



SPECIAL EVENT PERMIT

Leisure Services Department

2456 Glendale Avenue, Green Bay, WI 54313 • (920) 434-4640 • www.villageofhoward.com

Responsible Party's Name: HUSA BASEBALL
Type of Event/Name of Event: BASEBALL TOUR
Organization Name (if any): HUSA
Event Time: from 8 am/pm to 10 am/pm
Total Rental Time: from 8 am/pm to 10 am/pm
Contact Email Address:
Address: 3091 SUNRAY LN
Rental Location: AKZO A, B, C, D

RENTAL INFORMATION - check all that apply

- Ball Diamonds, Lighted
2 hour reserved practice \$10/day
Game/tournament, M-F 4-10 pm \$50/field/day
Game/tournament, Sa-Su 8 am - 10:30 pm* \$100/field/day
Ball Diamonds, Unlighted
2 hour reserved practice \$5/day
Game/tournament, M-F 4-10 pm \$30/field/day
Game/tournament, Sa-Su 8 am - sunset \$50/field/day
Soccer Fields
2 hour reserved practice \$5/day
Game/tournament, M-F 4 pm - sunset \$30/field/day
Game/tournament, Sa-Su 8 am - sunset \$50/field/day
Concession Stand
Akzo Nobel, M-F \$50/day
Akzo Nobel, Sa-Su \$100/day
Howard Memorial, M-F \$50/day
Howard Memorial, Sa-Su \$100/day
Spring Green, M-F \$50/day
Spring Green, Sa-Su \$100/day
Security Deposit \$25
Other:

Office Use Only

Total Athletic Field Fee \$
Total Concession Fee \$
Total Other Fees \$
Security Deposit \$
Grand Total Due \$

RENTAL DETAILS
Will alcoholic beverages be served? [X] Yes [] No
Will alcoholic beverages be sold? [X] Yes [] No
Will there be amplified music? [] Yes [X] No
Will there be tents and/or canopies? [] Yes [X] No
Will you use a grill, fryer, booyah kettle or other cooking utility? [X] Yes [] No
Will the exterior electricity be used? [X] Yes [] No
Will exterior water be used? [X] Yes [] No

*Diamonds lights off by 10:15 pm at Akzo Nobel Sports Complex, by midnight at Howard Memorial Park.

REQUEST FOR SPECIAL ARRANGEMENTS & SETUP

TBD

As the official user or authorized designee of the above group, I hereby agree to accept the responsibility for the observance of all ordinances, regulations and policies established by the Village of Howard governing the use of all parks and recreational facilities. I furthermore accept full responsibility for any damages or excessive cleanup expenses that may be incurred as a result of the use of the above shelter or facility by myself or by those that I represent. I have received a copy of the Village of Howard rental policies and procedures and agree to abide by all the regulations and policies set forth for the use of the building and/or grounds. This rental form and the corresponding rules must be in my possession during the rental period.

Signature: [Handwritten Signature]

Date: 2/13/12

Revised 3/12/2010

Office Use Only
Key # Issued:
Date Key Issued:
Date Key Returned:
Date Fees Paid:



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Responsible Party's Name: HUSA BASEBALL DOB:
Type of Event/Name of Event: TOURN Private Event [] Open to Public [X]
Organization Name (if any): HUSA Date of Rental: JUNE 8-10
Event Time: from 8 am / pm to 10 am pm # of Participants/Spectators Expected: 200-400
Total Rental Time: from 8 am / pm to 10 am / pm (includes setup and cleanup time)
Contact Email Address: Primary Phone: 366-5010
Address: 3091 SUNRAY LN City/State: GREEN BAY Zip Code: 54313
Rental Location: AKZO ABCD Field Numbers/Letters:

RENTAL INFORMATION - check all that apply

- Ball Diamonds, Lighted
[] 2 hour reserved practice \$10/day
[] Game/tournament, M-F 4-10 pm \$50/field/day
[X] Game/tournament, Sa-Su 8 am - 10:30 pm* \$100/field/day
Ball Diamonds, Unlighted
[] 2 hour reserved practice \$5/day
[] Game/tournament, M-F 4-10 pm \$30/field/day
[] Game/tournament, Sa-Su 8 am - sunset \$50/field/day
Soccer Fields
[] 2 hour reserved practice \$5/day
[] Game/tournament, M-F 4 pm - sunset \$30/field/day
[] Game/tournament, Sa-Su 8 am - sunset \$50/field/day
Concession Stand
[] Akzo Nobel, M-F \$50/day
[X] Akzo Nobel, Sa-Su \$100/day
[] Howard Memorial, M-F \$50/day
[] Howard Memorial, Sa-Su \$100/day
[] Spring Green, M-F \$50/day
[] Spring Green, Sa-Su \$100/day
[] Security Deposit \$25
[] Other:

Office Use Only

- Total Athletic Field Fee \$
Total Concession Fee \$
Total Other Fees \$
Security Deposit \$
Grand Total Due \$

RENTAL DETAILS
Will alcoholic beverages be served? [X] Yes [] No
Will alcoholic beverages be sold? [X] Yes [] No
If yes, a permit is required from Village Hall.
Will there be amplified music? [] Yes [X] No
(live band, dj, stereo system, etc.)
If yes, it cannot be heard by neighbors (disruptive).
Will there be tents and/or canopies? [] Yes [X] No
May require inspection. See rental policies & procedures.
Will you use a grill, fryer, booyah [X] Yes [] No
kettle or other cooking utility?
If yes, what type? GRILL
Will the exterior electricity be used? [X] Yes [] No
Requires additional arrangements. Contact Village Hall.
Will exterior water be used? [X] Yes [] No
Requires additional arrangements. Contact Village Hall.

*Diamonds lights off by 10:15 pm at Akzo Nobel Sports Complex, by midnight at Howard Memorial Park.

REQUEST FOR SPECIAL ARRANGEMENTS & SETUP

BASES 75' ALL
PITCH 53'

As the official user or authorized designee of the above group, I hereby agree to accept the responsibility for the observance of all ordinances, regulations and policies established by the Village of Howard governing the use of all parks and recreational facilities. I furthermore accept full responsibility for any damages or excessive cleanup expenses that may be incurred as a result of the use of the above shelter or facility by myself or by those that I represent. I have received a copy of the Village of Howard rental policies and procedures and agree to abide by all the regulations and policies set forth for the use of the building and/or grounds. This rental form and the corresponding rules must be in my possession during the rental period.

Signature: [Signature] Date: 2/13/12

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Date Key Issued: Date Key Returned:
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Responsible Party's Name: Hysa Baseball TOURN DOB:
Type of Event/Name of Event: Hysa TOURN Private Event [] Open to Public [X]
Organization Name (if any): Hysa Date of Rental: July 20-22
Event Time: from 8 am / pm to 10 am / pm # of Participants/Spectators Expected: 200
Total Rental Time: from 9 am / pm to 10 am / pm (includes setup and cleanup time)
Contact Email Address: Primary Phone:
Address: 3091 SUNRAY LN City/State: GREEN BAY Zip Code: 54313
Rental Location: AKZO A, B, C, D Field Numbers/Letters: A, B, C, D

RENTAL INFORMATION - check all that apply

- Ball Diamonds, Lighted
[] 2 hour reserved practice \$10/day
[] Game/tournament, M-F 4-10 pm \$50/field/day
[X] Game/tournament, Sa-Su 8 am - 10:30 pm* \$100/field/day
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Concession Stand
[] Akzo Nobel, M-F \$50/day
[X] Akzo Nobel, Sa-Su \$100/day
[] Howard Memorial, M-F \$50/day
[] Howard Memorial, Sa-Su \$100/day
[] Spring Green, M-F \$50/day
[] Spring Green, Sa-Su \$100/day
[] Security Deposit \$25
[] Other:

Office Use Only
Total Athletic Field Fee \$
Total Concession Fee \$
Total Other Fees \$
Security Deposit \$
Grand Total Due \$

RENTAL DETAILS
Will alcoholic beverages be served? [X] Yes [] No
Will alcoholic beverages be sold? [X] Yes [] No
If yes, a permit is required from Village Hall.
Will there be amplified music? [] Yes [X] No
(live band, dj, stereo system, etc.)
If yes, it cannot be heard by neighbors (disruptive).
Will there be tents and/or canopies? [] Yes [X] No
May require inspection. See rental policies & procedures.
Will you use a grill, fryer, booyah [X] Yes [] No
kettle or other cooking utility?
If yes, what type? grill
Will the exterior electricity be used? [X] Yes [] No
Requires additional arrangements. Contact Village Hall.
Will exterior water be used? [X] Yes [] No
Requires additional arrangements. Contact Village Hall.

*Diamonds lights off by 10:15 pm at Akzo Nobel Sports Complex, by midnight at Howard Memorial Park.

REQUEST FOR SPECIAL ARRANGEMENTS & SETUP

BASES 60' ALL
PITCH 46'

As the official user or authorized designee of the above group, I hereby agree to accept the responsibility for the observance of all ordinances, regulations and policies established by the Village of Howard governing the use of all parks and recreational facilities. I furthermore accept full responsibility for any damages or excessive cleanup expenses that may be incurred as a result of the use of the above shelter or facility by myself or by those that I represent. I have received a copy of the Village of Howard rental policies and procedures and agree to abide by all the regulations and policies set forth for the use of the building and/or grounds. This rental form and the corresponding rules must be in my possession during the rental period.

Signature: [Signature] Date: 2/13/12

Revised 3/12/2010

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Date Key Issued: Date Key Returned:
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