

VILLAGE OF HOWARD

BOARD OF REVIEW

May 16, 2012 at 5:30 p.m.
Board Room in Village Hall

CALL TO ORDER

Village President Burt McIntyre called the meeting to order at 5:30 P.M.

ROLL CALL

Present: B. McIntyre, Ronald Bredael, Jim Widiger, George Speaker, Jim Lemorande, Ray Suennen, David Steffen, Dan Deppeler, Chris Haltom

Excused: Cathy Hughes

Also: Mike Denor, Leigh Ann Wagner Kroening

APPROVE AGENDA

A motion was made by G. Speaker and seconded by J. Widiger to approve the agenda. **The motion carried unanimously.**

The board recited the Pledge of Allegiance.

APPOINT CHAIRPERSON

A motion was made by J. Lemorande and seconded by C. Haltom to appoint B. McIntyre as chairperson for the meeting. **The motion carried unanimously.**

APPOINT VICE- CHAIRPERSON

R. Bredael motioned and G. Speaker seconded to appoint J. Lemorande as vice chair. **The motion carried unanimously.**

VERIFY TRAINING

Pursuant to section 70.46(4) of the Wis. Statutes, the Board certified that B. McIntyre and J. Lemorande received the proper Board of Review training on May 1, 2012 (copy of certificate is attached.)

2013 BOR TRAINING

J. Widiger motioned and D. Steffen seconded to defer the selection of training participants to 2013. **The motion carried unanimously.**

PRESENTATION OF TAX ROLL

C. Haltom verified the assessment roll and signed affidavit have been submitted.

APPEALS 5:35 Hearing

C. Haltom said the 5:35 p.m. public hearing for the appeal from CVS Pharmacy, 2300 block of Velp (VH-306-3), was canceled because a settlement was reached.

5:45 Hearing

The board agreed to participate in a telephonic hearing for the appeal from Robert Hill Law and Suzanne Grimm on behalf of United Health Care Services, 3100 AMS Blvd. (VHS-727-103).

After several attempts to call, text and e-mail, Mr. Hill called in at 6 p.m. C. Haltom swore in Mr. Hill, and he provided testimony and answered questions from the board.

D. Steffen left at 6:18 p.m.

C. Haltom swore in Assessor Mike Denor, and he provided testimony and answered questions from the board.

The board discussed the appeal from United Health Care.

ADJOURN

A motion was made by D. Deppeler and seconded by R. Suennen to continue the hearing at 6 p.m. on July 23. **The motion carried unanimously, and the board adjourned at 7:39 p.m.**

Board of Review Member Training Affidavit

—To be Completed by the Municipal Clerk—

PLEASE NOTE: This affidavit should be sent before the board of review convenes. This is a mandatory filing by Statute. If the document is not filed with the Department, *the Board of Review may not be valid.*

The purpose of this affidavit is to satisfy the requirement that at least one Board of Review voting member attended training under Wisconsin Statutes Section 70.46(4) before a board can be constituted.

70.46 (4) No board of review may be constituted unless it includes at least one voting member who, within 2 years of the board's first meeting, has attended a training session under s. 73.03 (55) and unless that member is the municipality's chief executive officer or that officer's designee. The municipal clerk shall provide an affidavit to the department of revenue stating whether the requirement under this subsection has been fulfilled.

STATE OF WISCONSIN

County of Brown

County/Municipal Code: 05136

I, CHRISTOPHER HALTOM the clerk for the HOWARD, VILLAGE OF swear that the municipal chief executive or designee has attended a Department of Revenue approved board of review training program within two years of the board's first meeting in accordance with sec. 70.46 (4), Wisconsin Statutes.

Name of Members and Date of Attendance:

James Lemorande

~~Ron Bredael~~ 05/01/2012

Burt McIntyre 05/01/2012

(Print Names)

(Date attended)

5/1/2012

Date

Clerk's Signature

chaltom@villageofhoward.com

Clerk's Email Address