



Meeting: Village Board
Meeting Date: 10/22/2012
Agenda Item: 6g

Mission Statement

Delivering quality services in a courteous, cost-effective and efficient manner.

VILLAGE BOARD MEETING STAFF REPORT

REPORT TO: Burt R. McIntyre, President
Village Board of Trustees

REPORT FROM: Michael J Kaster, PE, Director of Engineering

AGENDA ITEM: Review and take action on change order #2 for the 2012 Asphalt Resurfacing, involving a \$159.74 increase.

POLICY ISSUE

Should the Village Board approve a contract change order necessary to complete the project?

BACKGROUND INFORMATION

The project was designed, and awarded to MCC, Inc. with a contract price of \$442,787.89.

This change order reflects the addition of items for addition of pavements at the Village of Howard Public Works facility, and the reduction of unused items.

Department Measurement: Remain within the established budget.

The original contract totaled \$442,787.89. After approval of change order #1, the contract was adjusted to \$460,379.99 or 4.0% more than the original contract. With approval of this construction change order, the new contract total would be \$460,539.73 or 4.0% more than the original contract. The new contract total would be less than the amount budgeted for resurfacing in 2012.

Change orders authorize adjustments to the original contract in order to reflect the actual quantities of work needed to complete a project. Adjustments typically include the additions to or the elimination of unused work items or quantities allocated to the project.

PRIOR ACTION/REVIEW

- The Village Board awarded the project on June 11, 2012.
- The Village Board approved CCO#1 on August 27, 2012.

FISCAL IMPACT:

- | | |
|------------------------------|------------------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u> |
| 2. Is it Currently Budgeted? | <u>Yes</u> |
| 3. If Budgeted, Which Line? | <u>Capital Project</u> |
| 4. Budgeted Amount: | <u>\$545,000.00</u> |

RECOMMENDED ACTION

Village staff recommends that the Village Board approve the change order.

If the Village Board were in favor of this action, the following motion could be made:

“Motion to approve change order #2 for the 2012 Asphalt Resurfacing project, involving a \$159.74 increase”.

POLICY ALTERNATIVE(S)

The Village Board could take the following actions:

- Approve the change order
- Not approve the construction change order but would need to decide how to pay for the installed work.

ATTACHED INFORMATION

- I. Change Order #2

COPIES FORWARDED TO:

- I. None

COPY

SECTION 00820

Change Order

No. 2

CONTRACTOR (Name and Address):
MCC, Inc.
P.O. Box 1137
Appleton, WI 54912

OWNER (Name and Address):
VILLAGE OF HOWARD
1336 CORNELL ROAD
GREEN BAY, WI 54313

CONTRACT (Name and Number):
2012 ASPHALT RESURFACING

12001

The Contract Documents are modified as follows upon execution of this change order:

SEE THE ATTACHED EXPLANATION / JUSTIFICATION ON PAGE 2

CHANGE IN CONTRACT PRICE:
Original Contract Price:
\$442,787.89

Current Contract Price prior to this Change Order:
\$460,379.99

Cost of this Change Order:
\$159.74

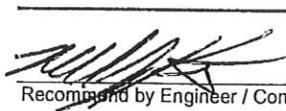
New Contract Price incorporating this Change Order:
\$460,539.73

CHANGE IN CONTRACT TIMES (FOR ALL WORK):
Original Contract Time:
Substantial Completion (days or date): August 13, 2012
Ready for final payment (days or date): August 13, 2012

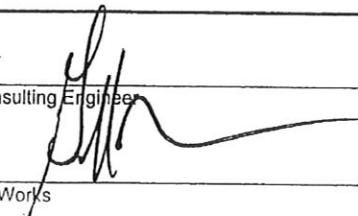
Current Contract Time prior to this Change Order:
Substantial Completion (days or date): August 13, 2012
Ready for final payment (days or date): August 13, 2012

Time allowed on this Change Order:
Substantial Completion (days or date): 40 days
Ready for final payment (days or date): 40 days

New Contract Time with all approved Change Orders:
Substantial Completion (days or date): September 24, 2012
Ready for final payment (days or date): September 24, 2012


Recommended by Engineer / Consulting Engineer

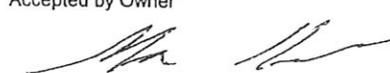
10/17/12
Date


Accepted by Director of Public Works

10/17/12
Date

Accepted by Owner

Date


Accepted by Contractor

10/17/12
Date

SECTION 00820

Attachment to Change Order

No. 2

| ITEM No. | DESCRIPTION OF WORK | ADDITION QUANTITY | DELETION QUANTITY | UNIT PRICE | ADDITION | DELETION |
|----------|--|-------------------|-------------------|------------|-------------|-------------|
| | Grade and Pave driveway at DPW | 1.00 | | \$7,530.00 | \$7,530.00 | |
| 1-D -2 | Excavation, Filling & Compaction | | 81.00 | \$13.85 | | \$1,121.85 |
| 1-D -3 | Crushed Aggregate Base Course/Shouldering | | 657.57 | \$12.50 | | \$8,219.63 |
| 1-D -4 | Asphaltic Material or Tack Coat | | 712.00 | \$2.25 | | \$1,602.00 |
| 1-D -5 | Asphaltic E mix lower layer | 21.95 | | \$51.70 | \$1,134.82 | |
| 1-D -6 | Asphaltic E mix upper layer | 57.23 | | \$54.65 | \$3,127.62 | |
| 1-D -7 | Adjusting manholes | 2.00 | | \$190.00 | \$380.00 | |
| 1-D -9 | Sawing Existing Pavement | | 154.00 | \$1.25 | | \$192.50 |
| 1-D -10 | Pulverizing Existing Asphalt & CABC | 696.00 | | \$0.68 | \$473.28 | |
| 1-D -11 | Erosion Control Maintenance Personnel (as ordered) | | 10.00 | \$60.00 | | \$600.00 |
| 1-D -12 | Erosion Control Maintenance Equipment (as ordered) | | 10.00 | \$75.00 | | \$750.00 |
| | | | | | \$12,645.71 | \$12,485.98 |
| | Net Contract Adjustment | | | | | \$159.74 |

JUSTIFICATIONS:

- 1 Added paving work at north driveway to Dept. of Public Works
- 2 Additional quantities are necessary to complete the project. Pay requests and change orders reflect actual quantities and usually do not match the quantities bid exactly.