



Meeting: Village Board
Meeting Date: 09/12/11
Agenda Item: #5e

Mission Statement
Delivering quality services in a courteous,
cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Geoffrey S. Farr, PE, Director of Engineering

AGENDA ITEM: Review and Take Action on change order #2 for the Riverdale Utility Relocation project involving a \$13,990.20 decrease.

POLICY ISSUE

Should the Village Board approve a contract change order necessary to complete the project?

BACKGROUND INFORMATION

This change order reflects typical addition and deletion of unused quantities.

Department Measurement: Remain within the established budget plus 10% contingency.

The original contract totaled \$130,009.25. With approval of the construction change order, the new contract total would be \$117,976.04 or 9.3% less than the original contract.

The change order will not change the substantial completion date of this project.

Change orders authorize adjustments to the original contract in order to reflect the actual quantities of work needed to complete a project. Adjustments typically include the additions to or the elimination of unused work items or quantities allocated to the project.

FISCAL IMPACT:

1. Is There A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes
3. If Budgeted, Which Line? Capital

PRIOR ACTION/REVIEW

The Village awarded the project on March 14, 2011.

RECOMMENDED ACTION

Village staff recommends that the Village Board approve the change order.

If the Village Board were in favor of this action, the following motion could be made:

“Motion to approve change order #2 for the Riverdale Utility Relocation Project decreasing the contract total by \$13,990.20”.

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- Approve the change order
- Not approve the construction change order but would need to decide how to pay for the installed work.

ATTACHED INFORMATION

- I. Change Order #2

COPIES FORWARDED TO:

- I. None

SECTION 00820

Change Order

No. 2

CONTRACTOR (Name and Address):

AG EXCAVATING
1870 PRIDE TERRACE
SUAMICO, WI, 54313

OWNER (Name and Address):

VILLAGE OF HOWARD
1336 CORNELL ROAD
GREEN BAY, WI 54313

CONTRACT (Name and Number):

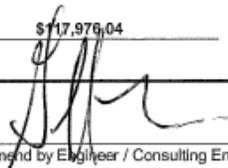
RIVERDALE UTILITY RELOCATIONS
UTILITY CONSTRUCTION

10022C

The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES (FOR ALL WORK):
Original Contract Price:	Original Contract Time:
\$130,009.25	Substantial Completion (days or date): <u>May 4, 2011</u>
	Ready for final payment (days or date): <u>June 4, 2011</u>
Current Contract Price prior to this Change Order:	Current Contract Time prior to this Change Order:
\$131,966.23	Substantial Completion (days or date): <u>May 4, 2011</u>
	Ready for final payment (days or date): <u>June 4, 2011</u>
Cost of this Change Order:	Time allowed on this Change Order:
(\$13,990.20)	Substantial Completion (days or date): <u>0 days</u>
	Ready for final payment (days or date): <u>0 days</u>
New Contract Price incorporating this Change Order:	New Contract Time with all approved Change Orders:
\$117,976.04	Substantial Completion (days or date): <u>May 4, 2011</u>
	Ready for final payment (days or date): <u>June 4, 2011</u>


 Recommend by Engineer / Consulting Engineer Date 9/8/11


 Accepted by Director of Public Works Date 9-18-11

Accepted by Owner Date _____

Accepted by Contractor Date _____

EJCDC No. C-941 (2002 Edition)
 Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

SECTION 00820

Attachment to Change Order

No. 2

ITEM No.	DESCRIPTION OF WORK	ADDITION QUANTITY	DELETION QUANTITY	UNIT PRICE	ADDITION	DELETION
1-A -6	Pipe Foundation Material, Soil Class A-7 (as ordered)		20	\$10.00		\$200.00
1-A -12	Crushed Aggregate Base Course		250.81	\$9.50		\$2,382.70
1-A -17	Ditch Check, Stone (as ordered)		1	\$70.00		\$70.00
1-A -19	Erosion Mat Class I, Type A (2.5:1 max, no channels, as ordered)		800	\$1.52		\$1,216.00
1-A -20	Tracking Pad Maintenance (as ordered)		1	\$75.00		\$75.00
1-A -21	Erosion Control Maintenance Personnel (as ordered)		10	\$60.00		\$600.00
1-A -22	Erosion Control Maintenance Equipment (as ordered)		10	\$50.00		\$500.00
1-B -1	6" Diameter DR 18 PVC Watermain (Hydrant Lead)	4		\$75.00	\$300.00	
1-B -2	10" Diameter DR 18 PVC Watermain		138	\$49.75		\$6,865.50
1-B -4	Hydrants (7" Bury)	2		\$2,925.00	\$5,850.00	
1-B -5	Hydrants (8" Bury)		1	\$3,100.00		\$3,100.00
1-B -8	6" Hydrant Extensions (as ordered)		4	\$460.00		\$1,840.00
1-B -9	12" Hydrant Extensions (as ordered)	1		\$520.00	\$520.00	
1-B -16	Pipe Foundation Material, Soil Class A-7 (as ordered)		44	\$10.00		\$440.00
1-B -18	Additional Fittings (as ordered)		1	\$2,500.00		\$2,500.00
1-B -20	2"x4"x8" Polystyrene Insulation		40	\$13.00		\$520.00
1-B -21	Pipeline Abandonment (Slurry 10")		117	\$3.00		\$351.00
					\$6,670.00	\$20,660.20
	Net Contract Adjustment					(\$13,990.20)

JUSTIFICATIONS:

Deletion of unused bid items, Addition of used bid items