lj

SPECIAL EVENT PERMIT
Leisure Services Department

Responsible Party's Name: MIKE SIMONS DOB: _____

Type of Event/Name of Event: BASEBALL TOURNAMENT Private Event [ ] Open to Public [ ]

Organization Name (if any): HYSA Date(s) of Rental: MAY 21

Event Time: from 8 am / pm to 10 am / pm # of Participants/Spectators Expected: 200

Total Rental Time: from _____ am / pm to _____ am / pm (includes setup and cleanup time)

Contact Email Address: michsimo@hssd.k12.wi.us Primary Phone: 920 366 5010

Address: 3091 SUNNY LA City/State: G.B/WI Zip Code: 54313

Rental Location: AKZO NOBLE Field Numbers/Letters: _____

RENTAL INFORMATION - check all that apply

Ball Diamonds, Lighted
- ☐ 2 hour reserved practice $10/day
- ☐ Game/tournament, M-F 4-10 pm $50/field/day
- ☐ Game/tournament, Sa-Su 8 am - 10:30 pm* $100/field/day

Ball Diamonds, Unlighted
- ☐ 2 hour reserved practice $5/day
- ☐ Game/tournament, M-F 4-10 pm $30/field/day
- ☐ Game/tournament, Sa-Su 8 am - sunset $50/field/day

Soccer Fields
- ☐ 2 hour reserved practice $5/day
- ☐ Game/tournament, M-F 4 pm - sunset $30/field/day
- ☐ Game/tournament, Sa-Su 8 am - sunset $50/field/day

Concession Stand
- ☐ Akzo Nobel, M-F $50/day
- ☐ Akzo Nobel, Sa-Su $100/day
- ☐ Howard Memorial, M-F $50/day
- ☐ Howard Memorial, Sa-Su $100/day
- ☐ Spring Green, M-F $50/day
- ☐ Spring Green, Sa-Su $100/day

☐ Security Deposit $25

☐ Other: _____

*Diamonds lights off by 10:15 pm at Akzo Nobel Sports Complex, by midnight at Howard Memorial Park.

Office Use Only
- Total Athletic Field Fee $ _____
- Total Concession Fee $ _____
- Total Other Fees $ _____
- Security Deposit $ _____
- Grand Total Due $ _____

RENTAL DETAILS

Will alcoholic beverages be served? [ ] Yes [ ] No

Will alcoholic beverages be sold? [ ] Yes [ ] No

If yes, a permit is required from Village Hall.

Will there be amplified music? [ ] Yes [ ] No

(live band, dj, stereo system, etc.) (Requires approval)

If yes, it cannot be heard by neighbors (disruptive).

Will there be tents and/or canopies? [ ] Yes [ ] No

Site requires approval. See rental policies & procedures.

Will you use a grill, fryer, booyah kettle or other cooking utility? [ ] Yes [ ] No

If yes, what type? _____

Will exterior electricity be used? [ ] Yes [ ] No

Will exterior water be used? [ ] Yes [ ] No

REQUEST FOR SPECIAL ARRANGEMENTS & SETUP

LINE/DRAG FOR A, B, D 60' BASES 46' PITCH

C 75' BASES 53' PITCH

As the official user or authorized designee of the above group, I hereby agree to accept the responsibility for the observance of all ordinances, regulations and policies established by the Village of Howard governing the use of all parks and recreational facilities. I furthermore accept full responsibility for any damages or excessive cleanup expenses that may be incurred as a result of the use of the above shelter or facility by myself or by those that I represent. I have received a copy of the Village of Howard rental policies and procedures and agree to abide by all the regulations and policies set forth for the use of the building and/or grounds. *This rental form and the corresponding rules must be in my possession during the rental period.*

Signature: Michael Simons Date: 4/13/11

Revised 3/12/2010

Office Use Only

Key # Issued: _____

Date Key Issued: _____ Date Key Returned: _____