



**Meeting:** Village Board  
**Meeting Date:** 01/23/2012  
**Agenda Item:** #6b

**Mission Statement**  
Delivering quality services in a courteous, cost-effective and efficient manner.

## VILLAGE BOARD MEETING STAFF REPORT

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**REPORT TO:** Burt R. McIntyre, President  
Village Board of Trustees

**REPORT FROM:** Geoffrey S. Farr, PE, Director of Public Works

**AGENDA ITEM:** Review and take action on the purchase of a new 1 ton pickup truck, lift gate and arrow board.

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### POLICY ISSUE

Should the Village Board approve the purchase of a new pickup truck?

### BACKGROUND INFORMATION

The Village has a 1993 Dodge ¾ ton 4x2 pickup truck that needs to be replaced. The truck has 89,000 miles and is in very bad shape, as the floor boards have rotted out and the bed is coming apart. The truck will be traded in as part of the purchase. The Village received two bids for the 1 ton, 4x4. The truck will be used for hauling equipment and tools and have a lift gate added to lift and transport heavy pavement saws. It will also have a small arrow board to direct traffic around work operations when used as a blocking vehicle.

The truck bids are as follows:

- |  |                    |
|--|--------------------|
| • Dorsch Ford \$24,859 minus \$600 trade         | <b>\$24,295.00</b> |
| • Bergstrom Ford \$24,973.04 minus \$1,500 trade | <b>\$23,473.04</b> |

The lift gate and arrow board bids are as follows:

- |                            |                    |
|----------------------------|--------------------|
| • Casper's Truck Equipment | <b>\$3,380.00</b>  |
| • Olsen Trailer & Body     | <b>\$3,327.00</b>  |
| <b>Total Package</b>       | <b>\$26,800.04</b> |

The truck should be delivered in 90 days, with the lift gate and arrow board installed 45 days later.

### PRIOR ACTION/REVIEW

The 2012 budget includes \$35,000 for the purchase of a new pickup truck.

**FISCAL IMPACT:**

- |                              |                       |
|------------------------------|-----------------------|
| 1. Is There A Fiscal Impact? | <u>Yes</u>            |
| 2. Is it Currently Budgeted? | <u>Yes</u>            |
| 3. If Budgeted, Which Line?  | <u>Street capital</u> |
| 4. Amount?                   | <u>\$26,800.04</u>    |

**RECOMMENDED ACTION**

Village staff recommends that the Village Board approve the purchase of a new 1 ton pickup, arrow board and lift gate.

If the Village Board agrees with this action, the following motion could be used, ***“Motion to approve the purchase of a new 1 ton pickup truck with lift gate and arrow board for \$26,800.04”.***

**POLICY ALTERNATIVE(S)**

The Village Board could take the following actions:

- Approve the purchase
- Deny the purchase
- Table the purchase and request additional information

**ATTACHED INFORMATION**

- I. None

**COPIES FORWARDED TO:**

- I. None