



**Meeting:** Village Board  
**Meeting Date:** 06/13/ 2011  
**Agenda Item:** 51

**Mission Statement**  
Delivering quality services in a courteous,  
cost-effective and efficient manner.

## VILLAGE BOARD MEETING STAFF REPORT

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**REPORT TO:** Burt R. McIntyre, President  
Village Board of Trustees

**REPORT FROM:** Geoffrey S. Farr, PE, Director of Public Works

**AGENDA ITEM:** Review and take action on Change Order #2 for the 2011 Street Resurfacing, Akzo Nobel Parking, and Glendale Bridge Repairs Project involving a \$25,042.97 reduction.

**REVIEWED BY:**

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### **POLICY ISSUE**

Should the Village Board approve the change order for the 2011 Resurfacing Project?

### **BACKGROUND INFORMATION**

This change order includes minor additions and deletions from the bid.

The original contract totaled \$453,252.50. With approval of the construction change order, the new contract total would be \$428,209.53 or 1.6% less than the original contract.

The change order will not change the substantial completion date of this project.

Change orders authorize adjustments to and payment on the contract in order to reflect the actual quantities used and otherwise quantifies the work needed to complete a project. Adjustments typically include the additions to or the elimination of unused work items or quantities allocated to the project.

### **PRIOR ACTION/REVIEW**

The resurfacing project was awarded on March 28, 2011.

**FISCAL IMPACT:**

1. Is There A Fiscal Impact?	<u>Yes</u>
2. Is it Currently Budgeted?	<u>Yes</u>
3. If Budgeted, Which Line?	<u>Capital</u>

*Department Measurement:* Remain within the established project budget plus up to 10% contingency.

The total construction project budget is in the amount of \$530,000.

**RECOMMENDED ACTION**

Village staff recommends the Village Board approve the change order

If the Village Board were in favor with this action, the following motion could be made, "***Motion to approve change order #2 for the 2011 Resurfacing Project decreasing the contract total by \$25,042.97.***"

**POLICY ALTERNATIVE(S)**

The Village Board could take the following actions:

- The Village Board could make a motion not to approve the construction change order but would need to decide how to pay for the installed work.

**ATTACHED INFORMATION**

- I. Change Order #2

**COPIES FORWARDED TO:**

- I. None

SECTION 00820

Change Order

No. 2

**CONTRACTOR (Name and Address):**

MCC, INC.  
2600 N. ROEMER ROAD  
APPLETON, WI 54912-1137

**OWNER (Name and Address):**

VILLAGE OF HOWARD  
1336 CORNELL ROAD  
GREEN BAY, WI 54313

**CONTRACT (Name and Number):**

2011 STREET RESURFACING, AKZO NOBEL PARKING LOT  
CONSTRUCTION & GLENDALE AVENUE BRIDGE REPAIR

11008

The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2

<u>CHANGE IN CONTRACT PRICE:</u>	<u>CHANGE IN CONTRACT TIMES (FOR ALL WORK):</u>
<b>Original Contract Price:</b>	<b>Original Contract Time:</b>
\$435,425.50	Substantial Completion (days or date): <u>May 20, 2011</u>
	Ready for final payment (days or date): <u>June 13, 2011</u>
<b>Current Contract Price prior to this Change Order:</b>	<b>Current Contract Time prior to this Change Order:</b>
\$453,252.50	Substantial Completion (days or date): <u>May 20, 2011</u>
	Ready for final payment (days or date): <u>June 13, 2011</u>
<b>Cost of this Change Order:</b>	<b>Time allowed on this Change Order:</b>
(\$25,042.97)	Substantial Completion (days or date): <u>0 days</u>
	Ready for final payment (days or date): <u>0 days</u>
<b>New Contract Price incorporating this Change Order:</b>	<b>New Contract Time with all approved Change Orders:</b>
\$428,209.53	Substantial Completion (days or date): <u>May 20, 2011</u>
	Ready for final payment (days or date): <u>June 13, 2011</u>

Recommend by <u><i>Martin E. Finger</i></u> Engineer / Consulting Engineer	Date <u>6-7-11</u>
Accepted by <u><i>[Signature]</i></u> Director of Public Works	Date <u>6/7/11</u>
Accepted by Owner	Date
Accepted by Contractor	Date

EJCDC No. C-941 (2002 Edition)  
Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

VILLAGE OF HOWARD

SECTION 00820

Attachment to Change Order

No. 2

ITEM No.		DESCRIPTION OF WORK	ADDITION QUANTITY	DELETION QUANTITY	UNIT PRICE	ADDITION	DELETION
1-A	-1	Pulverize Existing Asphalt & CABG		210.00	\$1.12	\$0.00	\$235.20
1-A	-2	HMA Pavement, Lower Layer, 23/4"		233.60	\$50.40	\$0.00	\$11,773.44
1-A	-3	HMA Pavement, Upper Layer, 13/4"	6.53		\$47.50	\$310.18	\$0.00
1-A	-4	Manhole Casting Adjustment	1.00		\$350.00	\$350.00	\$0.00
1-A	-6	Excavation, Filling, & Compacting (as ordered)		442.00	\$5.00	\$0.00	\$2,210.00
1-A	-7	Tack Coat		256.00	\$2.00	\$0.00	\$512.00
1-A	-8	Sawing Pavement		16.00	\$2.00	\$0.00	\$32.00
1-A	-9	Crushed Aggregate Base Course (as-ordered)		1000.00	\$1.00	\$0.00	\$1,000.00
1-A	-10	Inlet Protection, Grate-Catch-All		7.00	\$65.00	\$0.00	\$455.00
1-B	-1	Pulverize Existing Asphalt & CABG		667	\$0.88	\$0.00	\$586.96
1-B	-4	Traffic Control		1	\$1,000.00	\$0.00	\$1,000.00
1-B	-5	Tack Coat		280	\$2.00	\$0.00	\$560.00
1-B	-6	Sawing Pavement		100	\$2.00	\$0.00	\$200.00
509.0301		Preparation Decks Type 1	8.06		\$150.00	\$1,209.00	\$0.00
509.0302		Preparation Decks Type 2		7.16	\$200.00	\$0.00	\$1,432.00
509.05		Cleaning Decks	0.63		\$150.00	\$94.50	\$0.00
509.12		Curb Repair	39.00		\$80.00	\$3,120.00	\$0.00
509.15		Concrete Surface Repair		12.90	\$80.00	\$0.00	\$1,032.00
509.2		Full-Depth Deck Repair		3.00	\$200.00	\$0.00	\$600.00
509.25		Concrete Masonry Overlay Decks		0.71	\$1,100.00	\$0.00	\$781.00
509.32		Protective Surface Treatment		18.80	\$7.00	\$0.00	\$131.60
509.9020.S		Crack Sealing Epoxy		76.00	\$47.00	\$0.00	\$3,572.00
1-D	-1	Crushed Aggregate Base Course (as ordered)		350.00	\$1.00	\$0.00	\$350.00
1-D	-2	18" Curb and Gutter		0.50	\$9.40	\$0.00	\$4.70
1-D	-3	Concrete Flume	44.00		\$4.00	\$176.00	\$0.00
1-D	-4	HMA Pavement, Upper Layer, 1-1/4"	48.22		\$51.50	\$2,483.33	\$0.00
1-D	-5	HMA Pavement, Lower Layer, 1-3/4"		27.31	\$57.45	\$0.00	\$1,568.96
1-D	-6	Sawing Pavement		45.50	\$2.00	\$0.00	\$91.00
1-D	-7	Curb Removal and Disposal		51.50	\$5.00	\$0.00	\$257.50
1-D	-8	4" Concrete Sidewalk/Ramps		59.00	\$2.80	\$0.00	\$165.20
1-D	-10	Cut Existing Curbhead		16.50	\$10.00	\$0.00	\$165.00
2	-1	Pulverize Existing Asphalt & CABG		400.0	\$0.88	\$0.00	\$352.00
2	-2	HMA Pavement, Lower Layer, 21/4"		53.81	\$51.64	\$0.00	\$2,768.42
2	-4	Traffic Control		1.00	\$500.00	\$0.00	\$500.00
2	-5	Tack Coat		175.00	\$2.00	\$0.00	\$350.00
2	-6	Sawing Pavement		50.00	\$2.00	\$0.00	\$100.00
						\$7,743.01	\$32,785.98
		Net Contract Adjustment					(\$25,042.97)

JUSTIFICATIONS:

Delete unused bid item quantities, add used bid item quantities.

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