



**Meeting:** Village Board  
**Meeting Date:** 5/23/11  
**Agenda Item:** 5f-5g

**Mission Statement**

Delivering quality services in a courteous, cost-effective and efficient manner.

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## VILLAGE BOARD MEETING STAFF REPORT

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**REPORT TO:** Burt R. McIntyre, President  
Village Board of Trustees

**REPORT FROM:** Chris Haltom, Exec. Dir. of Admin Services

**AGENDA ITEM:** Review and take action on renewal of six additional Class A and Class B beer and liquor licenses

**NOTE:** Because the applications are automatically renewed and are included as a consent agenda item, copies of the applications are not being included in the report in order to save staff time, as well as paper and ink. ***Each liquor license application is public record and is available for viewing at Village Hall.***

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### **POLICY ISSUE**

Does the Village Board desire to renew all currently held liquor licenses?

### **BACKGROUND INFORMATION**

Staff mailed liquor license renewal applications to all existing liquor license holders earlier this year. Staff gave deadlines for the applications. Staff published the renewal notices for all applications received by the deadline in *The Press*. The board must act upon all renewal applications prior to the current licenses expiring on June 30, 2011. The applicants must also pay all personal property taxes and utility billings prior to obtaining a renewal license pursuant to Section 6-94(2) of the Howard municipal code.

### **PRIOR ACTION/REVIEW**

Annually, the Village Board approves renewal of all existing liquor license applications and acts upon any new applications received during the year. The license period begins July 1 of each year and expires the following June 30.

At the April 25, 2011 board meeting, Trustee Suennen asked for information related to renewal of liquor licenses. By contact with DEO Dagneau, there are no businesses with liquor licenses that have outstanding issues. At the May 9, 2011 board meeting, the board approved the majority of the renewals for the upcoming license year.

### **RECOMMENDED ACTION**

Village staff recommends the Village Board approve all liquor licenses listed on the Consent Agenda.

### **POLICY ALTERNATIVE(S)**

Table any or all of the applications and ask for more information.