



Meeting: Village Board
Meeting Date: 8/08/11
Agenda Item: 5k

Mission Statement

Delivering quality services in a courteous, cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Geoffrey S. Farr, PE, Director of Public Works

AGENDA ITEM: Approve Change Order #6 for the Velp Avenue Utility Reconstruction Project involving a \$21,152.78 deduction.

POLICY ISSUE

Should the Village Board approve a contract change order necessary to complete the project?

BACKGROUND INFORMATION

Contract work has been completed on the project and all lien waivers, wage affidavits, and certifications have been submitted. This change order eliminates remaining unused pay items including sawing pavement, erosion control and topsoil.

Department Measurement: Remain within the established budget plus 10% contingency. The original contract totaled \$1,011,123.26. With approval of the construction change order, the new contract total would be \$1,012,719.66 or 0.2% more than the original contract.

The change order does not change the substantial completion date of this project.

Change orders authorize adjustments to the original contract in order to reflect the actual quantities of work needed to complete a project. Adjustments typically include additions to or the elimination of unused work items or quantities allocated to the project.

PRIOR ACTION/REVIEW

The Village Board awarded the Utility replacement project on June 14, 2010.

FISCAL IMPACT:

1. Is There A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes
3. If Budgeted, Which Line? Enterprise

RECOMMENDED ACTION

Village staff recommends that the Village Board approve the change order.

If the Village Board were in favor of this policy action, the following motion could be made:

“Motion to approve change order #6 for the Velp Avenue Utility Reconstruction Project decreasing the contract total by \$21,152.78”.

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- The Village Board could make a motion not to approve the construction change order but would need to decide how to pay for the installed work.

ATTACHED INFORMATION

- I. Change Order

COPIES FORWARDED TO:

- I. None

SECTION 00820

Change Order

No. 6

CONTRACTOR (Name and Address):

DEGROOT, INC
4201 CHAMPION RD
GREEN BAY, WI 54311

OWNER (Name and Address):

VILLAGE OF HOWARD
1336 CORNELL ROAD
GREEN BAY, WI 54313

CONTRACT (Name and Number):

VELP AVENUE UTILITY RECONSTRUCTION

06022

The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES (FOR ALL WORK):
Original Contract Price: <u>\$1,011,123.26</u>	Original Contract Time: Substantial Completion (days or date): <u>November 10, 2010</u>
Current Contract Price prior to this Change Order: <u>\$1,033,872.44</u>	Ready for final payment (days or date): <u>November 10, 2010</u>
Cost of this Change Order: <u>(\$21,152.78)</u>	Current Contract Time prior to this Change Order: Substantial Completion (days or date): <u>November 10, 2010</u>
New Contract Price incorporating this Change Order: <u>\$1,012,719.66</u>	Ready for final payment (days or date): <u>November 10, 2010</u>
	Time allowed on this Change Order: Substantial Completion (days or date): <u>0 days</u>
	Ready for final payment (days or date): <u>0 days</u>
	New Contract Time with all approved Change Orders: Substantial Completion (days or date): <u>November 10, 2010</u>
	Ready for final payment (days or date): <u>November 10, 2010</u>

<p> _____ Recommended by Engineer / Consulting Engineer</p> <p>_____ Accepted by Director of Public Works</p> <p>_____ Accepted by Owner</p> <p>_____ Accepted by Contractor</p>	<p style="text-align: center;">8-3-11</p> <p>_____ Date</p> <p style="text-align: center;">8/3/11</p> <p>_____ Date</p> <p>_____ Date</p> <p>_____ Date</p>
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EJCDC No. C-941 (2002 Edition)
Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

VILLAGE OF HOWARD

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