



**Meeting:** Village Board  
**Meeting Date:** 3/28/11  
**Agenda Item:** 6b

**Mission Statement**  
Delivering quality services in a courteous,  
cost-effective and efficient manner

## VILLAGE BOARD MEETING STAFF REPORT

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**REPORT TO:** Burt R. McIntyre, President  
Village Board of Trustees

**REPORT FROM:** Bob Bartelt, Village Administrator

**AGENDA ITEM:** 6b – Staff usage of data phones

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### **POLICY ISSUE**

Should the Village provide data phones to employees?

### **PRIOR ACTION/REVIEW**

None

### **FISCAL IMPACT:**

1. Is There A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes
3. Future Impact to the Operating Budget? Yes

### **SUMMARY INFORMATION**

Enclosed is the bill for the month of February. The following people have data phones:

1. Burt McIntyre
2. Bob Bartelt
3. Chris Haltom
4. Dave Wiese
5. Ed Janke
6. Geoff Farr
7. Joel Piontek\*

The rest of the people listed on the bill only have cell phone service. The people listed above need a data phone because e-mail is a significant communication tool in our day-to-day operation. Without this tool, the only time we would see our e-mail is if we are at our desks. This tool keeps me and the other department heads updated and engaged 24/7.

Speaking for myself, I receive between 25-50 e-mails a day. If I could only read them at my desk, it would drop my efficiency significantly. Also, when I am on vacation, I read all my e-mail. Staff keeps me informed on what's happening. If they need to talk to me, they will send an e-mail asking me to call.

Chief Ed Janke's data phone usage is especially unique. He uses his phone to connect to software that monitors who is responding and which trucks leave the stations, connect to NOAA weather to determine winds speed on gas leak and hazmat incidents, connect to Brown County Dispatch for incident information sensitive to radio transmissions and to scan GBFD and APS radio transmissions for communication interoperability. His phone also is equipped with a terrain and road mapping feature and a pumping and converting application that allows for optimal tactical operations.

### **RECOMMENDED ACTION**

I would recommend we continue our operation as-is, with the only change being to discontinue the phone for Joel Piontek after March.

