order to reflect the actual quantities of work needed to complete a project. Adjustments typically include the additions to or the elimination of unused work items or quantities allocated to the project.

FISCAL IMPACT:

1. Is There A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes
3. If Budgeted, Which Line? Capital

PRIOR ACTION/REVIEW

- The Village awarded the original project contingent on WISDOT funding approval.

RECOMMENDED ACTION

Village staff recommends the Village Board approve the change order.

If the Village Board were in favor of this action, the following motion could be made:

“Motion to approve Change Order #1 for the South Frontage Road/Parkside Court Sanitary Sewer and Watermain Relocation Project increasing the contract total by \$23,148.00.”

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- The Village Board could make a motion not to approve the construction change order but would need to decide how to pay for the installed work.

ATTACHED INFORMATION

- I. Change Order

COPIES FORWARDED TO:

- I. None

COPY

SECTION 00820

Change Order

No. 1

CONTRACTOR (Name and Address):

FEAKER AND SONS CO., INC.
P.O. BOX 5817
DEPERE, WI, 54115

OWNER (Name and Address):

VILLAGE OF HOWARD
1336 CORNELL ROAD
GREEN BAY, WI 54313

CONTRACT (Name and Number):

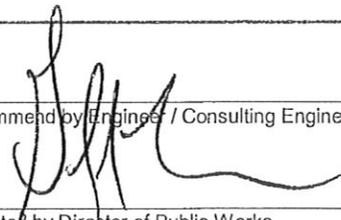
SOUTH FRONTAGE ROAD UTILITY RELOCATIONS
UTILITY CONSTRUCTION

10022B

The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2

Recommend by Engineer / Consulting Engineer

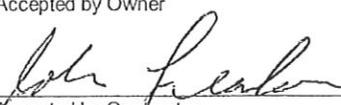


Accepted by Director of Public Works

Date

Date

Accepted by Owner



Accepted by Contractor

Date

Date 5/4/11

EJCDC No. C-941 (2002 Edition)
Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

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VILLAGE OF HOWARD

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SECTION 00820

Attachment to Change Order

No. 1

| ITEM No. | DESCRIPTION OF WORK | ADDITION QUANTITY | DELETION QUANTITY | UNIT PRICE | ADDITION | DELETION |
|----------|-------------------------|-------------------|-------------------|-------------|-------------|-------------|
| | Subcontract Project | 1 | | \$23,148.00 | \$23,148.00 | |
| | | | | | \$23,148.00 | \$0.00 |
| | Net Contract Adjustment | | | | | \$23,148.00 |

JUSTIFICATIONS:

- 1 Contractor unable to perform work per original schedule due to funding delays from the Wisconsin DOT. Project will be subcontracted in order to meet WISDOT deadline. Final cost will be funded w/ 90% DOT funds. Project is within Village budget.