



Meeting Date: 01/24/2011
Agenda Item: 5j

Mission Statement
Provide quality services in a modern, courteous and cost-efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: President Burt McIntyre & Village Board of Trustees **REVIEWED BY:**
REPORT FROM: Geoffrey S. Farr, PE, Director of Public Works
AGENDA ITEM: Review and Take Action on change order #3 for the Velp Avenue Utility Reconstruction Project involving a \$16,582.21 addition.
ACTION REQUESTED: ___Ordinance ___Resolution Motion ___Receive/File

POLICY ISSUE

Should the Village Board approve a contract change order necessary to complete the project?

RECOMMENDED ACTION BY VILLAGE BOARD

Village staff recommends that the Village Board approve the change order.

If the Village Board were in favor of this policy action, the following motion could be made:

“Motion to approve change order #3 for the Velp Avenue Reconstruction Project increasing the contract total by \$16,582.21”.

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- The Village Board could make a motion not to approve the construction change order but would need to decide how to pay for the installed work.

STRATEGIC PLAN RELEVANCE:

Economic Vitality: Yes
Accountable/Efficient Gov't: Yes
Enhance Gov't Partnerships: No
Environmentally Friendly: Yes

STRATEGIC PLAN SYNOPSIS:

The Village should replace antiquated and failing infrastructure prior to roadway reconstruction in order to provide accountable, efficient government services.

POLICY REFERENCE

Wisconsin Statutes: N/A

Howard Municipal Code: N/A

Policies & Procedure Manual: VB-4, VB-5

KEY METRIC SYNOPSIS

Department Measurement: Remain within the established budget plus 10% contingency.

The original contract totaled \$1,011,123.26. With approval of the construction change order, the new contract total would be \$980,455.05 or 3.0% less than the original contract.

The change order will not change the substantial completion date of this project.

FINANCIAL INFORMATION

FISCAL IMPACT:

- 1. Is There A Fiscal Impact? Yes
- 2. Is it Currently Budgeted? Yes
- 3. If Budgeted, Which Line? Capital

FISCAL SYNOPSIS:

The project remains within allotted project budget parameters as approved by the Village Board.

PRIOR ACTION/REVIEW

The Village Board awarded the Utility replacement project on June 14, 2010.

BACKGROUND INFORMATION

Change orders authorize adjustments to and payment on the contract in order to reflect the actual quantities used and otherwise quantifies the work needed to complete a project. Adjustments typically include the additions to or the elimination of unused work items or quantities allocated to the project.

This change order reflects the addition of quantities needed to relocate and abandon utilities on Viewpoint Road required as part of the HWY 29 reconstruction project. The work was authorized by the Village and DOT SMA and will be reimbursed by the DOT at 90% of the installation cost.

ATTACHED INFORMATION

- I. Change Order #3

SECTION 00820

Change Order

No. 3

CONTRACTOR (Name and Address):
DEGROOT, INC
4201 CHAMPION RD
GREEN BAY, WI 54311

OWNER (Name and Address):
VILLAGE OF HOWARD
1336 CORNELL ROAD
GREEN BAY, WI 54313

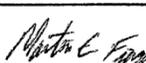
CONTRACT (Name and Number):
VELP AVENUE UTILITY RECONSTRUCTION

06022

The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2

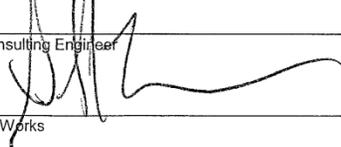
CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES (FOR ALL WORK):
Original Contract Price: \$1,011,123.26	Original Contract Time: Substantial Completion (days or date): November 10, 2010 Ready for final payment (days or date): November 10, 2010
Current Contract Price prior to this Change Order: \$963,872.84	Current Contract Time prior to this Change Order: Substantial Completion (days or date): November 10, 2010 Ready for final payment (days or date): November 10, 2010
Cost of this Change Order: \$16,582.21	Time allowed on this Change Order: Substantial Completion (days or date): 0 days Ready for final payment (days or date): 0 days
New Contract Price incorporating this Change Order: \$980,455.05	New Contract Time with all approved Change Orders: Substantial Completion (days or date): November 10, 2010 Ready for final payment (days or date): November 10, 2010



Recommend by Engineer / Consulting Engineer

1-17-11

Date



Accepted by Director of Public Works

1/12/11

Date

Accepted by Owner

Date

Accepted by Contractor

Date

EJCDC No. C-941 (2002 Edition)
Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

VILLAGE OF HOWARD

SECTION 00820

Attachment to Change Order

No. 3

ITEM No.	DESCRIPTION OF WORK	ADDITION QUANTITY	DELETION QUANTITY	UNIT PRICE	ADDITION	DELETION
	Abandon Sanitary MH	2.00		\$202.00	\$404.00	
	Remove Fire Hydrant	2.00		\$202.00	\$404.00	
	Slurry Seal Sanitary Sewer Pipes	496.00		\$3.00	\$1,488.00	
	Slurry Seal Watermain Pipes	575.00		\$3.00	\$1,725.00	
	Crushed Aggregate Basecourse	39.95		\$8.03	\$320.80	
	6" Sanitary Service	101.00		\$40.30	\$4,070.30	
	8"x6" PVC Services Branches	1.00		\$223.30	\$223.30	
	1" Diameter DR 9 HDPE Water Service	110.00		\$22.00	\$2,420.00	
	1" Water Service Connection Fittings and Saddle	1.00		\$600.00	\$600.00	
	Cap Watermain	2.00		\$1,250.00	\$2,500.00	
	Dig Down Plug Sanitary Sewer	1.00		\$1,400.00	\$1,400.00	
	Sanitary Service Clean Out	1.00		\$250.00	\$250.00	
	Cold Mix	8.74		\$88.88	\$776.81	
					\$16,582.21	
	Net Contract Adjustment					\$16,582.21

JUSTIFICATIONS:

- 1 Viewpoint Road Utility Relocations and abandonments.