



PROGRAM REGISTRATION & FACILITY RENTAL FORM VILLAGE OF HOWARD

2456 Glendale Avenue, Green Bay, WI 54313 • (920) 434-4640 • villageofhoward.com

To Get Started, Please Set Up a Family/User Account:

Head of Household/Responsible Party Patty Mevis Birthdate 9-4-71 Gender F

Family Information

Company/Organization Name (if any) Wisconsin Rep For International Rett Syndrome Foundation

Street Address 834 Hillcrest Hts City Green Bay Zip Code 54313

Primary Phone 662 1627 Secondary Phone _____ Other Phone 819 2508

Primary Email Address mmevis@sbcglobal.net

Howard Resident? Yes No, I am a Resident of: Green Bay Suamico De Pere Bellevue Ashwaubenon Allouez Oneida Pulaski Hobart Other _____

Family Emergency Contact Matt Mevis Relationship Spouse

Primary Phone 662 1627 Secondary Phone 680 7965 Other Phone 337-7280

PROGRAM REGISTRATION INFORMATION

Household Members	Gender	Birthdate	Program Name if Registering for a Class Today	Course #	Fee
Total Program Fees					

I understand participation in Leisure Services programs involves an element of risk or danger for all participants and may cause serious injury, death or property loss. I agree to assume these risks for my family and release the Village of Howard, its employees and other participants from any liability for injuries and damages sustained while participating in these programs. I understand a physician's approval is encouraged prior to participation. For program promotion purposes, photographs may be taken of participants from time to time and used in Village recreation publications. If you do not wish to have photographs taken or do not want your or your child's photographs in Village publications, please notify the photographer and/or program instructor. I am providing personal information solely for the purpose of participating in Howard Leisure Services Programs, and would not provide this information otherwise, and do not wish this information to be shared with parties outside of the Howard Leisure Services Department.

Signature Patty Mevis Date 12/3/12

FACILITY RENTAL INFORMATION

- Facility:
- Meadowbrook Pavilion
 - Meadowbrook Open-Air Shelter
 - Pinewood Enclosed Shelter
 - Akzo Nobel Sports Complex
 - Open-Air Shelter (at diamonds)
 - Village Hall Community Center
 - Village Hall Activity Room
 - Village Hall Duck Creek Conference Room
 - Other: _____

RENTAL DETAILS:

- Will alcoholic beverages be served? Yes No
- Will alcoholic beverages be sold? Yes No
- If yes, a permit is required from the Village Hall.*
- Will there be amplified sound of any kind? Yes No
- (live band, dj, stereo system, etc.)
- If yes, what type mc to thank sponsors, some music
- Where will it be located near shelter
- What time? From 6 am/pm to 1 am/pm
- If yes, it CANNOT be heard by any neighbors. Must comply with Village Ordinance 24-282 and 24-283.* no.
- Will there be inflatables, tents and/or canopies? Yes No
- Location must be approved. Tents only allowed on South side of shelter.*
- Will you use a grill, fryer, booyah kettle or other cooking utility? Yes No
- If yes, what type grill
- Will the exterior electricity be used? Yes No
- Will exterior water be used? Yes No

Day and Date of Rental: 9/28/12¹³ Private Event [] Open to the Public*
 Event Time: from 8 am/pm to 1 am/pm Reserve Time: from 6 am/pm to 3 am/pm
 *If open to the public, a Certificate of Insurance is required. See rental policies & procedures.
 Use Type: Family Party Wedding Reception Meeting Event Other fundraiser
 Maximum # of Participants Expected: 200 (Not to exceed building capacities)
 Request for Special Arrangements or Setup: _____

As the official user or authorized designee of the above group, I hereby agree to accept the responsibility for the observance of all ordinances, regulations and policies established by the Village of Howard governing the use of all parks and recreational facilities. I furthermore accept full responsibility for any damages or excessive cleanup expenses that may be incurred as a result of the use of the above shelter or facility by myself or by those that I represent. I have received a copy of the Village of Howard rental policies and procedures and agree to abide by all the regulations and policies set forth for the use of the building and/or grounds. **As the responsible party, I agree to be present at all times during the rental with this rental form in my possession. During the rental, this form and the corresponding rules must be provided to any village official upon request.**

Signature: Patty Mur Date: 12/3/12

FACILITY RENTAL FEES

501 C 3 already on file

	Category 1		Category 2		Category 3	
	Mon-Thurs	Fri-Sun	Mon-Thurs	Fri-Sun	Mon-Thurs	Fri-Sun
Meadowbrook Pavilion	\$0	<u>\$40</u>	\$75	\$100	\$100	\$150
Meadowbrook Open Air Shelter	\$0	\$15	\$30	\$50	\$50	\$75
Pinewood Enclosed Shelter	\$0	\$25	\$50	\$75	\$75	\$115
Akzo Nobel Sports Complex Open Air Shelter	\$0	\$15	\$30	\$50	\$50	\$75
Village Hall Community Center						
up to 4 hours	\$0	\$25	\$50	\$75	\$75	\$115
whole day	\$0	\$50	\$100	\$150	\$150	\$225
Village Hall Activity Room						
up to 4 hours	\$0	\$20	\$40	\$50	\$50	\$75
whole day	\$0	\$40	\$80	\$100	\$100	\$150
Village Hall Duck Creek Conference Room	\$0	<u>\$0</u>	\$30	\$30	\$50	\$50
Security Deposit	\$75	<u>\$75</u>	\$75	\$75	\$75	\$75

- Category 1: Government Agencies, Non-Profit Organizations
- Category 2: Village of Howard Residents, Charitable Groups within the Village of Howard, Schools
- Category 3: Non-Residents of Howard, For-Profit Businesses

Examples

Government Agency: Department of Transportation, Department of Natural Resources, Brown County Library
Non-Profit Organization (any group with 501(c)(3) status): Howard Suamico Community Band, Duck Creek Softball Association, Howard Suamico Youth Soccer Association, Howard Hurricanes Soccer Club, Howard Suamico Pulaski Hockey Association, Howard Suamico Historical Society, Boy/Girl Scouts, YMCA, American Diabetes Association, Service Clubs
Charitable Groups within the Village of Howard (any group without 501(c)(3) status): Howard Youth Sports Association, Special Interest Groups, Church Organizations, Ignite Youth Center, Sports Teams/Clubs
Schools: Howard Suamico School District, St. John the Baptist School, Home School, Northeast Wisconsin Technical College, University of Wisconsin-Green Bay
Non-Residents of Howard: Any individual who lives outside of the Howard Village limits
For-Profit Businesses: Any group or individual who operates for a profit

Revised 9/30/2010

Office Use Only

Total Rental Fees: _____ Key # Issued: _____
 Security Deposit: _____ Door Code : 11834 #
 Total Program Fees: _____ Date Key Issued: _____
 Grand Total Due: _____ Date Key Returned: _____



December 3, 2012

Our family has enjoyed living in Howard for 15 years. Our youngest daughter, Kira, (6 years old) was diagnosed 4 years ago with Rett syndrome. Rett syndrome is a neurodevelopmental disorder affecting mostly girls. They are born and develop typically until about 12-18 months, when they go through a regression. At this point they lose their ability to walk, talk and many will develop seizures, breathing abnormalities, feeding and swallowing difficulties, as well as scoliosis. Scientists have reversed the symptoms in a mouse model.

I am the Wisconsin Representative for the International Rett Syndrome Foundation (www.rettsyndrome.org) and am in the process of planning our second Wisconsin Stroll A Thon, a walk to raise money for research. I would again like to host this event at Meadowbrook Park. Last year our event raised almost \$25,000, with just under 200 people involved in the walk. We intend to walk through the paved path and up to Glendale, back around to the park. This is an ideal location because of the paved path for the wheelchairs and the accessibility of the new shelter. We would also have water and food, served by the Boy Scouts, for the families at the shelter.

Thank you for your consideration in this request for the use of Meadowbrook Park on Saturday, September 28, ~~2012~~.

2013

If you have any questions, I can be reached at 662-1627.

Sincerely,

Patty Mevis