

UN



SPECIAL EVENT PERMIT  
Leisure Services Department

2456 Glendale Avenue, Green Bay, WI 54313 • (920) 434-4640 • www.villageofhoward.com

Responsible Party's Name: GREGG FARR DOB: 5/18/66  
Type of Event/Name of Event: Soccer Tournament Private Event [ ] Open to Public [X]  
Organization Name (if any): Green Bay Invitational Soccer Tournament Date of Rental: June 17, 18, 19, 2011  
Event Time: from June 17, 7:00 am / per to June 20, 12:00 am / pm # of Participants/Spectators Expected: 2500  
Total Rental Time: from See Above am / pm to Above am / pm (includes setup and cleanup time)  
Contact Email Address: gfarr@villageofhoward.com Primary Phone: 920 434 4060  
Address: 2444 Sand Dollar Ct. City/State: Green Bay WI Zip Code: 54313  
Rental Location: Akzo Nobel Field Numbers/Letters: 1-10

RENTAL INFORMATION - check all that apply

Ball Diamonds, Lighted

- 2 hour reserved practice \$10/day
- Game/tournament, M-F 4-10 pm \$50/field/day
- Game/tournament, Sa-Su 8 am - sunset \$100/field/day

Office Use Only

- Total Athletic Field Fee \$ \_\_\_\_\_
- Total Concession Fee \$ \_\_\_\_\_
- Total Other Fees \$ \_\_\_\_\_
- Security Deposit \$ \_\_\_\_\_

Ball Diamonds, Unlighted

- 2 hour reserved practice \$5/day
- Game/tournament, M-F 4-10 pm \$30/field/day
- Game/tournament, Sa-Su 8 am - sunset \$50/field/day

Grand Total Due \$ \_\_\_\_\_

Soccer Fields

- 2 hour reserved practice \$5/day
- Game/tournament, M-F 4 pm - sunset \$30/field/day
- Game/tournament, Sa-Su 8 am - sunset \$50/field/day

Concession Stand

- Akzo Nobel, M-F \$50/day
- Akzo Nobel, Sa-Su \$100/day
- Howard Memorial, M-F \$50/day
- Howard Memorial, Sa-Su \$100/day
- Spring Green, M-F \$50/day
- Spring Green, Sa-Su \$100/day
- Security Deposit \$25
- Other: \_\_\_\_\_

**RENTAL DETAILS**

Will alcoholic beverages be served? [ ] Yes [X] No  
 Will alcoholic beverages be sold? [ ] Yes [X] No  
*If yes, a permit is required from Village Hall.*  
 Will there be amplified music? [ ] Yes [X] No  
 (live band, dj, stereo system, etc.)  
*If yes, it cannot be heard by neighbors (disruptive).*  
 Will there be tents and/or canopies? [X] Yes [ ] No  
*May require inspection. See rental policies & procedures.*  
 Will you use a grill, fryer, booyah kettle or other cooking utility? [X] Yes [ ] No  
 If yes, what type? Grill/Kettle  
 Will the exterior electricity be used? [X] Yes [ ] No  
*Requires additional arrangements. Contact Village Hall.*  
 Will exterior water be used? [X] Yes [ ] No  
*Requires additional arrangements. Contact Village Hall.*

REQUEST FOR SPECIAL ARRANGEMENTS & SETUP

Mow grass 1-2 days before event, stripe fields and move goals to GRIST specified sizes.

As the official user or authorized designee of the above group, I hereby agree to accept the responsibility for the observance of all ordinances, regulations and policies established by the Village of Howard governing the use of all parks and recreational facilities. I furthermore accept full responsibility for any damages or excessive cleanup expenses that may be incurred as a result of the use of the above shelter or facility by myself or by those that I represent. I have received a copy of the Village of Howard rental policies and procedures and agree to abide by all the regulations and policies set forth for the use of the building and/or grounds. *This rental form and the corresponding rules must be in my possession during the rental period.*

Signature: \_\_\_\_\_

Date: 6/22/10

Revised 3/12/2010

Office Use Only

Key # Issued: \_\_\_\_\_  
Date Key Issued: \_\_\_\_\_ Date Key Returned: \_\_\_\_\_  
Date Fees Paid: \_\_\_\_\_