

60



SPECIAL EVENT PERMIT
Leisure Services Department

2456 Glendale Avenue, Green Bay, WI 54313 • (920) 434-4640 • www.villageofhoward.com

Responsible Party's Name: Coeff FARR DOB: 5/18/66
Type of Event/Name of Event: Soccer Tournament Private Event [] Open to Public []
Organization Name (if any): Green Bay International Soccer Tournament Date of Rental: 17, 18, 19 June 2010
Event Time: from June 17, 7:00 am to June 20, 10:00 pm # of Participants/Spectators Expected: 2500
Total Rental Time: from Above am / pm to Above am / pm (includes setup and cleanup time)
Contact Email Address: gfarr@villageofhoward.com Primary Phone: 920 434 4060
Address: 2444 Sand Dollar Ct. E City/State: Green Bay WI Zip Code: 54313
Rental Location: Spring Green Field Numbers/Letters: 1-4

RENTAL INFORMATION - check all that apply

Ball Diamonds, Lighted

- 2 hour reserved practice \$10/day
- Game/tournament, M-F 4-10 pm \$50/field/day
- Game/tournament, Sa-Su 8 am - sunset \$100/field/day

Office Use Only

- Total Athletic Field Fee \$ _____
- Total Concession Fee \$ _____
- Total Other Fees \$ _____
- Security Deposit \$ _____
- Grand Total Due \$ _____

Ball Diamonds, Unlighted

- 2 hour reserved practice \$5/day
- Game/tournament, M-F 4-10 pm \$30/field/day
- Game/tournament, Sa-Su 8 am - sunset \$50/field/day

Soccer Fields

- 2 hour reserved practice \$5/day
- Game/tournament, M-F 4 pm - sunset \$30/field/day
- Game/tournament, Sa-Su 8 am - sunset \$50/field/day

Concession Stand

- Akzo Nobel, M-F \$50/day
- Akzo Nobel, Sa-Su \$100/day
- Howard Memorial, M-F \$50/day
- Howard Memorial, Sa-Su \$100/day
- Spring Green, M-F \$50/day
- Spring Green, Sa-Su \$100/day
- Security Deposit \$25
- Other: _____

RENTAL DETAILS

Will alcoholic beverages be served? [] Yes [] No

Will alcoholic beverages be sold? [] Yes [] No
If yes, a permit is required from Village Hall.

Will there be amplified music? [] Yes [] No
(live band, dj, stereo system, etc.)
If yes, it cannot be heard by neighbors (disruptive).

Will there be tents and/or canopies? [] Yes [] No
May require inspection. See rental policies & procedures.

Will you use a grill, fryer, booyah kettle or other cooking utility? [] Yes [] No
If yes, what type? Grill / Kettle

Will the exterior electricity be used? [] Yes [] No
Requires additional arrangements. Contact Village Hall.

Will exterior water be used? [] Yes [] No
Requires additional arrangements. Contact Village Hall.

REQUEST FOR SPECIAL ARRANGEMENTS & SETUP

Mow grass 1-2 days before event, stripe fields and make goals to GBIST specifications

As the official user or authorized designee of the above group, I hereby agree to accept the responsibility for the observance of all ordinances, regulations and policies established by the Village of Howard governing the use of all parks and recreational facilities. I furthermore accept full responsibility for any damages or excessive cleanup expenses that may be incurred as a result of the use of the above shelter or facility by myself or by those that I represent. I have received a copy of the Village of Howard rental policies and procedures and agree to abide by all the regulations and policies set forth for the use of the building and/or grounds. *This rental form and the corresponding rules must be in my possession during the rental period.*

Signature: _____

Date: 6/22/10

Revised 3/12/2010

Office Use Only

Key # Issued: _____
Date Key Issued: _____ Date Key Returned: _____
Date Fees Paid: _____