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December 13, 2011

Howard Fire Department
Fire Chief Ed Janke
2456 Glendale Avenue
Green Bay, WI 54313

Dear Chief Janke:

I wanted to personally thank you for taking time to come out to Nsight's corporate office in Howard on Thursday, December 8th to speak to our Disaster Recovery team. Every year we hold an annual training session and my job is to present to the group a topic that is timely and relevant to disaster recovery within our company.

I have a very seasoned group of people on the DR team, so finding a new and relevant topic of discussion is often difficult. So I was pleased when you agree to come out provide training to us. Having the Howard Fire Department provide us an overview of the department and educate us on the various levels of fire calls and apparatus gave us a better understanding of what would happen in the event of a fire call. The relevant stories and bits of advice further clarified our risks and the fire department's response in emergency situations.

The presentation was well received by the group. It was very beneficial for the DR team to meet the local fire chief. We now have a little more understanding of how we would interact with the Howard Fire Department should an emergency or disaster occur.

It was a pleasure meeting you – and hopefully, we won't be meeting soon in any emergency situation! Thank you again for all the time and effort you put into our presentation.

Sincerely,

A handwritten signature in black ink, appearing to read "Janet Process". The signature is fluid and cursive, written over a horizontal line.

Janet Process
Nsight
Disaster Recovery Project Manager