



Meeting Date: 10/22/2012  
Agenda Item: # 6d

**Mission Statement**

Provide quality services in a modern, courteous and cost-efficient manner.

**VILLAGE BOARD MEETING STAFF REPORT**

**REPORT TO:** President Burt McIntyre and Village Board of Trustees  
**REPORT FROM:** Dave Wiese, Director of Community Development  
**AGENDA ITEM:** Review and take action on Extraterritorial Certified Survey Map for Roloff, 2385 Sunfield Drive, PI-530  
**ACTION REQUESTED:** \_\_\_Ordinance \_\_\_Resolution  Motion \_\_\_Receive/File

**POLICY ISSUE**

Does the Village Board want to approve the Extraterritorial Certified Survey Map for Roloff, 2385 Sunfield Drive, PI-530?

**RECOMMENDED ACTION BY VILLAGE BOARD**

Village staff recommends the Village Board approve the Certified Survey Map. If the board agrees, the following motion could be made:

*“Motion to approve the Extraterritorial CSM for Roloff, 2385 Sunfield Drive, PI-530.”*

**POLICY ALTERNATIVE(S)**

The Village Board could take the following action:

- Amend the CSM or provide additional considerations
- Deny the request
- Table the item and request additional information

**POLICY REFERENCE**

Wisconsin Statutes: 236  
Howard Municipal Code: 46  
Policies & Procedure Manual: N/A

**FINANCIAL INFORMATION**

**FISCAL IMPACT:**

1. Is There A Fiscal Impact? Yes
2. Is it Currently Budgeted? N/A
3. If Budgeted, Which Line? N/A

**FISCAL SYNOPSIS:**

The Village of Howard CSM review fee is \$25.00.

**BACKGROUND INFORMATION**

State Statute allows Villages and Cities the ability to act on land divisions within 1 ½ miles of their municipal boundaries in order to make sure development in the unincorporated areas is consistent with development and future development plans of incorporated areas. The applicant is proposing to create a 6.42 acre lot from an existing 40-acre parcel on Sunfield Drive. The proposed lot has an existing home on it and is located approximately 1.45 miles from the village limits and in the vicinity of the 29/32 interchange.

**ATTACHED INFORMATION**

- I. Parcel Location
- II. Proposed CSM

**ATTACHMENT I**



Map provided by the Brown County Planning & Land Services Department - Land Information Office (LIO)  
A map key (legend) and other information about this map is available at: [maps.gis.co.brown.wi.us](http://maps.gis.co.brown.wi.us)

This map is intended for advisory purposes only. It is based on sources believed to be reliable, but Brown County distributes this information on an "As is" basis. No warranties are implied. Boundaries shown on this map are general representations only and should not be used for legal documentation, boundary survey determinations, or other property boundary issues.

10/18/2012  
Scale 1:8000

# CERTIFIED SURVEY MAP



**SURVEYOR'S CERTIFICATE:**

I, MICHAEL M. SOLETSKI, REGISTERED LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED DIVIDED AND MAPPED PART OF THE SE 1/4 - SE 1/4, SECTION 29, T25N-R19E, TOWN OF PITTSFIELD BROWN COUNTY, WISCONSIN. MORE FULLY DESCRIBED ON SHEET TWO. THAT SUCH PLAT IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF, THAT I HAVE MADE SUCH A SURVEY, LAND DIVISION AND PLAT BY THE DIRECTION OF THE OWNERS LISTED HEREON. THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236, SECTION 236.34 OF THE WISCONSIN STATUTES, THE TOWN OF PITTSFIELD AND THE BROWN COUNTY PLANNING COMMISSION IN SURVEYING, DIVIDING AND MAPPING THE SAME.



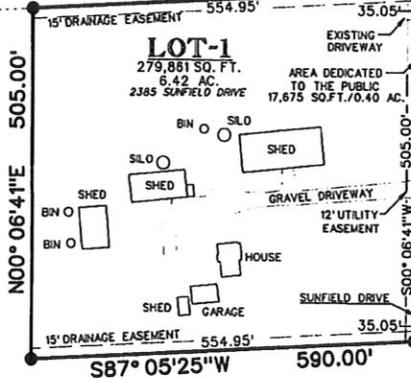
E-1/4-CORNER SECTION 29 T25N-R19E REESTABLISHED FROM TIES DUE TO ROAD CONSTRUCTION

UNPLATTED LANDS BY OTHERS

S00° 06' 41" W 1,304.53'

UNPLATTED LANDS BY OTHERS

N87° 05' 25" E 590.00'



UNPLATTED LANDS BY OTHERS

UNPLATTED LANDS BY OWNER

S00° 06' 41" W 2,609.06'

LOT 1 27CSM130



SE-SE  
PI-530  
J15740-18

SCALE 1" = 200'

BEARINGS REFERENCED TO THE EAST LINE OF THE SOUTHEAST 1/4, SEC.29 T25N-R19E, ASSUMED BEARING N00° 06' 41" E

**LEGEND**

- -- 1.312" X 18" IRON PIPE WEIGHING 1.68 LBS/LIN.
- -- 1" IRON PIPE FOUND UNLESS NOTED

SE CORNER SECTION 29 T25N-R19E REESTABLISHED FROM TIES DUE TO ROAD CONSTRUCTION

UNPLATTED LANDS BY OTHERS

Soletski Surveying, LLC  
Cadd Drawings, Contract Services & Land Planning  
1631 Brookfield Ave., Suite A-1  
Green Bay, WI 54313  
(920)965-0040 Fax (920)965-0041

UNPLATTED LANDS BY OTHERS

SHEET 1 OF 3