



Meeting: Village Board
Meeting Date: 10/22/2012
Agenda Item: 6h

Mission Statement
Delivering quality services in a courteous, cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Michael J Kaster, PE, Director of Engineering

AGENDA ITEM: Review and take action on change order #4 for the HWY 29 / Packerland Utility Relocations project involving a \$6,517.28 increase.

POLICY ISSUE

Should the Village Board approve a contract change order necessary to complete the project?

BACKGROUND INFORMATION

This change order reflects the addition of cost for manhole adjustments, hydrant relocations, and service lateral abandonments and reduction of unused base course quantities in coordination with WisDOT construction along STH 29. This project is 90% funded by the WisDOT.

Department Measurement: Remain within the established budget plus 10% contingency.

The original contract totaled \$481,651.80. With approval of the construction change order, the new contract total would be \$475,517.73 or 1.3% less than the original contract.

The change order will not change the substantial completion date of this project.

Change orders authorize adjustments to the original contract in order to reflect the actual quantities of work needed to complete a project. Adjustments typically include the additions to or the elimination of unused work items or quantities allocated to the project.

PRIOR ACTION/REVIEW

The Village awarded the project in 2011.

FISCAL IMPACT:

- | | |
|------------------------------|-----------------------------------------------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>Yes</u> |
| 3. If Budgeted, Which Line? | <u>Water & Sewer</u>
<u>Enterprise funds</u> |
| 4. Amount? | <u>\$6,517.28</u> |

RECOMMENDED ACTION

Village staff recommends that the Village Board approve the change order.

If the Village Board were in favor of this action, the following motion could be made:

"Motion to approve change order #4 for the HWY 29 / Packerland Utility Relocations Project involving a \$6,517.28 increase".

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- Approve the change order.
- Not approve the construction change order but would need to decide how to pay for the installed work.

ATTACHED INFORMATION

- I. Change Order #4

COPIES FORWARDED TO:

- I. None

COPY

SECTION 00820

Change Order

No. 4

CONTRACTOR (Name and Address):

FEAKER AND SONS CO., INC.
P.O. BOX 5817
DEPERE, WI, 54115

OWNER (Name and Address):

VILLAGE OF HOWARD
1336 CORNELL ROAD
GREEN BAY, WI 54313

CONTRACT (Name and Number):

HWY 29/PACKERLAND
UTILITY RELOCATIONS

10022D

The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2

Recommend by Engineer / Consulting Engineer

Date

10/17/12

Accepted by Director of Public Works

Date

10/17/12

Accepted by Owner

Date

Accepted by Contractor

Date

10/18/12

EJCDC No. C-941 (2002 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute.

VILLAGE OF HOWARD

F:\USERS\ENGINEER\10Project\10022 - Highway 29 Sewer & Water Relocations\Pay Requests\Packerland Pay Request.xlsx

SECTION 00820

Attachment to Change Order

No. 4

ITEM No.	DESCRIPTION OF WORK	ADDITION QUANTITY	DELETION QUANTITY	UNIT PRICE	ADDITION	DELETION
1-A -15	Crushed Aggregate Base Course Abandon laterals and relocate hydrants on Hummingbird Dr & Mockingbird Ln	1.00	435.00	\$ 9.30 \$ 10,562.78	\$10,562.78	\$4,045.50
					\$10,562.78	\$4,045.50
	Net Contract Adjustment					\$6,517.28

JUSTIFICATIONS:

- 1 Delete unused bid item quantities
- 2 Abandon laterals to vacant lots, and relocate hydrants
- 3 All project costs are within budget & funded by WISDOT @ 90%