Meeting:	Village Board
Meeting Date:	09/12/11
Agenda Item:	#5g

Mission Statement
Delivering quality services in a courteous, cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Geoffrey S. Farr, PE, Director of Engineering

AGENDA ITEM: Review and take action on change order #4 for the 2011 Street Resurfacing, Akzo Nobel Parking, and Glendale Bridge Repairs Project involving a decrease of $19,605.34.

POLICY ISSUE
Should the Village Board approve the change order for the 2011 Resurfacing Project?

BACKGROUND INFORMATION
This change order includes additions to bridge work, sawing of pavement and reduction of unused erosion control items.

The original contract totaled $435,425.50. With approval of this construction change order, the new contract total would be $420,877.70 or 3.3% less than the original contract.

The change order will not change the substantial completion date of this project.

Change orders authorize adjustments to and payment on the contract in order to reflect the actual quantities used and otherwise quantifies the work needed to complete a project. Adjustments typically include the additions to or the elimination of unused work items or quantities allocated to the project.

PRIOR ACTION/REVIEW
The 2011 resurfacing project was awarded on March 28, 2011.

FISCAL IMPACT:

1. Is There A Fiscal Impact?	Yes
2. Is it Currently Budgeted?	Yes
3. If Budgeted, Which Line?	Capital

Department Measurement: Remain within the established project budget plus up to 10% contingency.

The total construction project budget is in the amount of $530,000.

RECOMMENDED ACTION
Village staff recommends the Village Board approve the change order

If the Village Board were in favor with this action, the following motion could be made, "***Motion to approve change order #4 for the 2011 Resurfacing Project decreasing the contract total by $19,605.34."***

POLICY ALTERNATIVE(S)
The Village Board could take the following actions:

- Approve the change order.
- The Village Board could make a motion to not approve the construction change order but would need to decide how to pay for the installed work.

ATTACHED INFORMATION

I. Change Order #4

COPIES FORWARDED TO:

I. None

SECTION 00820

Change Order

No. 4

CONTRACTOR (Name and Address):
MCC, INC.
2600 N. ROEMER ROAD
APPLETON, WI 54912-1137

OWNER (Name and Address):
VILLAGE OF HOWARD
1336 CORNELL ROAD
GREEN BAY, WI 54313

CONTRACT (Name and Number):
2011 STREET RESURFACING, AKZO NOBEL PARKING LOT
CONSTRUCTION & GLENDALE AVENUE BRIDGE REPAIR

11008

The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2

CHANGE IN CONTRACT PRICE:

Original Contract Price:
$435,425.50

Current Contract Price prior to this Change Order:
$440,483.03

Cost of this Change Order:
($19,605.34)

New Contract Price incorporating this Change Order:
$420,877.70

CHANGE IN CONTRACT TIMES (FOR ALL WORK):

Original Contract Time:
Substantial Completion (days or date): May 20, 2011
Ready for final payment (days or date): June 13, 2011

Current Contract Time prior to this Change Order:
Substantial Completion (days or date): May 20, 2011
Ready for final payment (days or date): June 13, 2011

Time allowed on this Change Order:
Substantial Completion (days or date): 0 days
Ready for final payment (days or date): 0 days

New Contract Time with all approved Change Orders:
Substantial Completion (days or date): May 20, 2011
Ready for final payment (days or date): June 13, 2011

Recommended by Engineer / Consulting Engineer — Date 9/8/11

Accepted by Director of Public Works — Date 9-8-11

Accepted by Owner — Date

Accepted by Contractor — Date

EJCDC No. C-941 (2002 Edition)
Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

VILLAGE OF HOWARD

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SECTION 00820

Attachment to Change Order **No. 4**

ITEM No.	DESCRIPTION OF WORK	ADDITION QUANTITY	DELETION QUANTITY	UNIT PRICE	ADDITION	DELETION
1-A -8	Sawing Pavement	107.00		2.00	$214.00	
1-B -6	Sawing Pavement	46.00		2.00	$92.00	
1-B -7	Shouldering		82.06	12.25		$1,005.24
1-B -8	Erosion Mat Class I, Type B		5600.00	1.25		$7,000.00
1-B -9	Seeding, Fertilizing, and Mulch		10300.00	0.50		$5,150.00
2 -7	Shouldering		220.00	12.25		$2,695.00
2 -8	Erosion Mat Class I, Type B		3470.00	1.25		$4,337.50
2 -9	Seeding, Fertilizing, and Mulch		6375.00	0.50		$3,187.50
509.9020.S	Crack Sealing Epoxy	73.70		47.00	$3,463.90	
					$3,769.90	$23,375.24
	Net Contract Adjustment					($19,605.34)

JUSTIFICATIONS:

Delete unused bid items, add used bid items

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VILLAGE OF HOWARD

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